

# City of Oxnard

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2<sup>nd</sup> Consolidated Plan Amendment for 2013-17

**Extension for Plan Years 2018 and 2019**

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Prepared by:

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US Department of Housing and Urban Development (HUD), Office of Community Planning and Development (CPD), agreed to extend City of Oxnard's 2013-17 Consolidated Plan for two (2) plan years, 2018 and 2019, to align and join with Ventura County's Regional Consolidated Plan (VCRCP) for 2020-2024 planning cycle. This 2nd Amendment of the 2013-17 City of Oxnard Consolidated Plan will comply with HUD's request to align with VCRCP. The 2-year extension was granted in accordance with 24 CFR 91.15(b)(2) and (3) and 24 CFR 91.20.

## **Executive Summary**

### **ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

US Dept of Housing And Urban Development has approved a City of Oxnard request to extend the 2013-17 ConPlan for two (2) years, Plan year 2018 (fy 2018-19) and Plan Year 2019 (fy 2019-20) for the purpose of joining the Ventura County Regional Consolidated Plan for the planning cycle 2020-2024. The extension is contingent on City of Oxnard updating conplan goals for the two year period, Plan years 2018 and 2019.

The Goals for the 2 year extension period, Plan Years 2018 and 2019, are set forth in SP-45.

#### **Goals During Two (2) Year Extension Period**

- Provide decent housing by preserving and increasing the affordable housing stock, by increasing the supply of supportive services to people with special needs, by assisting homeless persons and families with emergency shelter especially with transitional and permanent housing using the homeless prevention and/or the rapid re-housing activities,
- Provide a suitable living environment through safer and livable neighborhoods such as Code Enforcement and Crime Prevention activities; increased housing opportunities such as First Time Homebuyer Downpayment Assistance, and Homeowner Rehabilitation activities; and continued improvements with infrastructure reconstruction and public facilities rehabilitation; and,
- To expand economic opportunities through homeownership opportunities, development activities that will commit long-term community viability, and the empowerment of LMI persons to achieve self-sufficiency.

#### **2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview**

The Plan proposes that more activities emphasizing on permanent housing, housing stabilization and supportive services to be provided in the next five years in order to address and achieve the Community's needs and goals. Several potential funding sources have been identified to implement the objectives and outcomes of the Plan.

a. Federal Resources:

- Community Development Block Grants (CDBG) program includes administrative costs, code enforcement, housing rehabilitation, first-time homeowner assistance, rehabilitation of public facilities and infrastructure, removal of architectural barriers and public services, which include fair housing, crime prevention, youth employment, youth educational and recreational activities, and child care.
- HOME Investment Partnerships (HOME) program provides funds for the development and rehabilitation of affordable rental housing, housing ownership, owner-occupied housing rehabilitation, and administrative costs.
- Emergency Solutions Grants (ESG) program provides homeless persons with basic shelter and supportive services to promote decent and affordable housing, a suitable living environment, and economic opportunities. Funds can be used for rapid re-housing and homeless prevention activities, rehabilitation or remodeling of a building used as a shelter, operations and maintenance of facilities, administrative costs and Homeless Management Information System (HMIS).
- Continuum of Care (CoC) program provides services for homeless and potentially homeless persons such as: supportive and wrap around services, case management, transitional housing, and permanent supportive housing for homeless persons with special needs. Additionally, the regional HMIS data base, mandated by HUD, is supported by the CoC grant. However, emergency shelter activities cannot be supported by the CoC grants.
- Low-Rent Public Housing (LRPH) operates and administers various housing projects owned by the Housing Authority (OHA), including 780 public housing units with 150 units dedicated to senior and disabled residents, located at the Palm Vista and the Plaza Vista buildings.
- Capital Fund and Asset Management (CFAM) of the OHA is in charge of assessing, planning, budgeting, implementing, managing and administrating all the physical improvements and modernization projects within its 780 public housing units.
- Housing Choice Voucher Program (HCV) subsidizes on behalf of tenants, rent payments to owners of real property within the community. These programs are funded by HUD through annual contributions.
- HUD-Veterans Affairs Supportive Housing (HUD-VASH) program combines HCV rental assistance for homeless veterans with case management and clinical services for participating veterans at VA Medical Centers (VAMCs) and community-based outreach clinics.

b. Other State grants: Building Equity Growth In Neighborhood (BEGIN) and CalHOME.

c. Local and private funds: general funds, required private match, tax credits and bonds.

### **3. Evaluation of past performance**

The City prepares the Consolidated Annual Performance Evaluation and Reporting (CAPER), which captures progress toward meeting needs and achieving strategies established in the Consolidated Plan and the Annual Action Plan. Through the monitoring of performance measures, staff is able to identify operational improvements, resource allocation issues, and policy questions to be addressed in the upcoming year. Overall, Oxnard and its partners have been successful in implementing its community services and public improvements projects/programs; in meeting the objectives established in the previous Consolidated Plan; and, foresee continued progress through the new Plan.

The City's CDBG funds were used exclusively for (1) meeting the three goals of providing decent housing; suitable living environment; and, expanded economic opportunities, and (2) principally benefitting the very low and low-income persons. The City carried out most of the planned actions described in the FY 2011-2012 Action Plan by using all available resources, as reported in the Consolidated Assessment Section of this report. All funds were pursued, and certifications of consistency for HUD programs were provided in a fair and impartial manner for all grant applications. In writing of the 2011 CAPER, the City did not hinder the Action Plan implementation by action or willful inaction during the program YEAR 2011.

HOME funds were used as a financial gap provided to CHDOs to acquire and rehabilitate 19 HOME rental units assisting eleven LMI families and eight LMI youth with mental disabilities; to rehabilitate eight owner-occupied single family units and 27 mobilehome units; replace five mobilehome units; and to assist 32 LMI homebuyer with down payment assistance.

ESG funds were used to provide emergency shelter to 1,034 homeless persons, and to provide homeless prevention and rapid rehousing to 145 persons.

### **4. Summary of citizen participation process and consultation process**

The Consolidated Plan regulations stipulate that The City has to meet minimum citizen participation requirements: public hearings and consultations.

**a. Public Hearings:** four public hearings and one report session were scheduled. All public hearing meetings were advertised in newspaper of general circulation, and on the City's website. They were broadcasted in the local television channels and circulated to the neighborhood residents as public announcements.

- January 8, 2013: Citizen input on affordable housing, community development and homelessness unmet needs for low-income persons;
- March 26, 2013: Requested City Council's directions related to the determination of the five year goals (continued from March 19, 2013);

- April 23, 2013: Pursuant to City Council’s request, staff submits a report on survey priorities and recommended priorities for Council’s review and direction to staff (continued from April 9, 2013);
- May 21, 2013: Council’s approval of the Consolidated Plan and the Annual Action Plan (continued to May 7, 2013);
- June 11, 2013: Council’s approval of the Consolidated Plan and the Annual Action Plan (continued from May 21, 2013).

**b. Consultations:** staff has developed and followed a detailed plan which provides for and encourages citizen participation emphasizing on the participation of persons of low- and moderate-income (Approximately 2,500 Community Survey copies were mailed to Section 8 and Public Housing tenants).

**c. Community Survey** (attached under Citizen Participation Comments)

**d. Questions and Answers** (attached under Citizen Participation Comments)

## **5. Summary of public comments**

Attached under Citizen Participation Comments.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

No Comments or views are not accepted.

## **7. Summary**

The overall priority for these federal funds is to increase self-sufficiency and economic opportunities for LMI residents so that they can achieve a reasonable standard of living. The City is committed to allocating funds that serve the needs of the lowest-income and most disadvantaged residents. Oxnard has also identified special-needs individuals as among those who face the greatest challenges and who should receive high priority in the expenditure of federal funds, including at-risk children and youth, lower-income families, the homeless and persons at-risk of becoming homeless, the elderly (especially frail elderly), and persons with disabilities. Priorities can be achieved through a combination of 1) decent and affordable housing; 2) investment in community development activities in targeted lower-income and deteriorating neighborhoods and in facilities that serve lower-income and /or special needs populations; and 3) supportive services to maintain independence. Oxnard, by focusing on these overall priorities, seeks to address community concerns such as:

- A need for additional decent and affordable housing to address the growing gap between housing costs and local incomes, which leads to rising rates of overcrowding, overpayment, and substandard housing conditions for Oxnard’s lower income residents;

- Programs that improve community facilities and services laying the foundation for increased private investment, particularly in low-income areas; and a network of shelter, housing, and services that prevent homelessness, including rapid re-housing and permanent housing; and, the elimination of homelessness along the lines detailed in the 10-Year Plan to End Chronic Homelessness;
- Programs that promote economic development and create jobs and programs that increase the job skills level of potential employees; and,
- Supportive services programs that increase the ability of seniors, persons with disabilities, and others with special needs to live independently and avoid institutions.

## The Process

### PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

**1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	OXNARD	
CDBG Administrator	OXNARD	Housing Department
HOPWA Administrator		
HOME Administrator	OXNARD	Housing Department
ESG Administrator	OXNARD	Housing Department
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

### Narrative

The lead agency responsible for the development of this Consolidated Plan is the Oxnard Housing Department. Staff members from Housing, Public Works, Community Development, Recreation and Community Services, Planning and Building, Information System and the Oxnard Housing Authority participated substantially in the development of the Plan.

### Consolidated Plan Public Contact Information

The Housing Director and the Grants Coordinator of the Housing Department are the public contacts for the development of the Consolidated Plan:

Arturo Casillas, Housing Director (805) 385-8094

Norma Owens, Grants Manager (805) 385-7959

## **PR-10 Consultation - 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

As part of the Plan development process, federal regulations include the requirement that a PJ consult extensively with community service providers, other jurisdictions and other entities with a potential interest in or knowledge of that jurisdiction's housing and non-housing community development issues. Staff has developed and followed a detailed schedule which provides for and encourages citizen participation, emphasizing the participation of persons of low- and moderate-income:

- Consulted with the City of Thousand Oaks and City of Ventura in identifying the issues and tools in the planning process,
- Conducted a community survey to establish a list of community needs linked to a high priority assessment. Approximately 2,500 Community Survey copies were mailed to Section 8 and Public Housing tenants,
- Conducted a variety of consultation meetings with Oxnard residents, community leaders, and stakeholders from various organizations,
- Held mandatory workshop for city staff to provide HUD regulations related to Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME) and Emergency Solutions Grant (ESG),
- E mailed "Questions and Answers" questionnaires (Q and A) to private, non-profit organizations and interested parties and received answers from local social services agencies, and
- Held a follow-up meeting with ESG and Continuum of Care local service providers in order to formulate the needs, priorities and objectives of the Plan and the AAP.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).**

The City of Oxnard consulted with the following agencies/entities when preparing the Consolidated Plan:

- **Affordable Housing:** Oxnard Affordable Housing Division staff, Oxnard Housing Authority, Habitat for Humanity of Ventura County, and Cabrillo Economic Development Corporation.
- **Health Services:** Ventura County Homeless Health Care, Turning Point Foundation
- **Homeless Services:** Ventura County Continuum of Care, City of Oxnard Commission on Homelessness, Ventura County Human Services Agency, Oxnard Police Department, and local homeless services providers, Society of Saint Vincent De Paul, Catholic Charities, Community Action of Ventura County. The consultation included the needs assessments and priorities determination for the five year Consolidated Plan.

- **Special Needs:** Senior Service Commission, City Corps, After School Programs, Police Activities League (PAL) and other social service organizations. The consultation included the discussions related to veterans and elderly persons' needs for single occupancy room rental units, and youth at risk activities.
- **Child Care Services:** First 5 of Ventura County Commission, and RAIN Communities.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

The City of Oxnard is also the Lead Agency for the Continuum of Care and serves as a referral source to agencies providing direct services to homeless persons. Community Action of Ventura County serves the chronically homeless and homeless population in general with drop-in services, laundry, showers, mail pick-up, phone messages, jobs club, and mobile medical assistance provided by the Homeless Health Care Program thru the One Stop. Permanent supportive housing under the CoC is provided by the Turning Point Foundation, which also provides a transitional housing program for the same qualifying population. Other transitional housing services are provided by the Kingdom Center, Ventura County Human Services Agency RAIN Project, Khepera House and Project Understanding. Additionally, Ventura County Behavioral Health is the provider of Shelter Plus Care and Many Mansions have just opened a facility for unaccompanied youth (transition aged youth). Lastly, street outreach and case management is conducted by the Ventura County Human Services Agency Oxnard Homeless Outreach Project (OHOP).

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS**

The City received technical assistance from the HUD Los Angeles Field office in 2009 to develop a more acceptable/user friendly set of policies and procedures (policies) which has greatly assisted the monitoring of all CoC and ESG programs. Included in these policies were protocols for project allocations, review processes, performance standards and evaluation processes. Both CoC and ESG notifications are released thru a local Request for Proposals, which is posted in the largest circulating newspaper in Ventura County, posted on the City's website, direct mail to those on the mailing list, and also sent via email. The submissions are reviewed by a Review Committee, which consists of one city staff person, 2 members of the City's Commission on Homelessness, and 2 members of the general public. The results are forwarded to the Commission on Homelessness and the recommendations are sent to Mayor and City Council for approvals, submissions and awarding.

