

**City of Oxnard  
Single Audit Report  
For the Fiscal Year Ended  
June 30, 2005**

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Single Audit Report  
For the Fiscal Year Ended June 30, 2005**

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Mayer Hoffman McCann P.C.  
An Independent CPA Firm

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the City Council  
City of Oxnard, California

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Oxnard as of and for the year ended June 30, 2005, and have issued our report thereon dated October 27, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Oxnard's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the basic financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

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### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Oxnard's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

However, we noted certain matters that we reported to management of the City of Oxnard in a separate letter dated October 27, 2005.

This report is intended solely for the information and use of the City Council and management of the City of Oxnard, and the City's federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Oxnard, California  
October 27, 2005



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**REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL  
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

To the City Council  
City of Oxnard, California

Compliance

We have audited the compliance of the City of Oxnard with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2005. The City of Oxnard's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the City of Oxnard's management. Our responsibility is to express an opinion on the City of Oxnard's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Oxnard's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the City of Oxnard's compliance with those requirements.

In our opinion, the City of Oxnard complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2005.

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### Internal Control Over Compliance

The management of the City of Oxnard is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the City of Oxnard's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

### Schedule of Expenditures of Federal Awards

We have audited the financial statements of the City of Oxnard, as of and for the year ended June 30, 2005, and have issued our report thereon dated October 27, 2005. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the City of Oxnard's basic financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements of City of Oxnard. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the audit committee, management, City Council, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Oxnard, California  
October 27, 2005

**CITY OF OXNARD**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2005**

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal CFDA Number	Contract Number	Expenditures
<b>U.S. Department of Housing and Urban Development</b>			
Community Development Block Grant	14.218	B-04-MC-060534*	\$ 2,230,431
Community Development Block Grant	14.218	B-03-MC-060534*	161,830
Community Development Block Grant	14.218	B-02-MC-060534*	120,453
Community Development Block Grant	14.218	B-01-MC-060534*	45,674
<b>Total CDBG</b>			<b>2,558,388</b>
Emergency Shelter Grant	14.231	S-04-MC-06534	119,942
Emergency Shelter Grant	14.231	S-03-MC-06534	6,141
<b>Total Emergency Shelter Grant</b>			<b>126,083</b>
HOME	14.239	M-04-MC-06526	306,522
HOME	14.239	M-03-MC-06526	578,588
<b>Total HOME Program</b>			<b>885,110</b>
Continuum of Care	14.235	CA16-B311-006	142
Continuum of Care	14.235	CA16-B311-002	7,113
Continuum of Care	14.235	CA16-B311-005	52,887
Continuum of Care	14.235	CA16-B311-003	31,014
Continuum of Care	14.235	CA16-B011-001	10,626
Continuum of Care	14.235	CA16-B111-004	69,760
Continuum of Care	14.235	CA16-B211-004	19,623
<b>Total Continuum of Care</b>			<b>191,165</b>
<b>Total Department of Housing and Urban Development</b>			<b>3,760,746</b>
<b>US Department of Justice</b>			
Police Weed and Seed	16.595	2002WSQX0007	15,054
Police Weed and Seed	16.595	2002WSQX0007	21,156
Police Weed and Seed	16.595	2004WSQ40040	105,951
Police Weed and Seed	16.595	2004WSQ40040	27,758
Police Weed and Seed	16.595	2002WSQX0007	3,202
Police Weed and Seed	16.595	2004WSQ40040	63,455
<b>Total Police Weed and Seed</b>			<b>236,576</b>
<b>Office of Criminal Justice Planning:</b>			
<b>Passed through State of California Bureau of Justice Assistance:</b>			
Police BJA 02	16.592	2002LBBX2094	14,455
Police BJA 03	16.592	2003LBBX1448	158,836
Police BJA 04	16.592	2004LBBX1613	52,372
<b>Total Office of Criminal Justice Planning</b>			<b>225,663</b>
COPS Universal	16.710	2004ULWX0016	147,754
COPS MORE 2001	16.710	2001CLWX0006	412,807
<b>Total COPS</b>			<b>560,561</b>

