

**MUST APPLY IN PERSON**

FEE: \$84.00  
(Fee effective September 24, 2018)



**HOME OCCUPATION PERMIT APPLICATION**

TO AVOID ANY DELAYS IN PROCESSING YOUR APPLICATION, PLEASE PRINT OR TYPE LEGIBLY, AND COMPLETELY FILL OUT THIS FORM.

Applicant's Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Home Address \_\_\_\_\_

Description of Proposed Business Activity (be specific) \_\_\_\_\_

Business Hours \_\_\_\_\_ Business Days \_\_\_\_\_

Vehicle Used (*Note: Limited to one not exceeding 10,000 GVW and/or larger than two axles*):

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ License Plate No \_\_\_\_\_

**PROPERTY OWNER INFORMATION**

Property Owner     Renting/Leasing     Other \_\_\_\_\_

*Note: It is the responsibility of the applicant to provide the property owner(s) and/or legal authorized owner(s)/representative(s) with a copy of Section Nos. 16-400 through 16-404 or 17-55 of the Oxnard City Code.*

**PROPERTY OWNER**

I am the owner and/or legal authorized owner/representative of the property referenced above. I have received a copy of the Home Occupation Ordinance and am aware that the tenant of our property is seeking a home occupation permit from the City of Oxnard.

\_\_\_\_\_  
Print Name \_\_\_\_\_ Signature \_\_\_\_\_

\_\_\_\_\_  
Phone Number \_\_\_\_\_ Date \_\_\_\_\_

Owner     Management Company     Other \_\_\_\_\_

**APPLICANT**

I understand that the use of my residence for a home-based business is subject to and not limited to the rules, regulations and operating standards of the Home Occupation Ordinance of the City of Oxnard. I have received a copy of the City Code sections referenced above and understand that I may be subject to civil fines and possible revocation of my business tax certificate and home occupation permit if any of the rules and regulations are violated.

\_\_\_\_\_  
Applicant's Name \_\_\_\_\_ Date \_\_\_\_\_

OFFICE USE ONLY

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Approved     Denied    HOP No. \_\_\_\_\_

Comments/Conditions: \_\_\_\_\_

\_\_\_\_\_  
Planner's Signature \_\_\_\_\_ Date \_\_\_\_\_ Zoning \_\_\_\_\_

APPLICANT COPY     BUSINESS LICENSING COPY     PLANNING COPY