

PLANNING DIVISION

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## ON-SITE POSTING REQUIREMENTS

These on-site posting requirements are in addition to the City’s standard noticing requirements, which are consistent with Government Code Section 65091. All proposed discretionary development applications must adhere to the standards and procedures described herein.

### General

To provide adequate notice to the community for discretionary development proposals, on-site posting at the subject site must occur 10 days before the first public meeting on the project. Typically, this will be a Community Workshop sponsored by the City.

As of January 26, 2009, the City commenced responsibility for the posting activities at the applicant’s expense. The City’s contractor will post, maintain, update the sign text, as applicable, to accommodate any subsequent public meetings or hearings relating to the City’s action on the application request, and remove the signage.

The on-site signage must be maintained and remain in place through the posted hearing date, and if applicable, the appeal period. The City will track these dates for the applicant.

### Property Owner Authorization

Project Case No(s): \_\_\_\_\_

Project address/location: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicant Phone No.: \_\_\_\_\_

I, \_\_\_\_\_ (property owner or designated agent) hereby certify that I have read and understand the City of Oxnard’s On-Site Posting Requirements. As such, I hereby authorize the City or its designated contractor to install such on-site signage as determined by the City for the purpose of public notification of public meetings. Public meetings, at minimum, include Community Workshops, Planning Commission, and City Council, if necessary. The City or its authorized contractor may enter the subject property to install, maintain, and remove such signs for the referenced projects. Maintenance of such signage is necessary to ensure legibility and accuracy with the most up-to-date information during the posting periods.

Executed on:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Print Name