

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. 13,776

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD  
RELATING TO THE ESTABLISHMENT OF A MEASURE O CITIZEN  
OVERSIGHT COMMITTEE

WHEREAS, on November 4, 2008 Measure O was approved by Oxnard voters to provide for a local transaction and use tax; and

WHEREAS, the City of Oxnard is committed to citizen involvement as a fundamental principle of good government, specific citizen oversight and accountability provisions.

NOW, THEREFORE, the City Council of the City of Oxnard resolves as follows:

**Section 1. Formation.**

There is hereby established a Committee on Measure O, Citizen Oversight Committee (COC) composed of nine members. Members serve at the pleasure of the City Council and can be removed by the City Council at any time.

One (1) member active in a business organization representing the business community located in the City of Oxnard.

One (1) member active in a senior citizen's organization located in the City of Oxnard.

One (1) member active in a Neighborhood Council, or Neighborhood Association located in the City of Oxnard.

One (1) member active in a City youth organization located in the City of Oxnard

Five (5) members at-large of the public, one appointed by each member of the City Council.

**Section 2. Appointment; terms; vacancy.**

(a) The four members representing community groups will be appointed by the entire City Council; each of the five at-large members will be appointed by individual councilmembers. Members shall be appointed at the first meeting of the City Council in every January after a general election involving the office of the Mayor. Therefore, all initial members will need to re-apply for reappointment after the November, 2010 election.

(b) Members will not be compensated for their service on the COC.

(c) The term of office of a member of the COC shall be two years and shall begin in January

- (d) Proxy voting will not be permitted.
- (e) In the event of a vacancy, the City Council shall appoint a replacement to complete the term of the member creating the vacancy.
- (f) The COC shall meet two times in the calendar year with the exact dates of the meeting set by the COC.

### **Section 3. Secretary.**

The City Manager shall designate a city staff member to serve as a nonvoting secretary to the COC.

### **Section 4. Rules of procedure; quorum; staffing; eligibility.**

- (a) The COC shall follow rules of procedure approved by the City Council.
- (b) Five members shall constitute a quorum for the transaction of business by the COC.
- (c) The COC shall have meetings in the Oxnard Public Library, Library Room B.
- (d) The City Manager's office and members of the Finance Department will provide technical and administrative assistance to support and publicize the COC's activities.
- (e) A quorum will be no less than the majority of the members of the committee.
- (f) An action item of the COC may be approved by a simple majority of those present, if the number present exceeds the quorum requirement of (5).
- (g) City services and any necessary outside services will be paid using the City of Oxnard's Measure O Administrative Program Revenues.
- (h) Expert staff will be requested to provide information and make presentations to the COC, as needed.
- (i) COC members must be U.S. citizens, 18 years of age or older who reside in Oxnard.
- (j) Not an elected official at any level of government.
- (k) Not a public employee at any State, County, or City agencies.
- (l) All Committee meetings will be held in compliance with the Brown Act.
- (m) All meetings will be conducted per "Robert's Rules of Order".
- (n) Must submit an annual statement of financial disclosure consistent with the Fair Political Practices Commission (FPPC) rules and regulations and filed with the City Clerk.

### **Section 5. Powers and duties.**

The powers and duties of the COC shall be as follows:

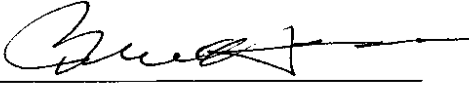
- (a) Review the use of Measure O revenues in conformance with allocations approved by the City Council.
- (b) Serve as a liaison between the City Council and the community in matters related to Measure O issues.
- (c) Receive, review and recommend action on independent financial audit related to Measure O.
- (d) Receive, review, and recommend action on periodic reports and studies on the collection and use of Measure O sales tax responsible agencies.
- (e) Present Committee recommendations, findings, and requests to the City Council and public in a formal audit report.

PASSED AND ADOPTED this 2nd day of March, 2010 by the following vote:

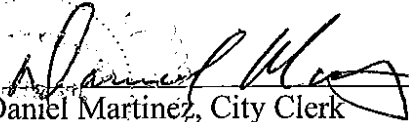
AYES: Councilmembers Holden, Herrera, Maulhardt, Pinkard, and MacDonald.

NOES: None.

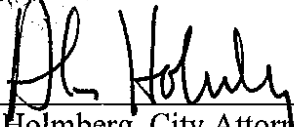
ABSENT: None.

  
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Dr. Thomas E. Holden, Mayor

ATTEST:

  
\_\_\_\_\_  
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

  
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Alan Holmberg, City Attorney