

CITY OF OXNARD HOUSING DEPARTMENT
REQUEST FOR QUALIFICATIONS (RFQ)
FOR PLANNING OF WINTER AND YEAR-ROUND SHELTER FOR
HOMELESS PERSONS IN THE CITY OF OXNARD

PROPOSAL DUE ON OR BEFORE: May 4, 2016 at 2:30 p.m.

LOCATION: Housing Department, Attn: Arturo Casillas, 435 South D. Street, Oxnard, California 93030

OBJECTIVE: The City issues this Request for Qualifications (RFQ) for the provision of professional services to formulate a plan to provide an alternative to the Winter Warming Shelter at the National Guard armories in Oxnard and Ventura for shelter of Oxnard homeless residents during the winter months.

Qualifications must be in the actual possession of the **City of Oxnard Housing Department** on or prior to the exact time and date indicated above. Late submittals will not be considered. The scope of work related to this RFQ is anticipated to entail approximately 100 to 120 hours of professional services.

SERVICES TO BE PROVIDED: SCOPE OF WORK

For the past 14 years, a Winter Warming Shelter (WWS) for homeless persons has been operated in Western Ventura County, which has been located at the National Guard Armories in Oxnard and Ventura. The WWS has received major funding from the two cities and the County of Ventura, supplemented by non-profits and donations. The months of operation of the WWS have customarily been between December and March or April.

The City of Oxnard Housing Department would like to find an alternative solution to the National Guard Armory for sheltering of the local homeless population during the Winter months.

1. At best, the alternative will be a viable plan to identify and/or increase year-round and permanent shelter capacity, sufficient to meet the Winter need for housing for homeless persons, through existing or new service providers, with a strong emphasis on supportive services and transitioning homeless persons into permanent housing through existing and newly identified resources.
2. The plan will also include an outreach and referral system to link up homeless persons with available shelter and supportive services resources.
3. At minimum, the plan will provide for an identification of existing service providers and prospective new resources, which together will be able to provide an expanded capacity for shelter beds during the Winter months. The number of shelter beds needed will be based on an analysis of average usage of the National Guard Armory shelter during the 2015-2016 Winter.

4. The plan may be a multi-phase plan, combining both temporary and longer term transitional housing or other housing, with the ultimate goal always to transition homeless persons into permanent housing, and permanent supportive housing, when necessary.
5. The plan will have a regional focus. It will be coordinated with other cities in the County, and with the County Continuum of Care organization, to assure that shelter efforts for homeless are also identified or created, and coordinated, with other areas of the County.
6. The approach will entail the mapping out of current resources available and making recommendations for new resources needed to address the shelter need.
7. An articulation of long-term, for example five and ten year, solutions to the problem of homelessness in the City of Oxnard, will also be an aspect of the scope of work.

This is a request for qualifications only, and is not a request for a work plan. Any questions regarding this RFQ may be directed to Karl Lawson, Compliance Services Manager, at (805) 385-8095.