The administration of HMIS is completely done by the Ventura County Human Services Agency, which is now the HMIS Lead for the City and Ventura County CoCs. The switch in administrators was completed July 2012, and new policies and procedures will be completed by April 30, 2013.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	THOUSAND OAKS
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Citizen Participation and Consultation
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	
2	<b>Agency/Group/Organization</b>	OXNARD
	<b>Agency/Group/Organization Type</b>	PHA Services-homeless Affordable Housing & Rehabilitation Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Held various meetings with City staff from Public Housing Agency, Affordable Housing & Rehabilitation Program and Homeless Program
3	<b>Agency/Group/Organization</b>	Ventura County - Human Services Agency
	<b>Agency/Group/Organization Type</b>	Other government - County

	<b>What section of the Plan was addressed by Consultation?</b>	<p>Housing Need Assessment  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Non-Homeless Special Needs</p>
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	<p>Grants Management met with Human Services Agency staff on March 4, 2013 and March 25, 2013. The discussion assisted Grants Management in setting priorities in the services provided to the homeless populations as well as identifying the resources needed to prevent homelessness. Grants Management followed up with a questionnaire (Q&amp;A) to which Human Services Agency staff responded. Please find Q&amp;A attached under "Citizen Participation Comments".</p>
4	<b>Agency/Group/Organization</b>	Community Action of Ventura County
	<b>Agency/Group/Organization Type</b>	<p>Services-Children  Services-Victims of Domestic Violence  Services-homeless  Services-Health  Planning organization</p>
	<b>What section of the Plan was addressed by Consultation?</b>	<p>Housing Need Assessment  Homelessness Strategy  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Non-Homeless Special Needs</p>
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	<p>Staff of Community Action of Ventura County, Inc. participated in two meetings with Grants Management. Topics discussed were Homelessness Strategy and Needs Assessment. The discussion assisted Grants Management in developing the needs assessment. Grants Management followed up with a questionnaire (Q&amp;A) to which Community Action of Ventura County staff responded. Please find Q&amp;A attached under "Citizen Participation Comments".</p>

5	<b>Agency/Group/Organization</b>	SOCIETY OF SAINT VINCENT DE PAUL
	<b>Agency/Group/Organization Type</b>	Services-homeless Faith Based Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Grants Management met with staff from Society of Saint Vincent de Paul. The discussion assisted Grants Management in setting priorities in the services provided to the homeless populations as well as identifying the resources needed to prevent homelessness. Grants Management followed up with a questionnaire (Q&A) to which Society of Saint Vincent de Paul staff responded. Please find Q&A attached under "Citizen Participation Comments".
6	<b>Agency/Group/Organization</b>	CABRILLO ECONOMIC DEVELOPMENT CORPORATION
	<b>Agency/Group/Organization Type</b>	Community Housing Development Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Cabrillo Economic Development Corporation staff participated in a meeting held March 4, 2013, by Grants Management regarding CDBG, HOME and ESG grants eligible activities and requirements as well as the formulation process of the Consolidated Plan and Annual Action Plan. Among the topics discussed were housing needs, community needs, and grants availability. As a CHDO, CEDC has knowledge of the community needs in the housing sector.
7	<b>Agency/Group/Organization</b>	Pacific Clinics
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Staff from this organization attended a meetings in which unmet needs of the homeless were discussed. A follow up questionnaire was e-mailed to further identify the unmet needs. Pacific Clinics staff also participated in group discussion to establish priority needs.
8	<b>Agency/Group/Organization</b>	RAIN Transitional Living Center
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Staff from this organization attended two meetings in which unmet needs of the homeless were discussed. A follow up questionnaire was e-mailed to further identify the unmet needs. RAIN staff also participated in group discussion to establish priority needs.
9	<b>Agency/Group/Organization</b>	VENTURA COUNTY
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Consolidated plan strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation Ventura County to join Regional ConPlan in planning cycle 2020-24.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City reached out to all types of organizations. However, some agencies were not consulted because they did not respond to the invitation. Such organizations are: Food Share, City Impact, Big Brothers Big sisters Of Ventura County, Boys and Girls Club, Interface, Ventura County Rescue Mission, Palmer Drug Abuse Program.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Oxnard	The goals of the Strategic Plan overlap with the goals of each plan in that the priority is to increase the number of housing units affordable to homeless persons with steady incomes and to also increase the number of transitional housing beds available to the homeless population. Additionally, with the implementation of the 2-year county-funded HPRP program, which came about at the close of the HUD-funded HPRP program, and the funding allocated to the efforts under the City's ESG, rapid re-housing is now a viable option to prevent families from becoming homeless.
2030 General Plan	Development Services, Planning Division	The City of Oxnard 2030 General Plan includes a Housing Element for the period 2006-2014, per State of California Law and requirements of the California Department of Housing and Community Development (HCD). The Housing Element includes various programs and goals to provide safe and adequate housing for residents of all incomes and for special needs populations such as the homeless and those in need of transitional housing. Several programs identify affordable housing development opportunity sites for over 2,000 units that would receive a density bonus and development standards concessions.
Parks Master Plan	City of Oxnard, General Services	The goal of the Parks Master Plan is to identifies all of the Parks throughout the City, which totals 66 Parks, one golf course, one trail, and one Dune Habitat area. The 20-30 City plan calls out for every 1000 residents we need to have 3 acres of parks and open space, currently the City has over 200,000 thousand in population and are in need of more parks. The 66 Parks totals 592.87 acres, which are a combination of Community Parks, Joint Use Parks, Mini Parks, Neighborhood Parks, and Special Use Parks. Many of the parks are very old and have deterioration structures such play structures, benches, trash cans, etc. In addition, most of the parks are in need of ADA upgrade due to code upgrades and changes, primarily in the concrete walking paths and restrooms, including building and roof replacements due to the deterioration. The parks that are in the low moderate areas are the ones targeted for CDBG funding in order to make them code compliant and safe for the community.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Street Master Plan fact sheet	City of Oxnard, Public Works	The City of Oxnard's Capital Projects Management (CPM) Division annually conducts an assessment of the condition of City streets and updates a 20 year master plan and a 5 year capital improvement plan (CIP) in order to effectively manage the City's street maintenance program.
Analysis of Impediments to Fair Housing	Fair Housing	The Analysis of Impediments is produced once every five years, and was last adopted by City Council in May 2010.
OHA Agency Plan	Oxnard Housing Authority	The Oxnard Housing Authority of the City of Oxnard implements a 5-Year plan (2011-2016), namely OHA Agency Plan. The OHA is currently on the 3rd Year of the Agency Plan. The Objectives of the Agency Plan are: apply for additional rental vouchers as they become available; acquire and develop additional rental housing; leverage private or other public funds to create additional housing opportunities; reduce public housing vacancies; renovate, modernize or replace existing public housing; and improve housing opportunities for Oxnard residents. The Agency Plan covers mostly the rental assistance function that the Consolidated Plan does not offer.

**Table 3 – Other local / regional / federal planning efforts**

**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(I))**

Oxnard staff has contacted the other local cities within the Ventura County to consult on their CDBG projects as well as their planning coordination.

**Narrative (optional):**

Organizations were consulted on an individual and group basis, as well as part of a public workshop and through written correspondence.

## **PR-15 Citizen Participation**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The FY 2013-2018 Consolidated Plan (Plan) was developed in conjunction with residents and organizations through a public participation process. Specific actions taken to encourage citizen participation during the development of the FY 2013-2018 Plan are:

- Public hearings
- Consultations
- Community survey
- Questionnaires
- Workshops

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Cathy Brudnicki, former Ventura County Homeless and Housing Coalition member submitted correspondence to Council regarding unmet needs.	Correspondence received is attached under "Citizen Participation Comments".	All comments were accepted.	
2	Questionnaire via E-mail	Non-English Speaking - Specify other language: Spanish  Non-targeted/broad community	There were about 30 people in the audience; comments were received from 5 persons.	Find summary of comments for first Public Hearing attached under "Citizen Participation Comments".	All comments were accepted	<a href="http://www.cityofoxnard.org">www.cityofoxnard.org</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Inter Neighborhood Council Forum	January 9, 2013 - Executive Board Meeting; board members and two other persons from the public were present.	The board expressed interest in the subject and invited staff to participate in their next public meeting to do a Power Point presentation re: the Consolidated Plan formulation.	All comments were accepted	

4	Questionnaire via E-mail	<p>Non-English Speaking - Specify other language: Spanish</p> <p>Non-targeted/broad community</p>	<p>A Community Survey in English and Spanish re: unmet needs was mailed to 780 Public Housing tenants, 1,575 Section 8 Program Participants, and 120 Public Agencies which offer services to the Community. The existence and purpose of the Community survey was advertised in the Ventura County Newspaper, Ventura County Reporter, and Vida Newspaper on January 24, 2013. Additionally, the survey was posted in the City's website for online response. Surveys and drop off boxes were also made available at 7 different locations</p>	<p>251 paper surveys were returned and 95 surveys were responded online. The community survey and data collected from the surveys are attached under "Citizen Participation Comments".</p>	<p>All comments/surveys were accepted.</p>	
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
			throughout the City including the Oxnard Main and South Libraries.			
5	Public Meeting	Senior Services Commission	January 15, 2013 - There were a total of 22 people in the audience including 9 board members of Senior Services Commission and City Attorney,	No comments were received.	None	
6	Public Meeting	Planning Commission	January 17, 2013 - There were 16 persons in the audience.	No comments.	None	
7	Public Meeting	Parks and Recreation Commission	January 23, 2013 - There were 12 persons in the audience.	No comments.	None	
8	Public Meeting	First 5 of Ventura County Commission	January 24, 2013 - There were 16 persons present, including commissioners.	No comments were received.	None	<a href="http://www.first5ventura.org">www.first5ventura.org</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
9	Public Meeting	Inter Neighborhood Council Forum	February 6, 2013 - There were 35 persons in the audience.	Find summary of comments, questions and responses attached under "Citizen Participation Comments".	All comments were accepted.	
10	Public Meeting	Senior Services Commission	February 12, 2013 - There were 6 persons in the audience.	See summary of comments attached under "Citizen Participation Comments".	All comments were accepted.	
11	Public Meeting	Community Relations Commission	February 25, 2013 - There were 12 persons in the audience	There were no comments from the public.	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
12	Public Meeting	Social Service Agencies	February 27, 2013 - Grants Management staff scheduled a meeting and invited staff from 20 different agencies/organizations to request input from the agencies/organizations on the needs of the City's lower income residents.	No one attended the meeting.	N/A	
13	Public Meeting	Parks and Recreation Commission	February 27, 2013 - There were 30 people in the audience, including commissioners	See summary of comments attached under "Citizen Participation Comments".	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
14	Questionnaire via E-mail	Service Providers	On March 7, 2013, a questionnaire was e-mailed to 17 service providers seeking input for the Consolidated Plan.	Five organizations responded to the questionnaires. Please find Q & A responses attached under "Appendices".	All Comments were accepted	
15	Public Meeting	Commission on Homelessness	March 18, 2013 - There were 15 persons present.	See summary of comments attached under "Citizen Participation Comments".	All comments were accepted.	
16	Questionnaire via E-mail	Non-English Speaking - Specify other language: Spanish  Non-targeted/broad community	March 26, 2013 - There were 24 persons in the audience	Find summary of comments for 2nd Public Hearing attached under "Citizen Participation Comments".	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
17	Questionnaire via E-mail	Non-targeted/broad community	There were 40 persons in the audience.	See summary of comments attached under "Citizen Participation Comments".	All comments were accepted.	
18	Questionnaire via E-mail	Non-targeted/broad community	There were 56 persons in the audience.	See summary of comments attached under "Citizen Participation Comments".	All comments were accepted.	
19	Questionnaire via E-mail	Non-English Speaking - Specify other language: Spanish  Non-targeted/broad community  Residents of Public and Assisted Housing	251 responses to community survey	No comments were received.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
20	Public Meeting	<p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Low/mod income Oxnard residents</p>	<p>12/17/17 Published Notice of 1st Public Hearing notice in VIDA (Spanish translation) and Ventura County Star newspapers on 12/28/17, English and Spanish versions of Notices were broadcasted on Public Channel 35, Public Notices regarding Public Hearings sent out to Oxnard Residents for first Public Hearing, 65 notices mailed out, and Notices were posted on the City of Oxnard website both in Spanish and English.</p>	<p>1st Public Hearing comment - City needs to provide more housing for homeless people</p>	<p>All comments accepted</p>	<p>NA</p>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
21	Questionnaire via E-mail	Persons with disabilities  Non-targeted/broad community  Residents of Public and Assisted Housing  Low/mod income Oxnard residents	189 surveys received. Survey posted on the City of Oxnard website. Distributed "Neighborhood News" packets to approximately 231 Oxnard residents. Posted in public buildings such as the Main Library and Housing Department Administration building.	189 surveys received. High Priority Results included: Emergency Shelter, Child Care Services, Job Creation, Job Training, After School Programs, Crime Prevention Programs (Youth), Crime Prevention Programs (Public Safety), Emergency Assistance (Job Development), Substance Abuse Services, and Domestic Violence Services.	No comments Received	<a href="https://www.oxnard.org/city-department/housing/grants-management/">https://www.oxnard.org/city-department/housing/grants-management/</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
22	Newspaper Ad	Minorities  Non-English Speaking - Specify other language: Spanish	Unable to measure the response to the ad.	No Comments Received	No Comments Received	NA
23	Questionnaire via E-mail	Minorities  Non-English Speaking - Specify other language: Spanish, Mixteca  Persons with disabilities  Residents of Public and Assisted Housing  Cross-section of community	General meeting of community non-profits that serve various segments of the community	Round table discussion- No Comments Received	No Comments Received	NA

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
24	Internet Outreach	Non-targeted/broad community	Not measured	No Comments Received	No Comments Received	<a href="https://www.oxnard.org/city-department/housing/">https://www.oxnard.org/city-department/housing/</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
25	Public Hearing	<p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Low/mod income Oxnard residents</p>	<p>6/7/18 Published Notice of 2nd Public Hearing notice in VIDA (Spanish translation) and Ventura County Star newspapers on 6/9/18, English and Spanish versions of Notices were broadcasted on Public Channel 35, Public Notices regarding Public Hearings sent out to Oxnard Residents for first Public Hearing, 65 notices mailed out, and Notices were posted on the City of Oxnard website both in Spanish and English.</p>	<p>2nd Public Hearing comment - Subrecipinets comments were thanking the City for previous funding and for considering funding their current projects. Private citizens comments were the following: not funding the Mid-City Boxing program, need additional training for the grant review panel, and for previously spending 2 million dollars on the Rainbow House Rehabilitation.</p>	All comments accepted	NA

**Table 4 – Citizen Participation Outreach**

# Needs Assessment

## NA-05 Overview

### Needs Assessment Overview

Housing needs are determined by analyzing housing problems by income level, tenure, and households with special needs. The Consolidated Plan uses the Comprehensive Housing Affordability Strategy (CHAS) data developed by the Census Bureau for HUD. CHAS data is based on the 2005-2009 American Community Survey (ACS) Census and analyzes households with one or more housing problems (those experiencing overcrowding, lacking adequate kitchen or plumbing facilities), and those experiencing cost burden (paying more than 30 percent of household income for housing costs) and extreme cost burden (spending over 50 percent of household income for housing costs).

