

**MUST APPLY IN PERSON**

FEE: \$84.00  
(Fee effective September 24, 2018)



**HOME OCCUPATION PERMIT APPLICATION**

TO AVOID ANY DELAYS IN PROCESSING YOUR APPLICATION, PLEASE PRINT OR TYPE LEGIBLY, AND COMPLETELY FILL OUT THIS FORM.

Applicant's Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Home Address \_\_\_\_\_

Description of Proposed Business Activity (be specific) \_\_\_\_\_

Business Hours \_\_\_\_\_ Business Days \_\_\_\_\_

Vehicle Used (Note: Limited to one not exceeding 10,000 GVW and/or larger than two axles):

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ License Plate No \_\_\_\_\_

**PROPERTY OWNER INFORMATION**

Property Owner       Renting/Leasing       Other \_\_\_\_\_

Note: It is the responsibility of the applicant to provide the property owner(s) and/or legal authorized owner(s)/representative(s) with a copy of Section Nos. 16-400 through 16-404 or 17-55 of the Oxnard City Code.

**PROPERTY OWNER**

I am the owner and/or legal authorized owner/representative of the property referenced above. I have received a copy of the Home Occupation Ordinance and am aware that the tenant of our property is seeking a home occupation permit from the City of Oxnard.

\_\_\_\_\_ Signature

\_\_\_\_\_ Date

Owner       Management Company       Other \_\_\_\_\_

**APPLICANT**

I understand that the use of my residence for a home-based business is subject to and not limited to the rules, regulations and operating standards of the Home Occupation Ordinance of the City of Oxnard. I have received a copy of the City Code sections referenced above and understand that I may be subject to civil fines and possible revocation of my business tax certificate and home occupation permit if any of the rules and regulations are violated.

\_\_\_\_\_ Date

OFFICE USE ONLY

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Approved       Denied      HOP No. \_\_\_\_\_

Comments/Conditions: \_\_\_\_\_

\_\_\_\_\_ Date      \_\_\_\_\_ Zoning

APPLICANT COPY ·  BUSINESS LICENSING COPY ·  PLANNING COPY