

# Grand Opening Banner Permit Application

Fee: \$204.75



Approval Stamp

TUP No. \_\_\_\_\_

**ONCE APPROVED, THIS FORM IS YOUR PERMIT AND MUST BE KEPT AT EVENT SITE AND MADE AVAILABLE UPON REQUEST**

## GENERAL CONDITIONS (City Code Sections 16-479 & 16-610)

Grand opening purposes allow promotional signs or devices displayed only when an existing permanent business changes ownership or a new permanent business opens. Grand opening purposes arise only within three months of the issuance of a city business license. Grand opening signs (one-time only) are allowed for 30 consecutive days.

A sign shall not flash, scintillate, move, change color, appear to change color or change intensity, or contain any part or attachment which does the same. Except as otherwise provided herein, portable or movable signs are not permitted, and paper, cloth or similar temporary signs are not permitted on the exterior of any building unless placed within a glass showcase or permanent framed area designed for that purpose.

### Applicant must provide the following (incomplete applications will not be accepted):

- A Site Plan identifying the placement of the banner(s) on suites or buildings and show adjacent parking, sidewalks, etc.
- A drawing or photo of the proposed sign(s) including size dimensions (length X width), color, text, and notes identifying the location of the sign(s) and how they will be attached to the building.
- Provide the Business Tax Certificate (BTC) No. for your business: \_\_\_\_\_

## LOCATION INFORMATION

Business Address: \_\_\_\_\_

Banner/Event Date(s): \_\_\_\_\_ to \_\_\_\_\_ (not to exceed 30 days)

Banner size: \_\_\_\_\_ x \_\_\_\_\_

## APPLICANT INFORMATION

Applicant Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Business/Organization Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

## APPLICANT STATEMENT

*I hereby certify under penalty of perjury that the above information provided on this form is true and correct to the best of my knowledge. I also agree to comply with the laws, or regulations, and the policies set forth therein. I further agree that this event will not be conducted in violation of any local, state, and/or federal regulation(s).*

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

## PROPERTY OWNER STATEMENT/CONSENT

*I/We the undersigned, as owner(s), lessee(s) or manager of the above-described property, do hereby request approval of a temporary Grand Opening Banner permit in accordance with Sections 16-479 and 16-610, inclusive, of the Oxnard City Code. I/We have read the above-referenced sections of the City Code and agree to comply with them, as well as any conditions that may be imposed by any of the approving City Divisions. In addition, I/we do hereby agree to return the area to its condition prior to the temporary use.*

PROPERTY OWNER OR  MANAGEMENT COMPANY

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Business/Organization

\_\_\_\_\_  
Contact Phone Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## TUP BANNER SITE PLAN

*Draw a site plan showing building and adjacent parking, sidewalks, etc. Indicate where on building banner will be placed.  
Include any additional drawings, maps, photos, or illustrations (use 8.5" x 11" Letter Size paper)*

A large grid of graph paper, consisting of 20 columns and 30 rows of small squares, intended for drawing a site plan.