Homeless needs assessment use the Point In time Count of Homeless Persons data to analyze and determine the homeless needs for Oxnard and Ventura County in general terms. Homeless persons in Oxnard are endlessly facing the issue of lack of a year round shelter, transitional and permanent housing units.

To assess the Non-Homeless Special Needs and Non-Housing Community Development Needs, staff is using the 2030 General Plan of the City, finalized in October 2011.

## NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c)

### Summary of Housing Needs

Oxnard does not have sufficient available housing to meet the continual population growth of the City, and housing units are needed in for all household sizes. The Southern California Association of Governments (SCAG) has adopted a Regional Housing Needs Assessment (RHNA). The RHNA concluded that over the upcoming seven-year period (from 2014 to 2021), a total of 7301 new housing units will be needed in Oxnard.

Demographics	Base Year: 2000	Most Recent Year: 2009	% Change
Population	170,358	183,765	8%
Households	45,166	49,550	10%
Median Income	\$48,603.00	\$56,618.00	16%

**Table 5 - Housing Needs Assessment Demographics**

Data Source: 2000 Census (Base Year), 2005-2009 ACS (Most Recent Year)

### Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households	8,455	8,060	10,405	5,625	
Small Family Households	2,960	3,255	4,165	11,380	
Large Family Households	2,245	2,095	3,020	4,910	
Household contains at least one person 62-74 years of age	1,250	1,090	1,645	905	2,990
Household contains at least one person age 75 or older	1,070	1,270	1,350	660	1,540
Households with one or more children 6 years old or younger	3,015	2,535	3,040	4,635	

**Table 6 - Total Households Table**

Data Source: 2005-2009 CHAS

## Housing Needs Summary Tables

### 1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
<b>NUMBER OF HOUSEHOLDS</b>										
Substandard Housing - Lacking complete plumbing or kitchen facilities	75	50	60	20	205	75	20	10	10	115
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	600	370	240	105	1,315	50	65	150	125	390
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	1,005	765	670	230	2,670	195	165	600	205	1,165
Housing cost burden greater than 50% of income (and none of the above problems)	2,750	1,300	400	25	4,475	1,130	1,415	1,460	735	4,740

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Housing cost burden greater than 30% of income (and none of the above problems)	1,005	1,505	1,780	410	4,700	215	550	1,140	1,170	3,075
Zero/negative Income (and none of the above problems)	95	0	0	0	95	125	0	0	0	125

**Table 7 – Housing Problems Table**

Data 2005-2009 CHAS  
Source:

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
<b>NUMBER OF HOUSEHOLDS</b>										
Having 1 or more of four housing problems	4,430	2,490	1,370	385	8,675	1,445	1,665	2,220	1,070	6,400
Having none of four housing problems	1,705	2,070	3,445	1,435	8,655	655	1,835	3,370	2,735	8,595
Household has negative income, but none of the other housing problems	95	0	0	0	95	125	0	0	0	125

**Table 8 – Housing Problems 2**

Data 2005-2009 CHAS  
Source:

### 3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	2,240	1,750	1,235	5,225	360	890	1,240	2,490
Large Related	1,580	995	300	2,875	450	745	1,115	2,310
Elderly	545	285	150	980	495	415	445	1,355
Other	965	685	660	2,310	260	75	200	535
Total need by income	5,330	3,715	2,345	11,390	1,565	2,125	3,000	6,690

**Table 9 – Cost Burden > 30%**

Data 2005-2009 CHAS  
Source:

### 4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	1,735	745	200	2,680	295	590	660	1,545
Large Related	1,260	180	50	1,490	440	580	685	1,705
Elderly	220	180	0	400	350	285	210	845
Other	815	350	150	1,315	250	60	150	460
Total need by income	4,030	1,455	400	5,885	1,335	1,515	1,705	4,555

**Table 10 – Cost Burden > 50%**

Data 2005-2009 CHAS  
Source:

### 5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	1,435	910	645	0	2,990	235	195	445	0	875
Multiple, unrelated family households	170	210	285	0	665	20	35	310	0	365

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Other, non-family households	0	25	0	0	25	0	0	0	0	0
Total need by income	1,605	1,145	930	0	3,680	255	230	755	0	1,240

**Table 11 – Crowding Information – 1/2**

Data Source: 2005-2009 CHAS

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present	0	0	0	0	0	0	0	0

**Table 12 – Crowding Information – 2/2**

Data Source  
Comments:

**Describe the number and type of single person households in need of housing assistance.**

**Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.**

**What are the most common housing problems?**

The most common housing problems are housing cost burden and overcrowded housing, for both renters and owners.

**Are any populations/household types more affected than others by these problems?**

The populations/household types that are disproportionately affected by these problems are the poorest households, specifically, those with incomes less than 30% AMI.

**Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance**

The characteristics of persons at imminent risk of residing in shelters or becoming homelessness include, but are not limited to: mental illness, whether diagnosed or not, migrant farmworkers, and those who have lost employment due to the failing economy and have yet to recover. The needs of these people include job stability, medical assistance, rental and/or security deposit assistance, and short to medium term case management.

**If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:**

Not applicable.

**Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness**

The particular housing characteristics that have been linked with instability and an increased risk of homelessness include high rents, lack of affordable rental units, and the available unit sizes do not meet the needs of the family size.

### **Discussion**

Oxnard is a high-rent market and many families struggle to make the monthly payments along with other obligations. While the City works with non-profit housing developers to try to create more affordable units, many developers would rather pay the fees assessed for not creating affordable units rather than lose money creating units.

## NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

### Introduction

Data from the U. S. Census Bureau confirms that the Hispanic population of Oxnard generally has lower income levels than other sectors. According to the 2010 Census, the overwhelming majority (73.5%) of Oxnard’s population was Hispanic as of April of 2010, and Hispanics reside in every part of the City. There are certain neighborhoods where the Hispanic population is present in extremely high concentrations (85% or more), and these tend to correspond to those Census tracts which are lower-income (particularly South Oxnard, and the northern part of the City east of Oxnard Boulevard between Fifth Street and Gonzales Road). In Oxnard, these neighborhoods are encompassed in the following Census Tracts: 3100; 3201; 3202; 3500; 3700; 3800; 3900; 4000; 4101; 4102; 4501; 4503; 4504; 4701; 4702; 4703; 4704; 4705; 4706; 4900; and 5002.

As evidenced in the data in the tables above (“Housing Problems”; “Severe Housing Problems”; and “Housing Cost Burden”), the Hispanic population of Oxnard experiences these conditions disproportionately.

### 0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	7,095	1,140	220
White	930	165	100
Black / African American	420	15	0
Asian	245	155	20
American Indian, Alaska Native	45	0	0
Pacific Islander	0	0	0
Hispanic	5,365	800	100

**Table 13 - Disproportionally Greater Need 0 - 30% AMI**

Data 2005-2009 CHAS  
Source:

\*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

**30%-50% of Area Median Income**

<b>Housing Problems</b>	<b>Has one or more of four housing problems</b>	<b>Has none of the four housing problems</b>	<b>Household has no/negative income, but none of the other housing problems</b>
Jurisdiction as a whole	6,215	1,845	0
White	1,090	620	0
Black / African American	180	50	0
Asian	180	95	0
American Indian, Alaska Native	0	0	0
Pacific Islander	70	0	0
Hispanic	4,620	1,085	0

**Table 14 - Disproportionally Greater Need 30 - 50% AMI**

Data 2005-2009 CHAS  
Source:

\*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

**50%-80% of Area Median Income**

<b>Housing Problems</b>	<b>Has one or more of four housing problems</b>	<b>Has none of the four housing problems</b>	<b>Household has no/negative income, but none of the other housing problems</b>
Jurisdiction as a whole	6,510	3,900	0
White	1,395	1,030	0
Black / African American	240	240	0
Asian	365	330	0
American Indian, Alaska Native	20	20	0
Pacific Islander	40	0	0
Hispanic	4,350	2,160	0

**Table 15 - Disproportionally Greater Need 50 - 80% AMI**

Data 2005-2009 CHAS  
Source:

\*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

**80%-100% of Area Median Income**

<b>Housing Problems</b>	<b>Has one or more of four housing problems</b>	<b>Has none of the four housing problems</b>	<b>Household has no/negative income, but none of the other housing problems</b>
Jurisdiction as a whole	3,040	2,585	0
White	610	740	0
Black / African American	65	60	0
Asian	245	380	0
American Indian, Alaska Native	55	10	0
Pacific Islander	20	15	0
Hispanic	1,940	1,355	0

**Table 16 - Disproportionally Greater Need 80 - 100% AMI**

Data 2005-2009 CHAS  
Source:

\*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

**Discussion**

As indicated above, the Hispanic population of Oxnard generally has lower income levels than other sectors. The data in the previous tables confirms that the Hispanic population of Oxnard experiences housing problem conditions disproportionately. Hispanics constitute the overwhelming majority of Oxnard's population (more than 75% of the City's residents as of 2013). All City programs to increase the affordability of housing and housing conditions in general will work towards improvement and amelioration of the afore-mentioned housing problems.

## NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

### Introduction

Data from the U. S. Census Bureau confirms that the Hispanic population of Oxnard generally has lower income levels than other sectors. According to the 2010 Census, the overwhelming majority -- 73.5% -- of Oxnard's population was Hispanic as of April of 2010, and Hispanics reside in every part of the City. There are certain neighborhoods where the Hispanic population is present in extremely high concentrations (85% or more), and these tend to correspond to those Census tracts which are lower-income (particularly South Oxnard, and the northern part of the City east of Oxnard Boulevard between Fifth Street and Gonzales Road). In Oxnard, these neighborhoods are encompassed in the following Census Tracts: 3100; 3201; 3202; 3500; 3700; 3800; 3900; 4000; 4101; 4102; 4501; 4503; 4504; 4701; 4702; 4703; 4704; 4705; 4706; 4900; and 5002.

As evidenced in the data in the tables above ("Housing Problems"; "Severe Housing Problems"; and "Housing Cost Burden"), the Hispanic population of Oxnard experiences these conditions disproportionately.

### 0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	5,875	2,360	220
White	840	250	100
Black / African American	330	105	0
Asian	200	195	20
American Indian, Alaska Native	45	0	0
Pacific Islander	0	0	0
Hispanic	4,400	1,760	100

Table 17 – Severe Housing Problems 0 - 30% AMI

Data 2005-2009 CHAS  
Source:

\*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

**30%-50% of Area Median Income**

<b>Severe Housing Problems*</b>	<b>Has one or more of four housing problems</b>	<b>Has none of the four housing problems</b>	<b>Household has no/negative income, but none of the other housing problems</b>
Jurisdiction as a whole	4,155	3,905	0
White	765	945	0
Black / African American	125	100	0
Asian	125	150	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	70	0
Hispanic	3,080	2,630	0

**Table 18 – Severe Housing Problems 30 - 50% AMI**

Data 2005-2009 CHAS  
Source:

\*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

**50%-80% of Area Median Income**

<b>Severe Housing Problems*</b>	<b>Has one or more of four housing problems</b>	<b>Has none of the four housing problems</b>	<b>Household has no/negative income, but none of the other housing problems</b>
Jurisdiction as a whole	3,590	6,815	0
White	425	2,005	0
Black / African American	110	370	0
Asian	130	565	0
American Indian, Alaska Native	0	40	0
Pacific Islander	40	0	0
Hispanic	2,850	3,665	0

**Table 19 – Severe Housing Problems 50 - 80% AMI**

Data 2005-2009 CHAS  
Source:

\*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

## 80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,455	4,170	0
White	180	1,165	0
Black / African American	20	100	0
Asian	165	460	0
American Indian, Alaska Native	0	65	0
Pacific Islander	0	35	0
Hispanic	1,055	2,235	0

**Table 20 – Severe Housing Problems 80 - 100% AMI**

Data 2005-2009 CHAS  
Source:

\*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

## Discussion

As indicated above, the Hispanic population of Oxnard generally has lower income levels than other sectors. The data in the previous tables confirms that the Hispanic population of Oxnard experiences housing problem conditions disproportionately. Hispanics constitute the overwhelming majority of Oxnard's population (more than 75% of the City's residents as of 2013). All City programs to increase the affordability of housing and housing conditions in general will work towards improvement and amelioration of the afore-mentioned housing problems.

## NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

### Introduction:

Data from the U. S. Census Bureau confirms that the Hispanic population of Oxnard generally has lower income levels than other sectors. According to the 2010 Census, the overwhelming majority -- 73.5% -- of Oxnard's population was Hispanic as of April of 2010, and Hispanics reside in every part of the City. There are certain neighborhoods where the Hispanic population is present in extremely high concentrations (85% or more), and these tend to correspond to those Census tracts which are lower-income (particularly South Oxnard, and the northern part of the City east of Oxnard Boulevard between Fifth Street and Gonzales Road). In Oxnard, these neighborhoods are encompassed in the following Census Tracts: 3100; 3201; 3202; 3500; 3700; 3800; 3900; 4000; 4101; 4102; 4501; 4503; 4504; 4701; 4702; 4703; 4704; 4705; 4706; 4900; and 5002.

As evidenced in the data in the tables above ("Housing Problems"; "Severe Housing Problems"; and "Housing Cost Burden"), the Hispanic population of Oxnard experiences these conditions disproportionately.

### Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	24,505	13,040	11,765	240
White	8,170	3,130	2,175	100
Black / African American	1,150	555	505	0
Asian	2,540	1,060	530	20
American Indian, Alaska Native	50	90	45	0
Pacific Islander	70	130	40	0
Hispanic	12,060	7,815	8,270	120

**Table 21 – Greater Need: Housing Cost Burdens AMI**

Data Source: 2005-2009 CHAS

### Discussion:

As indicated above, the Hispanic population of Oxnard generally has lower income levels than other sectors. The data in the previous tables confirms that the Hispanic population of Oxnard experiences housing problem conditions disproportionately. Hispanics constitute the overwhelming majority of

Oxnard's population (more than 75% of the City's residents as of 2013). All City programs to increase the affordability of housing and housing conditions in general will work towards improvement and amelioration of the afore-mentioned housing problems.

