May 28, 2015
To: Tabin Cosio, Director of Human Resources
From: Jeff Donabedian, OFFA, Christopher Williams, OPOA, Peter Donohue, PBI
Associates
Subject: Request for further financial information

Mr. Cosio:

1. We respectfully request a detailed listing of all vacant and authorized positions within
the City’s personnel resolution for all departments citywide for fiscal years FY2013,
2014 and 2015. This request includes any ERIP positions, “ghosted” positions, vacancy
management positions and authorized but unfunded or funded positions as of July 1,
2013, July 1, 2014 and April 30, 2015. Include the fund, the position title and the total
budgeted cost for each vacant position by fiscal year.

2. Please provide a detailed listing, by fund, of all the vacant but funded positions that
were added to the Management Partners Budget scenario worksheets for fiscal year
2014-2015 and a detailed listing of the vacant but funded positions that were then
removed (deleted) from those same budget worksheets for fiscal year 2014-2015.
Include the position title, and the total budgeted cost for each vacant position.

Respectfully,
Jeff Donabedian
Christopher Williams