

OXNARD CITY OFFICERS ASSOC  
HUMAN RESOURCES  
OXNARD FIRE DEPARTMENT ASSOC

2015 MAY 20 AM 9:04



**Christopher Williams**  
President

**Jeff Donabedian**  
President

**DATE:** May 20, 2015  
**TO:** Tabin Cosio, Human Resources Director  
**FROM:** Jeff Donabedian, OFFA, Chris Williams, OPOA, Peter Donohue, PBI Associates  
**RE:** City of Oxnard Information Request

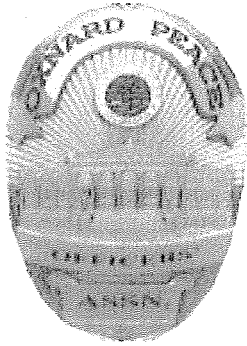
Mr. Cosio:

The following information is being requested for each Association's current collective bargaining with the City of Oxnard. We have retained the services of Dr. Peter Donohue with PBI Associates to assist in these matters. We would appreciate that Mr. Donohue has direct access to City Finance staff and that they can contact him with questions about this request at (415) 494-5495 or by email at [pbiassociates@comcast.net](mailto:pbiassociates@comcast.net). The information being requested at this time, is as follows:

- 1 Audited Annual Financial Reports (CAFR's) for all fiscal years since 2004-2005
- 2 Financial Reports & Summaries for 2014-15's unaudited year-end financial reports and 2014-2015's & 2015-2016 monthly trial fund balances as they become available
3. Bond Prospectuses for all bonds issued over the past ten fiscal years and any bond issues pending for the City of Oxnard
4. Adopted Budgets & Budget Summaries for the past ten fiscal years for all funds
5. Budget Prep Instructions for all funds and fund groups
- X 6. Current 'budgeting models' and predecessors used over the last ten fiscal years for all funds, including assumptions about revenues, expenditures, assets, liabilities, fund transfers, intergovernmental & other subventions, accounts receivable, accounts payable, carryovers or working capital and reserves
7. Capital Improvement Reports of the City for the last ten fiscal years summarizing planned and made capital improvements, both new construction & facility maintenance including actual & anticipated funding sources including bonds, grants, current & anticipated revenues and log reports for current, scheduled & projected improvements
8. Tax, Fee or Charge Limitation Measures, existing or pending
- 9 Long-Term Projections or Forecasting Scenarios by or for the City

P.O. Box 6535 \* Oxnard, CA 93031  
(805) 387-2385

P.O. Box 5503 \* Oxnard, CA 93031  
(805) 469-2041



OXNARD PEACE OFFICERS ASSOC  
CITY OF OXNARD  
HUMAN RESOURCES  
OXNARD DEPARTMENT  
FIREFIGHTERS ASSOC

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- 10. Service Goals & Performance Reports providing clear, unambiguous concrete criteria for assessing OFFA & OPOA-represented employees' performance
- 11. Benefits Reports & Projections including actual & scheduled health & retirement contributions & benefits, claims, assets, liabilities, rebates and any actuarial analyses or opinions as well as consultant reports since 2004-2005
- 12. Investment Reports & Minutes - of City investment staff, managers, consultants and advisory committees, and,
- 14. Federal Single-Audits of the City since 2004-2005.

Thank you for your prompt attention to this matter.

Respectfully,

Jeff Donabedian, President  
Oxnard Firefighters Association

Christopher Williams, President  
Oxnard Peace Officers Association