## **NA-30 Disproportionately Greater Need: Discussion – 91.205(b)(2)**

**Are there any income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?**

Data from the U. S. Census Bureau confirms that the Hispanic population of Oxnard generally has lower income levels than other sectors. According to the 2010 Census, the overwhelming majority -- 73.5% -- of Oxnard's population was Hispanic as of April of 2010, and Hispanics reside in every part of the City.

**If they have needs not identified above, what are those needs?**

There are not needs that are not identified.

**Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?**

There are certain neighborhoods where the Hispanic population is present in extremely high concentrations (85% or more), and these tend to correspond to those Census tracts which are lower-income (particularly South Oxnard, and the northern part of the City east of Oxnard Boulevard between Fifth Street and Gonzales Road). In Oxnard, these neighborhoods are encompassed in the following Census Tracts: 3100; 3201; 3202; 3500; 3700; 3800; 3900; 4000; 4101; 4102; 4501; 4503; 4504; 4701; 4702; 4703; 4704; 4705; 4706; 4900; and 5002.

As evidenced in the data in the tables above ("Housing Problems"; "Severe Housing Problems"; and "Housing Cost Burden"), the Hispanic population of Oxnard experiences these conditions disproportionately.

## NA-35 Public Housing – 91.205(b)

### Introduction

The mission of Oxnard Housing Authority is to promote adequate and affordable housing, economic opportunity and suitable living environment free from discrimination. The OHA continues to implement Section 504 of the Rehabilitation Act of 1973, as amended to protect the rights of families with disabilities (Section 504). OHA resolves to provide decent, safe, and sanitary housing in good repair for very low and low income families, seniors and persons with disabilities.

### Totals in Use

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers in use	0	0	767	1,614	0	1,583	20	11	0

**Table 22 - Public Housing by Program Type**

\*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

**Alternate Data Source Name:**

Data submitted by OHA

**Data Source Comments:**

	Public Housing	Total	Tenant based	Veterans affairs supportive Housing	Family Unification Program
# of units vouchers in use	767	1614	1583	20	11

**Table 23 - Totals in use- Program Type**

## Characteristics of Residents

	Program Type							
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher	
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program
Average Annual Income	0	0	23,004	18,040	0	17,101	16,897	17,305
Average length of stay	0	0	13	10	0	7	4	10
Average Household size	0	0	3	3	0	2	1	4
# Homeless at admission	0	0	0	0	0	0	0	0
# of Elderly Program Participants (>62)	0	0	307	638	0	628	9	1
# of Disabled Families	0	0	286	660	0	648	10	2
# of Families requesting accessibility features	0	0	767	1,650	0	1,624	15	11
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

**Table 24 – Characteristics of Public Housing Residents by Program Type**

**Alternate Data Source Name:**

CHARACTERISTICS OF RESIDENTS

**Data Source Comments:** Requesting accessibility features: there were 1583 families in tenant based program, 20 families in VASH program and 11 families in Family Unification Program

	Public Housing	Tenant - Based	Veterans Affairs Supportive Housing	Family Unification Program
Average Annual Income	23,004	17,101	16,897	17,305

Average length of stay	13	7	4	10
Average household size	3	2	1	4
# of Elderly Program Participants (>62)	307	628	9	1
# of disabled families	286	648	10	2
# of families requesting	767	1,583	20	11

**Table 25 - CHARACTERISTICS OF RESIDENTS - PROGRAM TYPE**

**Race of Residents**

Race	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	0	0	675	0	0	0	16	9	0
Black/African American	0	0	61	32	0	26	5	1	0
Asian	0	0	16	16	0	16	0	0	0
American Indian/Alaska Native	0	0	8	9	0	9	0	0	0
Pacific Islander	0	0	7	8	0	7	0	1	0
Other	0	0	0	0	0	0	0	0	0

**\*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

**Table 26 – Race of Public Housing Residents by Program Type**

Alternate Data Source Name:  
Race of Residents NA - 35  
Data Source Comments:

	Public Housing	Tenant - Based	Veterans Affairs Supportive Housing	Family Unification Program
White	675	1,524	16	9

Black/African American	61	26	5	1
Asian	16	16	0	0
American Indian/Alaska Native	8	9	0	0
Pacific Islander	7	7	0	1

**Table 27 - RACE OF RESIDENTS - PROGRAM TYPE**

**Ethnicity of Residents**

Ethnicity	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Not Hispanic	0	0	38	355	0	335	15	5	0

**\*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

**Table 28 – Ethnicity of Public Housing Residents by Program Type**

Alternate Data Source Name:  
Ethnicity of Residents NA - 35  
Data Source Comments:

	Public Housing	Tenant - Based	Veterans Affairs Supportive Housing	Family Unification Program
Hispanic	729	1,248	5	6
Not Hispanic	38	335	15	5

**Table 29 - ETHNICITY OF RESIDENTS**

## **Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:**

The Oxnard Housing Authority complies with a variety of regulations pertaining to accessibility, including the following:

- Notice PIH 2010-26
- Section 504 of the Rehabilitation Act of 1973
- The Americans with Disabilities Act of 1990
- The Architectural Barriers Act of 1968
- The Fair Housing Act of 1988

A person with a disability, as defined under federal civil rights law, is any person who:

- Has a physical or mental impairment that substantially limits one or more of the major life activities of an individual, or
- Has a record of such impairment, or
- Is regarded as having such impairment.

Refer to the Admissions and Continued Occupancy Policy of the Oxnard Housing Authority for additional information.

### **Most immediate needs of residents of Public Housing and Housing Choice voucher holders**

All the immediate needs of residents of Public Housing and Housing Choice voucher holders are being met. There are approximately 1600 families on the Public Housing waiting list; with 97% of these families requiring between one and three bedroom units. Almost 50% of these families require two bedroom units. On average, applicants are on the waiting list from three to five years. The need for affordable rental housing is not only represented by OHA's waiting list for Public Housing, but it is also reflected in the needs of the public at large.

### **How do these needs compare to the housing needs of the population at large**

The above needs are the same as the City's needs as a community: lack of affordable housing units, large families with a needs of more than 2 bedroom size units.

### **Discussion**

Improving job opportunities for both public housing tenants and housing choice vouchers holders will not only allow families to move up and out of assisted housing but it will allow OHA to assist other needy families. In addition, it will expand the number of working families that will widen the mix of

incomes in Oxnard's public housing developments which enhances community stability and provides role models for our youth.

With the perspective of demolishing 260 housing units and reconstructing 264 housing units located at the Court site (equivalent to 260 units located in the Colonia Village 31-1), OHA is trying to replace its old housing stock, built in 1952 with new housing units and offering more units to the senior population.

## NA-40 Homeless Needs Assessment – 91.205(c)

### Introduction:

On January 29, 2013, the City of Oxnard performed the annual Point in Time Count (Count) of Homeless Persons as directed by HUD. Count results are provided under on table below. The City receives Continuum of Care Grant (CoC) funds and Emergency Solutions Grant (ESG) funds to address various homeless issues, including shelter and street outreach. The City's collaborative partners under both grants, along with other non HUD-funded agencies work diligently to serve the homeless population in the region. The difficulties facing homeless persons and the providers are the lack of long-term emergency shelter within Ventura County, and fewer resources to deal with the rise in homelessness due to the existing lagging economy.

### Homeless Needs Assessment

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	90	28	120	120	50	155
Persons in Households with Only Children	8	3	3	3	2	25
Persons in Households with Only Adults	239	218	410	410	150	175
Chronically Homeless Individuals	7	218	520	520	83	245
Chronically Homeless Families	13	4	75	75	30	100
Veterans	40	33	90	90	25	75
Unaccompanied Child	9	23	75	75	15	200
Persons with HIV	0	0	0	0	0	0

Table 30 - Homeless Needs Assessment

**Data Source Comments:** Most of the data in these fields was taken from the AHAR and 2012 Point in Time Count. However, some statistics are not kept, such as HIV and the total number of days persons experience homelessness.

Indicate if the homeless population is:      Has No Rural Homeless

**If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):**

**Nature and Extent of Homelessness: (Optional)**

<b>Race:</b>	<b>Sheltered:</b>	<b>Unsheltered (optional)</b>
White	37	143
Black or African American	13	32
Asian	1	3
American Indian or Alaska Native	3	10
Pacific Islander	1	4
<b>Ethnicity:</b>	<b>Sheltered:</b>	<b>Unsheltered (optional)</b>
Hispanic	85	95
Not Hispanic	0	0

Data Source

Comments:

This data was taken from the 2012 Point In Time Count of Homeless Persons.

**Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.**

According to the 2013 Point In Time Count of Homeless Persons, an appropriate description of the following homeless populations would be defined as such: Chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth make up approximately 92 percent of the homeless population in Oxnard. The remaining 8 percent are those who have experienced an episode of homelessness, which happened to be during the time of the Count. The numbers are as follows: chronically homeless persons - 218 unsheltered adults and 2 families; veterans - 33; and unaccompanied youth - 20.

**Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.**

The larger homeless populations by racial/ethnic groups, according to the most recent published Point In Time Count (2012), were Latino/Hispanic and White, both populations with 180 known homeless persons. The other racial/ethnic groups make up less than 25% of the homeless population combined. This is somewhat in line with the 2010 US Census in that Oxnard is approximately 74% Latino/Hispanic.

**Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.**

The unsheltered number of homeless persons in Oxnard is rather high. This is mainly due to the fact that there is no true year round shelter facility anywhere in Ventura County. This impacts the numbers of both populations in that, aside from the emergency winter shelter, there is no place for the homeless population to go. There are a few transitional housing facilities in the area, but none that serve single fathers or women with children whom are boys over the age of ten. Factor in the high rents and

dwindling resources, the homeless population has very few assistance options to help obtain and retain permanent housing.

**Discussion:**

Currently in Oxnard, there is a shortage of shelter and housing options for homeless persons. Therefore, the need to make housing units available for working-homeless persons is great. Additionally, because there are very few year round shelter options with attendance restrictions in Ventura County, the need for increased federal and possible state funding to address homelessness is critical. The City's CoC has requested funding in the 2012 application to assist to implement a rapid re-housing program and has set aside approximately 40% of its ESG funds to support homeless assistance and eviction prevention.

## **NA-45 Non-Homeless Special Needs Assessment - 91.205 (b,d)**

### **Introduction:**

Per California State Laws requirements, the City of Oxnard Housing Element defines group of people with special housing needs as (1) Person with disabilities; (2) Elderly, (3) Large Families and single Parents Families, (4) Farm-workers, and (5) Families and Persons in Needs of Emergency Housing. While, HUD has defined the special needs group of people who are not homeless but require supportive housing as the elderly, frail elderly, persons with disabilities (mental, physical, development), persons with alcohol or other drug addiction, persons with HIV/AIDS and their families, public housing residents and other categories that the PJ may specify. Therefore, Oxnard has identified the existing housing needs for special needs population, as follows: Special Needs Category/Identified Housing Needs Mentally disabled/Affordable units located in proximity to mental health services, supportive services connected to medical mental health services Physically Disabled/Affordable housing (for rent or purchase)at different level of income, units designed with accessibility, and living arrangement for on-site caregivers. The elderly/Affordable units located in proximity to public transportation, medical and health care services, and living arrangement for caregivers Farm workers/Affordable rental housing units for extremely-low to low-income farm-workers and their families Youth (under 25 years old)/Affordable single occupancy units Large Families/More housing units with more than two bedrooms Persons with HIV/AIDS/Affordable Housing and supportive Services

### **Describe the characteristics of special needs populations in your community:**

The following narrative summarizes the characteristics of the special needs populations, specifically elderly persons, defined as person over 65 years of age or older, and persons with disabilities, who share four main common concerns:

- Income: people over 65 are usually retired and living on a fixed income as well as persons with disability.
- Health Care: due to the higher rate of illness, health care is important.
- Transportation: use public transit.
- Housing cost burden: live alone and rent.

Persons with Alcohol or Other Drug Addiction abuse affects a large portion of the population, but the extent of such abuse is difficult to estimate because few people admit they have a problem or seek assistance.

### **What are the housing and supportive service needs of these populations and how are these needs determined?**

Special needs groups are those groups with high priority needs including the elderly, the frail elderly, persons with HIV/AIDS and their families, persons with disabilities and individuals with alcohol and other drug addictions and homeless individuals and families. The City and the County of Ventura have supported a variety of housing and supportive services, including but not limited to the following providers:

- Sycamore Senior Village: Housing Development dedicated to seniors population
- Cabrillo Economic Development: Development of affordable housing for low-income residents, for persons with special needs (farm-workers and disabled persons)
- Many Mansions: Development of affordable housing for mentally ill youth, and for low-income families
- Senior/Special Population Services Division: supportive services to Oxnard seniors
- Housing Assistance Programs for Seniors (HAPS): Housing Assistance for disabled or very low income seniors
- Cypress Court: Independent Living and or residential care for person with serious mental illness
- Wooley House: Independent Living and or residential care for person with serious mental illness

**Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:**

Affected by HIV/AIDS, many people are dealing with substance abuse and mental illness that compounds the social service needs of this population. Most are very low-income and have poor credit or deal with eviction problems making it difficult to find and keep affordable housing.

The following statistics are related to the County of Ventura. The summary for 2012 AIDS cases shows that there is a decrease in the number of new AIDS cases reported, but a significant increase in the number of deaths. There are predominantly White and Hispanic males between 25-34 years of age. The summary for 2012 HIV cases shows there is an increase in the number of new HIV cases diagnosed in Ventura, predominantly White males, younger in 2012 (25-34 years of age), an increase in the number of African-American diagnosis (significant as we have a relatively small African-American population in Ventura County), and one perinatal transmission from another country.

**Discussion:**

Special needs groups with high priority housing needs within Oxnard community include elderly and frail elderly persons, persons with disabilities and veterans. Along with low-income, poor credit, and housing related issues this population struggles for a decent quality of life. The lack of access to transportation is also an issue, which limits their ability to access medical and supportive services. Many are challenged with insufficient life and social skills. Some of the housing and supportive services needs are addressed strategically through the public housing program and the Section 8 Veteran Affairs Supportive Housing programs. In addition, the City, through the Senior/Special Population Services Division provides nutrition, senior fitness and recreation programs to seniors in Oxnard community.

