

PROJECT INFORMATION

Business Name _____
 Business Owner _____
 Address _____
 Phone (____)____-____
 Property Owner _____
 Address _____
 Phone (____)____-____
 Architect _____
 Address _____
 Phone (____)____-____
 Engineer _____
 Address _____
 Phone (____)____-____
 Plans Prepared By _____
 Address _____
 Phone (____)____-____
 Signature _____
 Contact _____
 Address _____
 Phone (____)____-____
 Other _____

BUILDING CODE INFORMATION

Previous Occ. Group/Use: _____
 Proposed Occ. Group/Use: _____
 Description of Business: _____
 Type of Construction: _____
 Allowable Area per Code: _____
 Actual Area of Building: _____
 Stories: _____
 Height: _____
 Sprinklers: Yes No
 Occupant Load: _____
 Medical Gas: Yes No
 X-Ray Equipment: Yes No
 Hazardous Materials: Yes No

SCOPE OF WORK

Description of Proposed Work: _____

This project proposes alterations or additions to the following existing elements or systems:

Occupancy separation or fire walls: Yes No
 Loads to floor or roof: Yes No
 Structural walls or other elements: Yes No
 HVAC system: Yes No
 Electrical system or service loads: Yes No
 Lighting system: Yes No
 Plumbing other than domestic waste from restrooms: Yes No
 Exterior elevations of the building: Yes No

GENERAL NOTES

1. This project shall comply with the 2001 California Building Standards Code and the City of Oxnard development standards, including the 1997 Uniform Building Code, 2000 Uniform Plumbing Code, 2000 Uniform Mechanical Code, 1999 National Electrical Code, and 2000 Uniform Fire Code with the 2001 California Title 24 amendments.
2. Restrooms shall be surfaced with a smooth hard non-absorbant material extending five inches up the wall. Similar surfacing shall be provided on the wall from the floor to a height of 4'-0" around urinals and within water closet compartments.
3. The number of employees will not exceed four if unisex restrooms are used.
4. Penetrations of fire resistive wall, floors-ceilings and roof-ceiling shall be protected as required in UBC Section 709.6 and 709.7.
5. Ducts penetrating occupancy separation walls must have fire dampers. Section 713.10
6. All exits are to be openable from the inside without the use of a key or special knowledge.
7. Exit doors shall be a minimum size of 3'-0" by 6'-8" with a minimum door swing of 90 degrees, opening to 32" minimum clear. Maximum door leaf is 4'-0".

LEGAL NOTICE

The preparation, accuracy, and completeness of plans is the sole responsibility of the person or persons proposing the construction, alteration, demolition, repair, or maintenance to a building or structure regulated by the California Building Standards Code.

The City of Oxnard has provided the information to assist the owner in understanding specific code requirements, and the City has not provided a complete set of plans and specifications.

I, _____
Name (Business Owner) (Please print)
 understand by the use of these documents that I am responsible for ensuring that the construction meets all code requirements.

Signature _____ Date _____



DEVELOPMENT SERVICES

Project Title: _____
 Project Address: _____
 Project Owner and Address: _____

Project Information, Code Compliance, and Legal Notice

The information provided on this sheet is a summary of specific code requirements and is provided to assist in understanding and complying with the code. Completeness of the plans and code compliance remains the responsibility of the applicant.