**CITY OF OXNARD**  
**Schedule of Expenditures of Federal Awards (Continued)**  
**For the Year Ended June 30, 2005**

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal CFDA Number	Contract Number	Expenditures
Drug Free Communities Grant	16.729	2001-JN-FX-0098	\$ 80,449
<b>Office of Juvenile Justice and Delinquency Passed through the State of California Office of Criminal Justice and Planning:</b>			
Gang Violence Suppression Grant	16.540	GV04017528	108,476
Gang Violence Suppression Grant	16.540	GV01017528	310,268
<b>Total Office of Juvenile Justice and Delinquency</b>			<b>418,744</b>
<b>Total Department of Justice</b>			<b>1,521,993</b>
<b>Department of Homeland Security Federal Emergency Management Administration</b>			
January 2005 Winter Storms	83.554	None	456,362
February 2005 Winter Storms	83.554	None	110,316
<b>Total Department of Homeland Security</b>			<b>566,678</b>
<b>Corporation for National and Community Service:</b>			
RSVP- Phase XXVI	94.002	02SRPCA009	1,962
RSVP- Phase XXVII	94.002	04SRPCA010	100,091
<b>Total Corporation for National and Community Service</b>			<b>102,053</b>
<b>US Department of Transportation Passed through the State of California/CalTrans:</b>			
Ventura Rd/Gonzales	20.205	STPLH-5129(037)*	83,880
Channel Islands Blvd/Rose Ave	20.205	STPLH-5129(038)*	82,440
Rice Ave/Gonzales	20.205	STPLH-5129(039)*	73,926
Patterson Rd	20.205	STPL-5129(040)*	397,571
Rice /Santa Clara @US101	20.205	STPLN-5129(012)*	361,109
Bus bays and pedestrian paths	20.205	CML-5129(033)*	11,842
Del Norte/Rice @US101 Landscaping	20.205	STPLER-5129(025)*	62,016
Del Norte/Rice @US101 Slope Landscaping	20.205	STPLER-5129(042)*	154,468
Bard Rd/Hueneme Rd. Resurfacing	20.205	STPL- 5129(035)*	24,847
Del Norte/Rice @US101 Slope Landscaping	20.205	RPSTPL-5129(034)*	27,282
Rose Ave Phase III	20.205	STPL-5129(031 and 032)*	70,000
Oxnard Blvd & Wooley & Saviers	20.205	STPL-5129(024)	3,099
<b>Total Department of Transportation</b>			<b>1,352,480</b>
<b>Total Expenditures of Federal Awards</b>			<b>\$ 7,303,950</b>



**CITY OF OXNARD**  
**Notes to the Schedule of Expenditures of Federal Awards**  
**June 30, 2005**

**I. Summary of significant accounting policies**

A. Basis of Accounting

Monies received under the grant programs have been recorded within the special revenue funds of the City of Oxnard. The City utilizes the modified accrual basis of accounting for governmental funds which is described in note 1 of the City's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards has been prepared accordingly.

B. Schedule of Expenditures of Federal Awards

The Schedule of Expenditures of Federal Awards is prepared from the accounts of the grant programs and, therefore, does not present the financial position or results of operations of the City of Oxnard. The City's reporting entity is defined in note 1 of the notes to the City's basic financial statements. All financial assistance received directly from federal agencies as well as federal financial assistance passed through other government agencies to the City is included in the accompanying schedule.

C. Relationship to Federal Financial Reports

Amounts reported in the accompanying schedule agree, in all material respects, with the amounts reported in related federal financial reports.

**CITY OF OXNARD**  
**Schedule of Audit Findings and Questioned Costs**  
**For the Year Ended June 30, 2005**

**Section I – Summary of Auditors’ Results**

*a) Financial Statements*

Type of auditors’ report issued:	<i>Unqualified</i>
Internal control over financial reporting:	
Material weaknesses identified?	No
Reporting conditions identified not considered to be material weaknesses?	None reported
Noncompliance material to financial statements noted?	No

*b) Federal Awards*

Internal control over major programs:	
Material weaknesses identified?	No
Reporting conditions identified not considered to be material weaknesses?	No
Type of auditors’ report issued on compliance for major programs:	<i>Unqualified</i>
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section. 510(a)	No

*c) Identification of major programs*

<u>CFDA Numbers</u>	<u>Name of Federal Program or Cluster</u>
CFDA Number 20.205	Highway Planning and Construction
CFDA Number 14.218	CDBG
Dollar threshold used to distinguish between Type A and Type B programs:	\$300,000
Auditee qualified as low-risk auditee?	Yes

**CITY OF OXNARD**  
**Schedule of Audit Findings and Questioned Costs (Continued)**  
**For the Year Ended June 30, 2005**

**Section II – Financial Statement Findings**

No matters were reported.

**Section III – Federal Award Findings and Questioned Costs**

No matters were reported.

**Section IV – A Summary of Prior Year Audit Findings (June 30, 2004) and Current Year Status Follows:**

No matters were reported.

**Auditee Contact:** Norma Owens, Accounting Manager (805) 385-7477