## **NA-50 Non-Housing Community Development Needs – 91.215 (f)**

### **Describe the jurisdiction's need for Public Facilities:**

There is continuing need within the City for public facilities to serve growing populations in special-needs areas or to rehabilitate aging facilities. Many low- and moderate-income areas (LMA) in the City are within older neighborhoods that either do not have proper facilities or their existing facilities suffer from heavy use and deferred maintenance leading to disrepair. Many of these areas are located within the priority areas where CDBG infrastructure and capital improvement funding will be concentrated for maximum leveraging opportunities to provide the greatest impact to the largest number of residents. The City's Parks and Public Ground Division (PPG) enhances the quality of life of the residents by managing park systems and public grounds in a manner that provides residents with safe, clean, and attractive outdoor open spaces. A Park Master Plan was developed and approved by City Council in 2010 and indicated that Oxnard has 991.47 total acres of park. PPG maintains approximately 443 acres of City Parks: many of them are in the LMI areas, completely built out, and have no ability to collect Quimby fees.

### **How were these needs determined?**

Parks and park's amenities are essential components in the quality of life of Oxnard residents. They provide a place for families and friends to gather and enjoy all that Oxnard has to offer at little or no cost. In the next five year, some of the parks needing retrofits and upgrades due to wear and tear, vandalism as well as meeting ADA standards requirements. Due to the limited amount of CDBG allocation and the high cost of rehabilitation, it is necessary to have other available funds to support the park rehabilitation projects. Neighborhoods parks that are qualified for CDBG funding, include but not limited to: Beck Park, Thompson Park, Wilson Park, Cypress Park and Lemonwood Park. Rehabilitation activities may consist of replacement, or installation of playground, restroom rehabilitation to meet standards and ADA requirements, replacement of fencing, reconstruction of damaged sidewalks, installation of prefabricated restrooms, and rehabilitation of barbecue areas.

Beck Park was built in 1956 and has had some improvements through the years but now is outdated and needed to be in compliance with the current codes and ADA standards. The improvements will consist of replacing the play structure, resurfacing the ages parking area, rehabilitate the BBQ areas to meet current codes as well as the replacement of the new city standard monument signs, and replaced the aged fence around the baseball/softball fields.

Thompson Park was built in 1965 and has had some improvements through the years but now is outdated and needed to be improved to be in compliance with the current codes and ADA standards. The improvements will consist of replacing the playground structure.

Wilson Park was built in 1964 and has had some improvements through the years but now is outdated. The improvements will consist of demolition and relocation of restroom, replacement and

addition of security lighting, replacement of playground, rehabilitation of crown barbecue area, replacement of damaged sidewalk area, and rehabilitation of flower garden.

Garden City Acres Park (Formally known as Cypress Park) was recently re-built in some areas due to the deterioration of the previous condition of the park. Some of the improvements were a jogging/walking path, a new playground, improvements to the restrooms, an exercise stations, family picnic areas, and tables, a half size basketball court and ADA improvements. The future improvements will consist of installations of new restroom fixtures and roof and renewal of facilities.

Lemonwood Park was built in 1978 and has had some improvements such as installation of walking track and security lighting, rehabilitation of barbecue areas, replacement of playground, ADA upgrades to the restrooms and walkways, in addition the replacement of the 900 plus deteriorated chain link fence and gates with Ameristar wire works fence. All this was possible through the CDBG funds. The future improvements will consist of testing of an old oil well site, which is adjoined to the property, for any hazardous materials. If the land is clear of any hazardous materials, then, the City will develop the extra space into useable park land with additional open area type sports fields, added pathway, landscaping and irrigation.

### **Describe the jurisdiction's need for Public Improvements:**

The City of Oxnard strives to improve the quality, safety, and usefulness of city streets and alleys for its residential and business communities. The City of Oxnard maintains approximately 475 miles of streets and alleys throughout its jurisdiction. Despite ongoing maintenance such as filling potholes and sealing cracks many residential streets are at the end of the original design life and are experiencing widespread asphalt deterioration, and fatigue from aging. Several streets, decades old, have not been reconstructed. Streets with severely deteriorated pavement conditions create hazards for motor vehicle drivers, pedestrians, lower home and land values, and spur blight. In the next five years, several residential neighborhoods and alleys are due for reconstruction and will need CDBG funding to pay for the improvements. Due to the limited amount of CDBG allocation and the high cost of street reconstruction projects, it is necessary to have other available funds to support projects. Neighborhoods that qualified for CDBG funding and need street and/or alleyway reconstruction include, but not limited to: Sierra Linda, College Estates, Pleasant Valley Estates, La Colonia, Five Points Northeast and Fremont North. Upcoming alley reconstruction projects include, but not limited to, the alley west of Terrace Avenue, alley east of Samuel Avenue, alley south of Hill Street, the alley west of Saviers Road and 1470 and 1500 Camino Del Sol driveways and parking area (see map attached\_LowMod\_AlleyReconstruction) . Street and alley reconstruction will improve the quality, safety, and usefulness of streets and living conditions for residents living in and around these communities.

### **How were these needs determined?**

Because the alleys, driveways and parking lots are severely distressed they present blight and unsafe pavement conditions for vehicles and pedestrians in the local community. The alleys, driveways and parking lots provide vehicle access to residential housing, garage parking, refuse collection service and public facilities. Reconstruction of the alleys, driveways and parking lots will provide safer vehicle and pedestrian conditions, eliminate blight, and increase property values in the local community. The resulting life expectancy is the same as a new pavement of 20 years.

## **Describe the jurisdiction's need for Public Services:**

### **Public Services**

The City is committed to provide an adequate and effective law enforcement program by publicizing police protection services throughout the education system with an emphasis of the elementary school level and encourage joint police/citizen participation through the Neighborhood Councils.

#### **1. Police Activities League**

The Oxnard Police Activities League (PAL) was established in 1994 as a city-wide program to provide outreach to all of Oxnard's youth in an effort to build positive relationships between youth, police officers, and the community. PAL's primary goal is to foster a bond of mutual trust and understanding between police officers and young people by enabling them to interact in a non-confrontation setting. PAL offers educational, cultural, and recreation activities with an emphasis on reaching youth "at-risk." Oxnard PAL's objectives are:

- To provide youth with an opportunity to grow under the sustained guidance of dedicated adults.
- To instill in youth a respect and understanding for law enforcement officers and for the laws they uphold.
- To assist youth in developing self-esteem and to provide youth with skills to help them stay in school.
- To involve police, parents, and the community volunteers in a personal commitment of time, talent, and energy to the youth of the community.

Programs include but are not limited to: Arts & Crafts, recreational table games, board games, homework helpers, mentoring, leadership training, basketball, volleyball, flag football, soccer, boxing, summer camps, summer excursions and presentations, music, video production, sports camps, and California PAL Play Days.

#### **2. After School Program**

The City, through its partnership with the Oxnard Elementary School District, provides CDBG funding to seven eligible After School Program sites. The City provides the Fun for All Program, which offers structured recreation, skill building and health promoting activities, to approximately 85-90 children daily.

### **3. Colonia Boxing Center**

The Colonia Boxing program offers fitness and competition training to the youth in the La Colonia neighborhood. The Gym is a member in good-standing with the U.S. Amateur Athletic Boxing Federation and has national champions in several weight classifications. In addition to the boxing training the coaches serve as mentors to all participants while providing a safe place for youth to go after school.

### **4. Colonia Gymnasium**

The Colonia Gymnasium operates Monday through Friday, from 12:00p.m. through 9:00p.m. The Gymnasium provides clinics in basketball, soccer, and t-ball for youth. The facility also holds Special Olympics basketball training and open play for mentally disabled adults; offers open play volley ball and basketball for youth and school leagues city-wide and free Zumba classes for adults during the summer.

Recreation and Community Services provide low impact aerobics to participants 55 years old and over as well as indoor hockey, basketball and soccer for the disabled and a mentorship program for youth at risk through the Youth Development Program.

### **5. Rain Child Care**

The project aims to make available and accessible child care services to the parents at RAIN while they look for work, go for job interviews, go to job training, go to work, attend counseling and therapy session.

### **How were these needs determined?**

With the growing number of single parent families and households with two working parents youth are left home alone after school. Youth need a safe place for parents to take their kids after school where they can engage in positive activities and receive the resources needed for them to succeed in and out of school while under supervision. Providing youth with positive alternatives assists in deterring youth from drugs, gangs and other undesirable criminal activities.

Oxnard PAL, a non-profit organization and a member of both California PAL and National PAL, is a partnership between the Oxnard Police Department and the City of Oxnard Recreation & Community Services Department. The Police Department and Recreation Department each commit one full-time staff member to co-direct the program. Membership is free and programs at PAL are offered at little to

no cost. Oxnard PAL's long-term mission is to divert youth away from gangs and other criminal activities by involving them in alternative activities under the care and supervision of trained police officers, recreational staff, and parent and community volunteers.

# Housing Market Analysis

## MA-05 Overview

### Housing Market Analysis Overview:

The last Five-Year Consolidated Plan (FY2008-2013) was prepared as Oxnard hit the peak of the last housing market upswing, which occurred in January 2006, when median home prices reached \$554,300. The later downward slide resulted in the market hitting the bottom in July and August of 2009, with a median home price of \$278,300. According to the California Association of Realtors (CAR), the first quarter of 2009 represented the lowest point on the housing affordability index for Ventura County (approximately \$247,630). The market recovery began slowly, and had accelerated by early 2012. In calendar year 2012, the median home price in Ventura County increased at the rate of 9.7%, rising from \$367,000 to \$399,000, and up to \$402,900 by January 2013.

Existing single-family home sales also increased by double digits. Per the Zillow market data for Oxnard, the median home price in the same period went from \$271,600 to \$297,800, a rate of increase slightly lower than that of Ventura County. The Federal Reserve Bank has continued to keep the short-term interest rates down and indicated that it plans to do so at least until 2014. CAR and the California Economic Forecast consider homes more affordable now than they were in 2006, at the peak of the housing market.. The affordability index increased from 12% to 56% between 2006 and the first quarter of 2012. That index is the percentage of households with incomes equal to or more than the minimum qualifying income for the median home price.

It is not possible to forecast whether the increase in affordability will continue. In fact, as median home prices begin to rise modestly in 2013, affordability will tend to move downward. More lenders are requiring larger down payment from homebuyers and more financial responsibility. First time homebuyers face stiff competition from investors in two ways. Investors chose investing in rental property 83% rather than “flipping”. Investors also benefit from quick access to capital when purchasing Real Estate Owned (REO) properties (lender-obtained by default/foreclosure) and short sale properties (including short sales that are somewhat less attractive than many REO properties). The housing stock that meets those criteria has reduced over the past three years from 60% to nearly 11% market share. However, as home prices increase in this up cycle, the housing market is financially healthier than in 2006. Per the 2012 Housing Market Survey produced by CAR, over 54% of homebuyers are purchasing with 20% or more down payment. CAR’s 2012 Housing Market Survey states that over 54% of homebuyers are purchasing with 20% or more down payment. The figures did not indicate how many received down payment assistance through private, state programs or local entities utilizing HOME funds. Less than 1.8% of the 2012 home sales utilized a second mortgage (compared to 43% in the 2006 peak), which may indicate a subsidy was used. Of those in 2012 with a second mortgage, less than 5% used a Zero Down Payment home purchase. This will mean that some low- or moderate-income households may not be able to utilize state revenue bonded down payment assistance programs. However, those households committed to a long-term financial plan with all of the

responsibilities of homeownership, and with stable job and income situations, will likely succeed. Future projects in various stages of development will begin to replace outgoing affordable units. These will benefit those who are qualified for those affordable units.

## MA-10 Number of Housing Units – 91.210(a)&(b)(2)

### Introduction

Over the past 70 years, Oxnard has experienced continual growth. There are 21,236 units of rental housing and 28,314 owner-occupied housing units in the City of Oxnard, as defined by the 2005-2009 ACS data. The following data provides information on the City's housing stock. The greatest percentage (69%) of the residential properties is one-unit detached structures (49,550 units).

### All residential properties by number of units

Property Type	Number	%
1-unit detached structure	49,550	69%
1-unit, attached structure	5,237	7%
2-4 units	3,654	5%
5-19 units	5,754	8%
20 or more units	4,190	6%
Mobile Home, boat, RV, van, etc	2,973	4%
<b>Total</b>	<b>71,358</b>	<b>100%</b>

**Table 31 – Residential Properties by Unit Number**

Data Source: 2005-2009 ACS Data

### Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	129	0%	624	3%
1 bedroom	370	1%	5,440	26%
2 bedrooms	4,031	14%	8,014	38%
3 or more bedrooms	23,784	84%	7,158	34%
<b>Total</b>	<b>28,314</b>	<b>99%</b>	<b>21,236</b>	<b>101%</b>

**Table 32 – Unit Size by Tenure**

Data Source: 2005-2009 ACS Data

### Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

As with all jurisdictions in the State of California, the City of Oxnard is assigned numbers of units in accordance with the Regional Housing Needs Allocation (RHNA). As required by state law, the Southern California Association of Governments (SCAG) has produced an RHNA which has ascertained Oxnard's need for 7,301 new housing units in the upcoming seven-year period from 2014 to 2021 as follows:

Number of Very low-income households: 1,688

Number of Low-income households: 1,160

Number of Moderate-income households: 1,351

Number of Above-moderate income households: 3,102

Total need of housing units: 7,301

As evidenced by the above, more than one-third of the anticipated need for new units is for low-income and very low-income households.

**Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.**

The City does not anticipate any net loss of housing units at any time in the future. Oxnard has grown every year since 1943, and the very small number of housing units demolished in any year is far outweighed by the hundreds of new units constructed every year.

**Does the availability of housing units meet the needs of the population?**

There has been an on-going and consistent need for additional housing to meet the needs of the population of the City, particularly housing for low-income households. The Southern California Association of Governments, Regional Housing Needs Allocation (RHNA) study has calculated that over the next five years, there is a need for additional 1,688 and 1,160 housing units for low-income and very low-income households, respectively in the City.

