

Employee Evaluation Input

Name:

Date:

Supervisor:

Rating Period:

Supervisor: Prior to completing the performance evaluation for the officer at the end of the rating period, have the officer complete sections 1 through 4 below, and use this information to assist in completing the evaluation.

1. Describe your accomplishments, noteworthy events, and/or awards that you feel should be considered by your supervisor for this rating period.

2. List schools, classes, seminars, or other training you attended during this rating period.

3. Do you have any ideas or suggestions regarding the Oxnard Police Department that would enable you to function more efficiently or effectively?

4. Is there anyone that your supervisor should speak to that can provide additional input on your performance during this rating period?
