CITIZEN ADVISORY GROUPS (CAG)
GENERAL INFORMATION AND APPOINTMENT CRITERIA

The following information has been summarized from the "CAG Policies and Appointment Procedures" adopted by the City Council.

CAG applications are maintained for City Council consideration for one year. No individual may be appointed to a CAG without a current application on file in the City Clerk's Office.

APPOINTMENT CRITERIA

To be eligible for appointment to any CAG, an individual must meet all of the following requirements. (NOTE: See special criteria/requirements for CAGs on the attached application)

1. Eighteen years of age;
2. Not presently a member of any CAG;
3. Completed application on file with City Clerk.

REAPPOINTMENT CRITERIA

An individual who has already served on a CAG and is interested in reappointment must meet the following requirements:

1. Attend at least 70 percent of the CAG meetings (including all absences, whether excused or unexcused);
2. Application for reappointment on file with City Clerk one month prior to the expiration of the current term.

NAME OF CAG _____

CITY OF OXNARD
CITIZEN ADVISORY GROUP (CAG)
INCUMBENT INFORMATION FORM

INSTRUCTIONS: Please complete the form in full and return it to the City Clerk's Office, 300 West Third Street, 4th Floor. Thank you for your interest!

1. PERSONAL INFORMATION

   Name: _____

   Address: _____ Email: _____

   Telephone: (Res.) _____ (Bus.) _____

   Are you a resident of Oxnard? ☐ Yes ☐ No

   Are you 18 years of age or older? ☐ Yes ☐ No

   CAG on which you now serve: _____

   Dates of current term and previous terms on this CAG, if any:

2. AVAILABILITY
   If reappointed, would you be willing to serve another full term on the CAG on which you are now a member? ☐ Yes ☐ No

3. EDUCATION (Optional)
   Highest grade or degree completed: _____

4. EMPLOYMENT (Optional)
   Please attach a complete employment history for the last ten (10) years which includes the following information for each position: a) Employer name and address; b) Job title.

5. To assess the expectations you have about CAG membership and to understand the expectations other people have of you as a CAG member, please answer the following questions.

   If you are requesting appointment to the Mobile Home Rent Review Board, please complete the additional questionnaire.

   a. As a board or committee member, I would bring the following strengths, skills, and knowledge as assets to the CAG:

   b. I want to continue serving on this CAG because:

   c. The things I have enjoyed most about being a member of this CAG are:

   d. I would like to recommend the following improvements:

6. If I am reappointed, during my next term of office I would like to accomplish:

7. ADDITIONAL COMMENTS

Please use this space to provide any additional information or statements to assist the City Council in giving your application the fullest consideration possible.

Date:_____ _____

Signature

NOTE: *To qualify for reappointment to a CAG, you must have a current Incumbent Information Form on file with the City Clerk and you must have attended at least 70 percent of the CAG meetings during your term.*

ALL CITIZEN ADVISORY GROUP APPLICATIONS SUBMITTED TO THE CITY CLERK'S OFFICE BECOME THE PROPERTY OF THE CITY AND ARE AVAILABLE FOR REVIEW BY THE PUBLIC ON REQUEST.

CERTAIN CAGS REQUIRE THE FILING OF A CONFLICT OF INTEREST STATEMENT UPON APPOINTMENT, ON AN ANNUAL BASIS, AND UPON RESIGNATION.

CAG: Mobilehome Park Rent Review Board (optional)

1. Please state why you wish to be appointed to the Mobilehome Park Rent Review Board.

2. Please describe your qualifications and abilities to serve on the Mobilehome Park Rent Review Board.

CAG: Mobilehome Park Rent Review Board (optional)

3. Please describe your qualities or skills that will enable you to effectively evaluate financial data and/or determine the level of rent necessary to assure a fair return on investment.

4. Please describe any of your degrees, licenses, or certificates, and their relevance to the duties and responsibilities of a Mobilehome Park Rent Review Board member.

CAG: Mobilehome Park Rent Review Board (optional)

5. Please describe your experiences, either work-related or volunteer, that relate to the duties and responsibilities of a Mobilehome Park Rent Review Board member.

6. Please describe your experiences and success in leading public discussions involving persons with divergent opinions.

DECLARATION

I, _____, am not a resident in any mobile home park and do not have a financial interest in any mobile home park.

_____ Date_____
Signature