

**City of Oxnard  
Single Audit Report  
For the Fiscal Year Ended  
June 30, 2009**

**CITY OF OXNARD  
Single Audit Report  
For the Fiscal Year Ended June 30, 2009**

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Honorable City Council  
City of Oxnard, California

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Oxnard as of and for the year ended June 30, 2009, which collectively comprise the City of Oxnard's basic financial statements and have issued our report thereon dated December 07, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Oxnard's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Oxnard's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City of Oxnard's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the City of Oxnard's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the City of Oxnard's financial statements that is more than inconsequential will not be prevented or detected by the City of Oxnard's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the City of Oxnard's internal control.

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Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Oxnard's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted other matters that were reported to management of the City of Oxnard in a separate letter dated December 07, 2009

This report is intended solely for the information and use of management and the City Council of the City of Oxnard, and the City's federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Mayer Hoffman McCann P.C." in a cursive style.

Bakersfield, California  
December 07, 2009



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**REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL  
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

To the Honorable City Council  
City of Oxnard, California

Compliance

We have audited the compliance of the City of Oxnard with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2009. The City of Oxnard's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the City of Oxnard's management. Our responsibility is to express an opinion on the City of Oxnard's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Oxnard's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the City of Oxnard's compliance with those requirements.

In our opinion, the City of Oxnard complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2009.

Internal Control Over Compliance

The management of the City of Oxnard is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the City of Oxnard's internal control over compliance with the requirements that could have a direct

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and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Oxnard's internal control over compliance.

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A *material weakness* is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

#### Schedule of Expenditure of Federal Awards

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining information of the City of Oxnard as of and for the year ended June 30, 2009, and have issued our report thereon dated December 07, 2009. Our audit was performed for the purpose of forming our opinions on the financial statements that collectively comprise the City of Oxnard's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of management and the City Council of the City of Oxnard, and the City's federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



Bakersfield, California  
December 21, 2009

**CITY OF OXNARD**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2009**

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal CFDA Number	Contract Number	Expenditures
<b>Federal Grants</b>			
<b>U.S. Department of Housing and Urban Development</b>			
Community Development Block Grant*	14.218	B-08-MC-060534	\$ 2,193,668
Community Development Block Grant*	14.218	B-07-MC-060534	1,076,041
Community Development Block Grant*	14.218	B-06-MC-060534	1,056,966
Community Development Block Grant*	14.218	B-05-MC-060534	519,005
Community Development Block Grant*	14.218	B-04-MC-060534	100,000
Community Development Block Grant*	14.218	B-03-MC-060534	124,261
<b>Total CDBG</b>			<b>5,069,941</b>
Emergency Shelter Grant	14.231	S-08-MC-060534	120,516
Emergency Shelter Grant	14.231	S-07-MC-060534	594
<b>Total Emergency Shelter Grant</b>			<b>121,110</b>
HOME*	14.239	M-08-MC-06526	677,763
HOME*	14.239	M-07-MC-06526	473,141
HOME*	14.239	M-06-MC-06526	251
<b>Total HOME Program</b>			<b>1,151,155</b>
Continuum of Care	14.235	CA16-B711-003	53,681
Continuum of Care	14.235	CA16-B711-009	51,964
Continuum of Care	14.235	CA16-B711-008	46,775
Continuum of Care	14.235	CA16-B311-006	19,571
<b>Total Continuum of Care</b>			<b>171,991</b>
<b>Total Department of Housing and Urban Development</b>			<b>6,514,197</b>
<b>US Department of Justice</b>			
Justice Assistance Grant	16.738	2006DJBX0419	11,328
<b>Total Police BJA</b>			<b>11,328</b>
COPS Universal	16.710	2004ULWX0016	156,808
COPS Secure Our Schools	16.710	2007CKWX0072	17,540
COPS in Schools	16.710	2003SHWX0127	20,156
<b>Total COPS</b>			<b>194,504</b>
<b>Total Department of Justice</b>			<b>205,832</b>

**CITY OF OXNARD**  
**Schedule of Expenditures of Federal Awards (Continued)**  
**For the Year Ended June 30, 2009**

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal CFDA Number	Contract Number	Expenditures
<b>US Department of Transportation</b>			
<b>Passed through the State of California/CalTrans:</b>			
Bike Path	20.205	CML-5129(029)	261,367
Del Norte/Rice @US101 Slope Landscaping	20.205	STPLER-5129(042)	239
5th St Parking lot	20.205	CML-5129(041)	292,939
Install Interconnect Cables	20.205	CML-5129(047)	210,773
<b>Total Department of Transportation</b>			<b><u>765,318</u></b>
 <b>Corporation for National and Community Service:</b>			
RSVP- Phase XXX	94.002	07SRPCA011	134,952
<b>Total Corporation for National and Community Service</b>			<b><u>134,952</u></b>
 <b>Total Expenditures of Federal Awards</b>			 <b><u>\$ 7,620,299</u></b>

\* Denotes Major Program



**CITY OF OXNARD**  
**Notes to the Schedule of Expenditures of Federal Awards**  
**June 30, 2009**

**I. Summary of significant accounting policies**

A. Basis of Accounting

Monies received under the grant programs have been recorded within the special revenue funds of the City of Oxnard. The City utilizes the modified accrual basis of accounting for governmental funds which is described in note 1 of the City's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards has been prepared accordingly.

B. Schedule of Expenditures of Federal Awards

The Schedule of Expenditures of Federal Awards is prepared from the accounts of the grant programs and, therefore, does not present the financial position or results of operations of the City of Oxnard. The City's reporting entity is defined in note 1 of the notes to the City's basic financial statements. All financial assistance received directly from federal agencies as well as federal financial assistance passed through other government agencies to the City is included in the accompanying schedule.

C. Relationship to Federal Financial Reports

Amounts reported in the accompanying schedule agree, in all material respects, with the amounts reported in related federal financial reports.

**CITY OF OXNARD**  
**Schedule of Audit Findings and Questioned Costs**  
**For the Year Ended June 30, 2009**

**Section I – Summary of Auditors’ Results**

*a) Financial Statements*

Type of auditors’ report issued:	<i>Unqualified</i>
Internal control over financial reporting:	
Material weaknesses identified?	No
Significant deficiencies identified not considered to be material weaknesses?	None reported
Noncompliance material to financial statements noted?	No

*b) Federal Awards*

Internal control over major programs:	
Material weaknesses identified?	No
Significant deficiencies identified not considered to be material weaknesses?	No
Type of auditors’ report issued on compliance for major programs:	<i>Unqualified</i>
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section. 510(a)	No

*c) Identification of major programs*

<u>CFDA Numbers</u>	<u>Name of Federal Program or Cluster</u>
CFDA Number 14.218	Community Development Block Grant
CFDA Number 14.239	HOME
Dollar threshold used to distinguish between Type A and Type B programs:	\$300,000
Auditee qualified as low-risk auditee?	Yes

**CITY OF OXNARD**  
**Schedule of Audit Findings and Questioned Costs (Continued)**  
**For the Year Ended June 30, 2009**

**Section II – Financial Statement Findings**

No matters were reported.

**Section III – Federal Award Findings and Questioned Costs**

No matters were reported.

**Section IV – A Summary of Prior Year Audit Findings (June 30, 2008) and Current Year Status Follows:**

No matters were reported.

**Auditee Contact:** Norma Owens, Grants Manager (805) 385-7477