**Describe the need for specific types of housing:**

In accordance with State Law, the City's Housing Element examines and analyzes the area's special housing needs. In Oxnard, the identified special needs populations include persons with disabilities, the elderly, and large families and single-parent families. Oxnard's history as an agricultural community, and the still-vibrant agribusiness sector, generate a need for farmworker housing.

U. S. Census Bureau data indicates that approximately 20.8% of City residents have a disability, and that disabled adults are much more likely to be unemployed than non-disabled adults (34% versus 7%). As a consequence, disabled individuals are disproportionately represented in the low-income and very low-income categories. Similarly, approximately 8% of the population is 65 years or older. Of this group, 23% rent and 77% own their residence. However, it is important to note that this rate of homeownership, while higher than that of the non-elderly population, is not necessarily an indicator of

prosperity. Just over half of the elderly homeowners (50.4%) fall into either a low-income or very low-income category.

The greatest numerical need for additional affordable housing production is income. As required by state law, the Southern California Association of Governments (SCAG) has produced a Regional Housing Needs Allocation (RHNA) which has ascertained Oxnard's need for 7,301 new housing units in the upcoming seven-year period from 2014 to 2021 as mentioned above.

## **Discussion**

The continual challenge for the City of Oxnard will be to preserve and increase the supply of affordable housing for all the groups identified above during a period of highly constrained resources. As mentioned above, the City anticipates being able to produce 70 affordable units from new construction activities using CDBG and HOME funds. The sum of the planned efforts results outlined in this Consolidated Plan will mostly preserve the current total amount of affordable housing units with an increase of 70 units to the overall inventory. Multiple factors will influence the extent to which the RHNA goals are achieved. These factors include many market factors which are not in the control of the City, such as the cost of land; the cost of borrowing, Federal monetary policies, investor activity in purchasing single-family homes, the extent to which local demand for housing is affected by the economy of Mexico and the impact of any immigration reform legislation, the local job market and economy, and the general condition of the economy of California and the nation as a whole. Other factors over which state and local governments may have some impact on include cost of infrastructure improvements required for the development of land related to new unit production; impact fees, including school fees, transportation fees, parks, etc.; and construction requirements (e.g., seismic standards, Green building codes, accessibility standards, etc.). Meeting the RHNA need for an additional 1,688 low-income and 1,160 very low-income new housing units will require new construction by both private, non-subsidized developers and government-subsidized development, the latter using CDBG and HOME funds. The goals of the planned efforts outlined in this Consolidated Plan are to preserve the current total amount of affordable housing units, and to increase that supply to the greatest extent possible.

## MA-15 Housing Market Analysis: Cost of Housing - 91.210(a)

### Introduction

The recent recession and economic downturn has had a strong impact on Oxnard housing market. The City rental market will remain solid in 2013 because it is placed second for the rental growth at 3% after the City of Ventura (4%). The rental market has generally been stable over the last several years due to owners who have lost their homes seeking rental units.

### Cost of Housing

	Base Year: 2000	Most Recent Year: 2009	% Change
Median Home Value	183,200	504,800	176%
Median Contract Rent	729	1,108	52%

Table 33 – Cost of Housing

Data Source: 2000 Census (Base Year), 2005-2009 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	2,510	11.8%
\$500-999	6,310	29.7%
\$1,000-1,499	7,672	36.1%
\$1,500-1,999	3,632	17.1%
\$2,000 or more	1,112	5.2%
<b>Total</b>	<b>21,236</b>	<b>100.0%</b>

Table 34 - Rent Paid

Data Source: 2005-2009 ACS Data

### Housing Affordability

% Units affordable to Households earning	Renter	Owner
30% HAMFI	No Data	No Data
50% HAMFI	No Data	No Data
80% HAMFI	No Data	No Data
100% HAMFI	No Data	No Data
<b>Total</b>	<b>0</b>	<b>0</b>

Table 35 – Housing Affordability

Data Source Comments:

## Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	1,022	1,129	1,436	2,058	2,354
High HOME Rent	993	1,065	1,281	1,470	1,621
Low HOME Rent	778	834	1,001	1,157	1,291

**Table 36 – Monthly Rent**

Data Source: HUD FMR and HOME Rents

### Is there sufficient housing for households at all income levels?

As indicated hereinabove, the Southern California Association of Governments (SCAG) has adopted a Regional Housing Needs Assessment. That RHNA concluded that over the upcoming seven-year period (from 2014 to 2021), a total of 7301 new housing units will be needed in Oxnard.

### How is affordability of housing likely to change considering changes to home values and/or rents?

The Overall Housing Market Analysis (set forth in Section MA-05 of this report) discusses the recent past performance of the local housing market. It is challenging to project future changes in housing affordability. The recent past does, however, suggest that rapidly escalating home prices, and the trend of investors increasingly purchasing single-family homes for the purpose of renting out those homes, will place upward pressures on rents. A continuation of these trends will contribute to a tightening of the rental market and consequently to less housing affordability.

### How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

The National Low Income Housing Coalition's recently-released report, entitled "Out of Reach," indicated that in the state of California, a renter household needs to work 3.3 full-time jobs at the minimum wage in order to afford the FMR rent for a two-bedroom apartment. The tight rental market in Ventura County, and the higher poverty rate in Oxnard compared to the County as a whole, accounts for even higher rents. Again, while future affordability is difficult to project, there are no indications that the rental market would change at any time in the foreseeable future to the extent that affordability would increase.

## Discussion

# MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

## Introduction

The following tables reflect information from the 2005-2009 CHAS and the 2005-2009 American Community Survey.

## Definitions

In these tables, the word “Condition” refers to one or more of the following housing problems, and are identical to the categories set forth in the Housing Needs Summary Table found at section NA-10:

Substandard Housing: Lacking complete plumbing or kitchen facilities

Severely Overcrowded: With >1.51 persons per room

Overcrowded: With 1.01 – 1.5 persons per room

Severe Housing Cost Burden: Household spends more than 50% of income on housing

Housing Cost Burden: Household spends between 30% and 50% of income on housing

Zero/Negative Income: Self-explanatory

## Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	12,756	45%	11,443	54%
With two selected Conditions	1,089	4%	2,671	13%
With three selected Conditions	31	0%	47	0%
With four selected Conditions	9	0%	0	0%
No selected Conditions	14,429	51%	7,075	33%
<b>Total</b>	<b>28,314</b>	<b>100%</b>	<b>21,236</b>	<b>100%</b>

**Table 37 - Condition of Units**

Data Source: 2005-2009 ACS Data

## Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	3,926	14%	1,773	8%
1980-1999	7,003	25%	2,840	13%
1950-1979	15,743	56%	14,395	68%

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Before 1950	1,642	6%	2,228	10%
<b>Total</b>	<b>28,314</b>	<b>101%</b>	<b>21,236</b>	<b>99%</b>

**Table 38 – Year Unit Built**

Data Source: 2005-2009 CHAS

### Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	17,385	61%	16,623	78%
Housing Units build before 1980 with children present	9,450	33%	4,080	19%

**Table 39 – Risk of Lead-Based Paint**

Data Source: 2005-2009 ACS (Total Units) 2005-2009 CHAS (Units with Children present)

### Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	0	0	0
Abandoned Vacant Units	0	0	0
REO Properties	0	0	0
Abandoned REO Properties	0	0	0

**Table 40 - Vacant Units**

Data Source: 2005-2009 CHAS

### Need for Owner and Rental Rehabilitation

Our program has targeted homeowners of owner-occupied properties primarily for rehabilitation. Per the charts, which HUD populated with information from 2005-2009 ACS Data or the 2005-2009 CHAS in the Consolidated Plan; renters have the greater need for the rehabilitation of the apartments. While 67% of the surveyed participants renting responded with one or two selected conditions that need to be addressed with rehabilitation of the dwelling (approximately 14,228 rental housing units), only 49% of those owner-occupied homeowners responded with similar selections (approximately 13,874 single-family housing units), the greater need appears to be in the rental community. Within the rental statistics, approximately 5% are 2-4 unit single-family units or 1,062 rental units, might be eligible for the rehabilitation funds according to the City’s loan policies.

### Estimated Number of Housing Units Occupied by Low or Moderate Income Families with LBP Hazards

Of those respondents indicating their rental units need rehabilitation on one issue or two issues, 78% of participants who rent live in units built prior to 1979. The US Environmental Protection Agency banned the use of lead-based paint in residential construction, rehabilitation and or interior painting in 1978. Of those rental units, 25% run the highest risk of a lead-based paint hazard because they have children present. Projecting the same percentage for these 2-4 unit single-family units, there would still be 266 rental units possibly eligible for the City's program to target for marketing. It is unknown how many are also owner-occupied and eligible for the City's programs.

Only 62% of surveyed participants in owner-occupied homes live in units built prior to 1980. Of those, only 33% have children present, which represent approximately 9,344 units still having a potential risk of lead based paint hazard. There is a higher risk for those homes having or caring for children under the age of six, as they are most apt to put paint chips or dirt in the yard, which may contain lead, into their mouths.

Along with the work that owner-occupied units need, the Affordable Housing and Rehabilitation Program will endeavor to leverage additional funds from other programs to incorporate the energy efficiency component that showed as a priority for the community in the responses received from the community priority survey undertaken by Grants Management.

## **Discussion**

High housing costs reduce economic opportunities, access to jobs and services, and the ability of LMI households, including the elderly and persons with disabilities to live in the communities and neighborhood of their choice. The affordability gaps may result in a concentration in older neighborhoods with higher levels of substandard housing and overcrowding.

The City has identified that Code Compliance continues to address substandard housing conditions via inspections, enforcement of City Ordinance and through educating the public, and to ensure the quality of existing housing units throughout the City. These efforts assist in maintaining a safe, acceptable and affordable housing supply, promote an atmosphere of decent housing and assure Oxnard residents that they live in habitable safe locations.

## MA-25 Public and Assisted Housing – 91.210(b)

### Introduction

Through its Housing Authority, the City of Oxnard manages 780 public housing units. Of the total number of the City’s public housing units available, 150 are located in two high-rise buildings developed as senior housing. No new public housing is anticipated because the City of Oxnard has exhausted previously obtained development authority under Article XXXIV of the California Constitution for additional low rent public housing. The City has authority under its Section 8 Program to subsidize the rents for 1,700 very low-income households including 58 mobilehome spaces, and also has the ability to expand this authority, if necessary. While there are plans to modernize the City’s public housing stock, the condition of the low rent public housing facilities is generally good.

The City dedicated 50 units and 100 units as restricted to elderly and/or handicapped occupancy at the two high-rise buildings namely Plaza Vista and Palm Vista, respectively. Two 4-bedroom units from Pleasant Valley site are rented to Ocean View School District for child care services.

### Totals Number of Units

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project -based	Tenant -based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available			780	1,684		1,648	25	11	0
# of accessible units			57						
<b>*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition</b>									

**Table 41 – Total Number of Units by Program Type**

**Alternate Data Source Name:**

MA-25 Public and Assisted Housing

**Data Source Comments:** There are 29 FSS participants in Public housing and 14 FSS completions

	<b>Public Housing</b>	<b>Veterans Affairs Supportive Housing</b>	<b>Family Unification Program</b>	<b>Tenant based</b>
# of units vouchers available	780	25	11	1648
# of accessible units	57	N/A	N/A	
# of FSS participants	29	N/A	N/A	
# of FSS completions	14	N/A	N/A	

**Table 42 - TOTAL NUMBER OF UNITS - PROGRAM TYPE**

**Describe the supply of public housing developments:**

**Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:**

The City has a strong preventive maintenance program, which has kept the units in good condition. Early in 2000, the City’s Housing Authority adopted a five-year plan for modernization of its public housing projects. The City anticipates spending over \$15 million to implement the plan. The following table provides a breakdown of unit size by name.

**Public Housing Condition**

<b>Public Housing Development</b>	<b>Average Inspection Score</b>
CA031000001 COLONIA VILLAGE 260 Units	26c
CA031000002 COLONIA VILLAGE 100 Units	87b
CA031000003 COLONIA ROAD 70 Units	93c
CA031000004 PLEASANT VALLEY 98 Units	93b
CA031000005 PLAZA VISTA 50 Units	68b
CA031000007 OXNARD TOWNHOMES 100 Units	89b
CA031000008 PALM VISTA 100 Units	92b

**Table 43 - Public Housing Condition**

**Describe the restoration and revitalization needs of public housing units in the jurisdiction:**

The Strategy Statement contained in the Housing Authority’s Capital Fund Program application takes into account legally mandated requirements, health and safety issues, general physical needs to prolong the life of the units, and it addresses the concerns of the residents. The improvements that will be addressed during the next five years will include but are not limited to roofing, roof fascia boards, radiator upgrades, bathroom renovations, flooring, plumbing, stoves and refrigerators, 504 compliance, green compliance, kitchen cabinets, parking and sidewalk improvements, and security systems.

**Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:**

The inventory of public housing units is anticipated to be decreased by demolition of 260 units of public housing at the Colonia Public Housing Project Site, designated as Project CAL-031-1 by HUD. These units are anticipated to be replaced by new tax-credit funded apartments, which will have Section 8 Program project based rental assistance vouchers assigned to them. This development project is anticipated to begin during FY 2013-2014.

**Discussion:**

Improving job opportunities for both public housing tenants and housing choice vouchers holders will not only allow families to move up and out of assisted housing but it will allow OHA to assist other needy families. In addition, it will expand the number of working families that will widen the mix of incomes in our public housing developments which enhances community stability and provides role models for our youth.

## MA-30 Homeless Facilities and Services – 91.210(c)

### Introduction

There are few facilities in Oxnard that serve the homeless population with housing/shelter. The City's 2012 Point In Time Count of Homeless persons allowed us to track the activity at our known facilities, mainly those that are HUD funded and participate in the regional Homeless Management Information System (HMIS).

### Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	13	9	163	0	0
Households with Only Adults	17	48	13	8	0
Chronically Homeless Households	21	13	2	0	0
Veterans	0	3	0	7	0
Unaccompanied Youth	8	59	79	7	0

**Table 44 - Facilities and Housing Targeted to Homeless Households**

**Data Source Comments:** Bed counts taken from housing inventory worksheets and HMIS.

**Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons**

The mainstream services in the area are fully used to complement services targeted to homeless persons. Currently, Community Action of Ventura County houses a One-Stop program, funded under the Continuum of Care grant, for supportive services. Each Wednesday, the program features Homeless Health Care, public benefits, employment services (which are also offered throughout the week), and referrals to other services if needed. There is also a Veterans' services component to reach out to homeless veterans in the area. Additionally, the Ventura County Human Services Agency (VCHSA) has a street case-management team, also funded under the CoC grant, which follows homeless persons that are not quite ready to leave the streets. These complimentary services exist to provide some support to homeless persons.

**List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.**

The City received federal funds for homeless activities from both the Continuum of Care Grant (CoC) and the Emergency Solutions Grant (ESG). However, the City does not provide any direct services to benefit homeless persons. These program funds are distributed annually to local providers to meet the needs of homeless persons. Also, there are some homeless service providers that do not receive any federal or state funding but provide valuable services to this population. The known providers in the area and the services are as follows: Community Action of Ventura County - homeless employment services, showers, mail pick up, phone/message center, laundry services, case management, mobile medical services (Wednesdays only), and connection to other public benefits thru its one stop; Ventura County Human Services Agency - street case management, eviction/rental assistance, transitional housing through the RAIN project; Kingdom Center - transitional housing and emergency shelter for homeless women and women with children; Ventura County Behavioral Health - permanent supportive housing; Project Understanding - transitional housing; Turning Point Foundation - permanent supportive and transitional housing; Khepera House - transitional housing for men in recovery; Society of St. Vincent de Paul - emergency shelter, rental assistance, supportive services; Many Mansions - permanent supportive housing for transition aged youth; Pacific Clinics - supportive services for transition aged youth; Catholic Charities - supportive services, food distribution; Food Share - food distribution; Rescue Mission - daily meals, homeless shelter for men, transitional housing for men; Lighthouse Mission for Women and Children - emergency shelter and transitional housing for homeless women and women with children; and Victory Outreach - emergency shelter.

## **MA-35 Special Needs Facilities and Services – 91.210(d)**

### **Introduction**

There are certain segments of the population with special needs that may have difficulties in finding community social service facilities as well as special supportive and housing services due to their special needs. The “special needs” groups include the elderly and frail elderly, persons with severe mental illness, persons with physical and/or developmental disabilities, persons with alcohol or other drug addiction, persons living with HIV/AIDS, and also farm-workers. Oxnard through public and private partnerships continues to strive to provide services and safe, decent and affordable housing.

### **Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs**

The elderly, including the frail elderly, need access to facilities or programs that ensure safe, decent, affordable housing. Many elderly are on a fixed-income which impacts their ability to retrofit housing as the need for better accessibility increases. Likewise, when the elderly are no longer able to care for themselves the need for in-home care or residential facilities for them becomes crucial. Health care and supportive services will gradually become a larger concern as the “Baby Boomers” reach retirement age.

The second special needs group, identified as persons with mental, physical, and developmental disabilities also need access to facilities or programs that ensure safe, decent, affordable housing. The impacts for this group are different than those of the elderly because children and young adults are also represented in this population. The length of time that they need supportive housing is generally much longer

### **Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing**

HUD implemented changes to the definition of homelessness contained in the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act. The definition affects who is eligible for various HUD-funded homeless assistance programs. Individuals exiting an institution where they temporarily resided if they were in shelter or a place not meant for human habitation before entering the institution are now considered homeless. Specifically, people will now be considered homeless if they are exiting an institution where they resided for up to 90 days (it was previously 30 days), and were homeless immediately prior to entering that institution.

The program in place meant to ensure that persons returning from mental and physical health institutions receive appropriate supportive housing are Shelter-Plus-Care, HUD CoC funded transitional

and permanent supportive housing programs. However, because of the shortage of housing units and beds, these programs are sometimes operating at 100% level.

**Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)**

With respect to housing needs, the Affordable Housing and Rehabilitation Division does not plan to target funding to any of the special needs population. The First-Time Homebuyer mortgage assistance program and the rehabilitation assistance program will be offered to all applicants on an equal basis. Any applicants who fall into the “special needs” groups defined herein (elderly and frail elderly, persons with severe mental illness, persons with physical and/or development disabilities, persons with alcohol or other drug addition, persons living with HIV/AIDS, and farm workers) will be offered assistance on an equal basis with all other applicants, and will be provided reasonable accommodations in order to enjoy the benefits of the programs on a non-discriminatory basis.

During the next fiscal year, the City plan to continue to fund the housing and supportive services with respect to non-homeless persons with special needs as follows:

- Families that are over the age of 62 and/or permanently disabled receive a preference for housing assistance.
- Additionally, families whose members require a live-in attendant, a care giver or special accommodations are addressed immediately.
- OHA has seven vouchers set aside to assist families that are afflicted by the Human Immunodeficiency Virus (HIV).
- OHA owns and operates two senior buildings, one with 100 units and one with 50 units that are designated for families that are over the age of 62 or permanently disabled. The families pay 30% of their gross income for rent. When and if families require in home support from an agency or a family member, the request is viewed as an accommodation and granted.
- The Oxnard Housing Authority does not have a length of stay requirement: as long as the family is eligible they may remain in assisted housing.

**For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))**

Not applicable

## **MA-40 Barriers to Affordable Housing – 91.210(e)**

### **Negative Effects of Public Policies on Affordable Housing and Residential Investment**

Barriers or constraints to the affordability of housing exist in many forms. First and foremost, an economic barrier to affordable housing can result from a factor as simple as location. Ventura County is a coastal county, and land values are relatively high compared too much of the rest of the state. Set within Ventura County, the City of Oxnard is located on the Pacific Ocean, in an area with a desirable Mediterranean climate, close to the major cultural amenities of the Los Angeles area, but without many of the characteristics of a dense metropolis which are often deemed negative. This resulting high land cost, together with the relatively lower income levels of the City’s population compared to neighboring areas, combine to present the primary barrier to affordable housing: the disparity between the high cost of housing in an area and the economic resources to access that housing available to a large percentage of the local workforce.

State law employs the term “constraints” to describe forces or efforts to restrain actions that would otherwise occur. Environmental review, general planning, zoning, and related local land use regulations and development standards are all extensions of local government police powers to protect life and property, minimize nuisances, and achieve a desired quality of life as expressed through a participatory democratic process. Certain barriers to affordability, then, can be required by State Law (such as preparing and adopting a General Plan and conducting environmental review), adopted for safety or civil rights reasons (such as the imposition of seismic construction standards in quake-prone areas, or requiring compliance with accessibility or visibility design standards), or enacted to remedy or prevent a specific local issue (such as requiring landscaping to deter graffiti). The term “barrier” should not be interpreted in the context that local development standards and development review procedures are inhibiting the provision of quality affordable housing that would otherwise be developed.

The City strives to consistently implement all policies and procedures, to review local development standards and development review procedures in such a way as to ensure that such do not have unintended negative consequences, and to improve policies and procedures so as to increase the opportunities and feasibility of developing affordable housing, especially for special needs and very low- and low-income units). The City’s recent enactment of an ordinance codifying the reasonable accommodation provisions in the planning and development process exemplifies the effort to eliminate any such barriers.

## MA-45 Non-Housing Community Development Assets – 91.215 (f)

### Introduction

The City of Oxnard is still recovering from the recession, which resulted from the near-collapse of the U.S. banking system in 2008. Ventura County’s unemployment rate topped out at 10.8% in 2010, dropping 8.6% in November 2012. In April 2013, the county’s unemployment rate was at 6.9%. The decline in unemployment rate is a sign of a better future economy for Oxnard.

### Economic Development Market Analysis

#### Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	8,225	1,174	10	3	-7
Arts, Entertainment, Accommodations	6,356	3,491	8	9	1
Construction	6,163	1,127	8	3	-5
Education and Health Care Services	12,309	8,344	15	22	7
Finance, Insurance, and Real Estate	4,325	1,904	5	5	0
Information	1,433	182	2	0	-2
Manufacturing	10,669	5,057	13	13	0
Other Services	4,464	1,725	5	4	-1
Professional, Scientific, Management Services	8,028	1,859	10	5	-5
Public Administration	4,459	2,269	5	6	1
Retail Trade	8,677	5,807	11	15	4
Transportation and Warehousing	3,479	990	4	3	-1
Wholesale Trade	3,236	4,483	4	12	8
Total	81,823	38,412	--	--	--

Table 45 - Business Activity

**Data Source:** 2005-2009 ACS (Workers), 2010 ESRI Business Analyst Package (Jobs)

## Labor Force

Total Population in the Civilian Labor Force	88,281
Civilian Employed Population 16 years and over	81,823
Unemployment Rate	7.32
Unemployment Rate for Ages 16-24	14.41
Unemployment Rate for Ages 25-65	5.09

**Table 46 - Labor Force**

Data Source: 2005-2009 ACS Data

Occupations by Sector	Number of People
Management, business and financial	18,073
Farming, fisheries and forestry occupations	7,017
Service	14,093
Sales and office	19,573
Construction, extraction, maintenance and repair	9,028
Production, transportation and material moving	14,039

**Table 47 – Occupations by Sector**

Data Source: 2005-2009 ACS Data

## Travel Time

Travel Time	Number	Percentage
< 30 Minutes	53,254	68%
30-59 Minutes	19,361	25%
60 or More Minutes	5,642	7%
<b>Total</b>	<b>78,257</b>	<b>100%</b>

**Table 48 - Travel Time**

Data Source: 2005-2009 ACS Data

## Education:

### Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	21,624	2,260	8,450

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
High school graduate (includes equivalency)	13,706	861	4,582
Some college or Associate's degree	18,640	1,123	4,899
Bachelor's degree or higher	11,351	363	2,018

**Table 49 - Educational Attainment by Employment Status**

Data Source: 2005-2009 ACS Data

### Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	1,640	4,818	5,866	9,301	5,256
9th to 12th grade, no diploma	4,274	4,687	3,828	3,834	2,077
High school graduate, GED, or alternative	6,236	6,903	5,488	6,825	3,556
Some college, no degree	6,836	5,286	5,263	7,432	3,020
Associate's degree	1,106	2,327	1,644	3,117	867
Bachelor's degree	791	2,599	2,631	4,620	1,440
Graduate or professional degree	45	535	1,161	2,369	887

**Table 50 - Educational Attainment by Age**

Data Source: 2005-2009 ACS Data

### Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	18,595
High school graduate (includes equivalency)	27,298
Some college or Associate's degree	35,239
Bachelor's degree	46,958
Graduate or professional degree	64,840

**Table 51 – Median Earnings in the Past 12 Months**

Data Source: 2005-2009 ACS Data

**Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?**

The table shows that Education and Health Care Services is the largest local employment sector at 22% of the total followed in order by Retail Trade at 15%; Manufacturing at 13%; Wholesale Trade at 12%;

and Art, Entertainment, Accommodations at 9%. The other sectors combined make up the balance of employment.

**Describe the workforce and infrastructure needs of the business community:**

Education and Health Care Services sector has the highest number of workers in Oxnard. Education is important to the society because businesses need skilled workers and the community needs educated citizens. An individual's future income is determined by the quantity and quality of schooling and thus, indicates the community's economic success (Table 48 Educational Attainment-Median Earning in the past 12 months for). With respect to the health care services, the number of elderly people, who need health care services more than other sub population, will continue to increase with the retirement of the "Baby Boomers". Oxnard residents overall attitude toward the physical well-being has been changed, but Oxnard has the lowest number of insured residents within the County, due to the population's composition. Oxnard's population is both younger and poorer. So, people are less likely to have government insurance (Medicare) and less able to buy their own. Therefore, Oxnard with a high rate of uninsured residents is likely to be less healthy and will have a long way to grow healthier. The issue is compounded by the childhood obesity and teen pregnancy which are very high among the Hispanics and Latinos. More than 60% of Oxnard population is composed of Hispanics or Latinos. Therefore, the needs for healthcare services are probable high. Thus, the table 15-Business Activity indicate that there are 8,344 jobs in Education and Health Care sector and 12,309 workers, who are either employed or looking for work in this sector. This means that 32% of the total workers is unemployed or not working in the field they were trained for, and also, have the education and skill.

Manufacturing and retail trade sectors provide 24% of the workers to Oxnard. However, even manufacturing has more workers (10,669 manufacturing workers versus 8,677 retail workers) but offer less number of jobs than the retail sector (5,057 manufacturing jobs versus 5,807 retail jobs). Traditionally, the highest-paid jobs are in manufacturing, unfortunately, this sector is small in Oxnard and getting smaller.

**Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.**

In 2012 the City Council approved a major 400+ acre industrial/business park located at Sakioka tract for development in Oxnard. This will open the door for significant job growth over the next five to twenty years. The private developer is responsible for all infrastructure changes necessitated by the project, but the City may assist in marketing the project to appropriate companies and approving their plans quickly once they have committee to coming to Oxnard. Overall workforce development efforts in public school improvements will assist the general population in Oxnard to be more qualified to compete for the new jobs to be created by this business park.

**How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?**

The current workforce exhibits educational and skill levels which match well the current job opportunities in the city, which are in the manufacturing and retail sectors. The challenge will be for the future, if the city is to market to high-tech companies for relocation to Oxnard. The population's educational attainment level is significantly below the county as a whole, which does not make the Oxnard workforce on average a good match for the higher-skill-level jobs associated with high-tech and bio-tech employment. The long-term objective is to assist the high school degree holder to move on to further education at the college level, ideally resulting in college degree, which will then make the Oxnard workforce much more competitive.

**Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.**

There are two noteworthy initiatives underway now which involve Oxnard businesses and students. The High School District has developed eight specialty academies within the high schools which offer direct technical training on skills needed within those sectors, e.g., agriculture, culinary, engineering and math. Those academies are being exposed now to local businesses, both for their financial support and to make the business owners aware of potential source of qualified employees at the time of high school graduation for these participants. Another initiative is supported by the Workforce Investment Board, which has created a Manufacturers Council to bring together company leaders and educators for direct discussion on the types of skills currently needed but lacking in the workforce. Some private companies are providing funds also, to support specific classes or training regimens in the community colleges to respond to those identified needs. These efforts will contribute to an increasing average skill level in the Oxnard workforce, making them better candidates for future jobs as described above.

**Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?**

Yes

**If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.**

Oxnard is participating in the preparation of a Comprehensive Economic Development Strategy (CEDS) by the Oxnard Harbor District (OHD), a special district which encompasses the cities of Oxnard and Port Hueneme and which operates the local deep-water port for export and import activities. The OHD is in

the midst of a contract for the preparation of a CEDS, which is due to be ready for approval and implementation later in 2013. At the time of Consolidated Plan submittal, the CEDS is not yet in place.

Although not yet official, the CEDS will emphasize the value to local businesses of having export capability through the local port, and will offer to provide technical assistance to business owners through the local World Trade Center and Small Business Development Center. Also, the City is currently pursuing the approval of a State Enterprise Zone designation for the Oxnard/Port Hueneme area, which if approved would be an economic incentive for companies to locate or expand here, through the provision of State tax credits related to hiring qualified low/moderate-income workers and to the purchase of manufacturing equipment. Also, the City is supporting the regional effort to maintain a strong Navy presence at the local naval installations, the face of expected military budget reductions in the future, since Naval Base Ventura County is the largest single employer in the County, accounting for nearly 20,000 military and civilian jobs.

## **Discussion**

Being the most populated city in the County of Ventura, Oxnard did not escape the impact of these declining economic activities. However, the job market is recovering slowly since 2010, because the City has a very low level of growth since the recession. Having the Naval Base as a neighbor and top employer of the County, Oxnard also benefits from the fact that the base suffered only minor job cuts over the last decade. With regards to agricultural job market, the labor has declined due to tougher border controls, the shrinkage of the crop-producing lands. Salaries in agriculture vary from about \$40,000 a year for managers and supervisors to \$20,000 for field workers. Because the majority of the agricultural employees are field workers, they are among the lower-paid people in the job market sector. However, over the next five year, the housing market should stabilize and may grow at a modest rate. Then, likewise unemployment should drop below double digit and continue to decrease over the next five year. In fact, the Ventura County's unemployment rate has already dropped to 6.9% in April 2013 (the jobless rate was 8.5% about a year ago), and may continue to decrease as the economy improves.

## **MA-50 Needs and Market Analysis Discussion**

### **Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")**

The areas with the lowest incomes and highest concentrations of Hispanic households tend to be more affected by multiple housing programs. Data from the U. S. Census Bureau confirms that the Hispanic population of Oxnard generally has lower income levels than other sectors, and there is a correlation between income levels and the existence of multiple housing problems.

### **Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")**

According to the 2010 Census, 73.5% of Oxnard's population was Hispanic as of April of 2010, and Hispanics reside in every part of the City. There are certain neighborhoods where the Hispanic population is present in extremely high concentrations (85% or more), and these tend to correspond to those Census tracts which are lower-income (particularly South Oxnard, and the northern part of the City east of Oxnard Boulevard between Fifth Street and Gonzales Road). In Oxnard, these neighborhoods are encompassed in the following Census Tracts: 3100; 3201; 3202; 3500; 3700; 3800; 3900; 4000; 4101; 4102; 4501; 4503; 4504; 4701; 4702; 4703; 4704; 4705; 4706; 4900; and 5002.

### **What are the characteristics of the market in these areas/neighborhoods?**

The market characteristics in these neighborhoods are in many ways similar to the market characteristics of the City as a whole. This has been particularly true since the beginning of the recession in 2007-2008. In the past year, especially, the sharp increase in home values has been reflected throughout the City. While rising home values are good news for those who are already homeowners, it often makes housing more expensive for renters and, of course, for those seeking to attain homeownership. Recent data from the California Association of Realtors indicates that more investors are purchasing properties (as opposed to purchasers who intend to reside in the property). Increasing home values will tend place upward pressure on rents.

### **Are there any community assets in these areas/neighborhoods?**

All neighborhoods and areas of the City enjoy the presence of community assets, such as parks, schools, retail and commercial facilities, etc. The City has consistently striven to allocate community assets equitably to all geographic regions in the City.

### **Are there other strategic opportunities in any of these areas?**

Strategic opportunities arise in individual areas as a function of local circumstances.

# Strategic Plan

## SP-05 Overview

### Strategic Plan Overview

The City of Oxnard has adopted and approved a five-year Consolidated Plan for the fiscal year 2013-2017, covering July 1, 2013 through June 2017, and this 2nd Amendment extends for 2 years through plan year 2018 and 2019. The preparation of the Consolidated Plan is guided by the following goals:

- Develop, preserve, and finance a continuum of decent and affordable housing opportunities.
- Revitalize low- and moderate-income neighborhoods to create healthy and sustainable communities through infrastructure and public facility improvements.
- Promote equal housing opportunities.
- Support efforts to develop/complete the Continuum of Care System for the homeless through the provision of emergency shelters, transitional housing, prevention and rapid re-housing, supportive housing services, and permanent housing.
- Provide community and supportive services for low- and moderate-income persons and those with special needs, including the homeless and persons with disability.
- Promote economic development opportunities
- Implement effective and efficient management practices to enhance customer service and project delivery.

## SP-10 Geographic Priorities – 91.215 (a)(1)

### Geographic Area

Table 52 - Geographic Priority Areas

1	<b>Area Name:</b>	Low-Mod Areas census tract neighborhoods
	<b>Area Type:</b>	Local Target area
	<b>Other Target Area Description:</b>	
	<b>HUD Approval Date:</b>	
	<b>% of Low/ Mod:</b>	
	<b>Revital Type:</b>	Comprehensive
	<b>Other Revital Description:</b>	
	<b>Identify the neighborhood boundaries for this target area.</b>	A census tract map was attached to the plan to determine the neighborhoods with census percentage of 51% or more of LMI residents (Appendix H).
	<b>Include specific housing and commercial characteristics of this target area.</b>	As referred in the Needs Assessment and Market Analysis sections, the target area are populated with non-English speaking residents, mostly Spanish residents, and aged housing units which need a lot of rehabilitation work.
	<b>How did your consultation and citizen participation process help you to identify this neighborhood as a target area?</b>	The target area was identified by mapping the low- and moderate-income areas using the 2000 census data. Additional tool to identify the target area is the use of the City's various master plans.
<b>Identify the needs in this target area.</b>	The needs identified for this target area are: rehabilitation of public facilities and public improvements.	
<b>What are the opportunities for improvement in this target area?</b>	The opportunities for improvement are: parks rehabilitation, public facilities construction and rehabilitation (Campus Park Gymnasium), public improvements (parking lots, alleys and street reconstruction), and construction and/or acquisition of housing units.	
<b>Are there barriers to improvement in this target area?</b>	The main barrier is the lack of financial resources.	
	<b>Area Name:</b>	City-wide

<b>2</b>	<b>Area Type:</b>	Local Target area
	<b>Other Target Area Description:</b>	
	<b>HUD Approval Date:</b>	
	<b>% of Low/ Mod:</b>	
	<b>Revital Type:</b>	Housing
	<b>Other Revital Description:</b>	
	<b>Identify the neighborhood boundaries for this target area.</b>	City-wide
	<b>Include specific housing and commercial characteristics of this target area.</b>	N/A
	<b>How did your consultation and citizen participation process help you to identify this neighborhood as a target area?</b>	More than 50% of the population of Oxnard is Hispanic ethnicity and most of them are employed in the agricultural sector and qualified as lower-income population.
	<b>Identify the needs in this target area.</b>	The needs are great and vary from rental housing to essential needs, including educational, child care, transportation, and health care services.
	<b>What are the opportunities for improvement in this target area?</b>	The opportunities for improvement in this target area are: public services and housing units projects.
<b>Are there barriers to improvement in this target area?</b>	The main barrier is the lack of financial resources.	

### General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

With the dissolution of Redevelopment in California and reduction of funds at the Federal level, the ability to leverage funds has greatly diminished. It has become critically important to develop strategies to focus these limited funds in areas of greatest need. ESG, HOME and CDBG (in general) funds are distributed on an income eligibility basis, whether it is presumed or verified income throughout the City while CBDG investments such as public facilities and public improvements are made in low- to moderate income census tracts, known as low-mod areas (LMA) neighborhoods. In order to develop and deliver efficient and cost effective projects, allocation priorities are given to "ready to go" projects, in order to comply with the CDBG timeliness expenditure test.

## SP-25 Priority Needs - 91.215(a)(2)

### Priority Needs

Table 53 – Priority Needs Summary

1	<b>Priority Need Name</b>	Housing
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low
	<b>Geographic Areas Affected</b>	City-wide
	<b>Associated Goals</b>	Code Enforcement Effort Help Achieve Homeownership Help Achieve Housing Preservation New Affordable Rental Housing Units Planning and Administration Public Services
	<b>Description</b>	Based on the needs assessment identified by the City, additional affordable rental housing units are needs for LMI renters. Older rental housing units as well as the owner-occupied housing units will also benefit from rehabilitation activities in order to preserve the housing stock and to reduce the number of substandard housing units. The City has also identified that the First-Time Homebuyer program will benefit the LMI renters by providing an opportunity to improve their economic and housing conditions as well as to increase the number of minority homeowners. Code Enforcement costs (salaries and benefits of Code Compliance officers) will be incurred for inspections for code violations for both residential and commercial structures and the enforcement takes place in the LMA areas.
	<b>Basis for Relative Priority</b>	Affordable Housing Division, with various housing programs, will provide the opportunity to reduce the lack of housing condition by using the leverage of CHDO development, improve the economic opportunities of the residents through the First-Time Homebuyer program and provide better living conditions through the Owner-Occupied Housing Units Rehabilitation.
2	<b>Priority Need Name</b>	Homeless
	<b>Priority Level</b>	High

	<b>Population</b>	Extremely Low Families with Children Chronic Homelessness Individuals Families with Children Mentally Ill veterans Victims of Domestic Violence
	<b>Geographic Areas Affected</b>	City-wide
	<b>Associated Goals</b>	Planning and Administration Public Services Reduce homelessness
	<b>Description</b>	Provide supportive housing and services for homeless persons and families: Assist homeless persons and families with emergency shelter, or moving from emergency shelter to housing. Over the next 5 years, the shelter service providers will 1000 persons with shelter services. Service providers will also assist 238 families with housing options.
	<b>Basis for Relative Priority</b>	The City with its partners as services providers have identified gaps in the services available to homeless persons and families. These services include emergency housing, transitional and permanent housing, supportive services and case management to assist homeless people to become self-sufficient and ultimately permanently housed.
<b>3</b>	<b>Priority Need Name</b>	Homeless Prevention/Rapid Re-Housing
	<b>Priority Level</b>	High
	<b>Population</b>	Individuals Families with Children
	<b>Geographic Areas Affected</b>	City-wide
	<b>Associated Goals</b>	Planning and Administration Public Services Reduce homelessness

	<b>Description</b>	Provide homeless prevention and rapid re-housing services to at-risk of becoming homeless persons and families. With the use of ESG and CoC funds, service providers expect to place 290 homeless persons/households into housing via prevention and rapid re-housing programs.
	<b>Basis for Relative Priority</b>	The City will continue to identify and pursue available resources to assist at-risk of becoming homeless households achieving self-sufficiency. The City will encourage and promote collaborative efforts with non-profits organizations, faith-based organizations, County of Ventura and other cities within Ventura County in developing strategies and in applications for funds.
<b>4</b>	<b>Priority Need Name</b>	Housing and Supportive Services
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Large Families Families with Children Elderly Public Housing Residents Chronic Homelessness Individuals Families with Children Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities
	<b>Geographic Areas Affected</b>	City-wide
	<b>Associated Goals</b>	Code Enforcement Effort Help Achieve Homeownership Planning and Administration Provide Housing Services Public Services

	<b>Description</b>	<p>Provide housing and supportive services to special needs population (elderly, disabled, persons and with mental problems, persons with AIDS/HIV) and youth at risk.</p> <p>The Oxnard Housing Authority designates developments or buildings for particular resident groups i.e., elderly and persons with disabilities. Currently the OHA has two buildings designated as senior/disabled housing. Palm Vista (100 units) and Plaza Vista (50 units).</p> <p>The Oxnard housing Authority currently has a set aside of seven (7) Section 8 Vouchers designated for families with AIDS/HIV).</p> <p>Recreation and Community Services provide low impact aerobics to participants 55 years old and over as well as indoor hockey, basketball and soccer for the disabled and a mentorship program for youth at risk through the Youth Development Program.</p>
	<b>Basis for Relative Priority</b>	The City provides a variety of public and supportive services including but not limited to seniors, youth and veterans through the Rain Child Care Program, Oxnard public housing projects, After School Programs, PAL activities, Colonia Boxing and Colonia Gymnasium
5	<b>Priority Need Name</b>	Job Development
	<b>Priority Level</b>	Low
	<b>Population</b>	Extremely Low Low
	<b>Geographic Areas Affected</b>	City-wide
	<b>Associated Goals</b>	Planning and Administration
	<b>Description</b>	Provide job development and job locators for the homeless persons. Service providers aim to create and/or place 310 homeless persons in positions of employment over the next 5 years.
	<b>Basis for Relative Priority</b>	Job development will create better economic opportunities to residents, thus will enhance the stabilization of their living environment and improve the accessibility of better housing conditions.
6	<b>Priority Need Name</b>	Public Facilities
	<b>Priority Level</b>	High

	<b>Population</b>	Low Moderate
	<b>Geographic Areas Affected</b>	Low-Mod Areas census tract neighborhoods
	<b>Associated Goals</b>	Infrastructure and Public Facilities Planning and Administration
	<b>Description</b>	Enhance suitable livign environment through new and improved public facilities.
	<b>Basis for Relative Priority</b>	Oxnard public facilities need improvements to be updated to ADA requirements as well as for safety reasons.
<b>7</b>	<b>Priority Need Name</b>	Public Improvements
	<b>Priority Level</b>	High
	<b>Population</b>	Low
	<b>Geographic Areas Affected</b>	Low-Mod Areas census tract neighborhoods
	<b>Associated Goals</b>	Infrastructure and Public Facilities Planning and Administration
	<b>Description</b>	The City intends to improve the City's infrastructure, including streets and alleys, public parking lots, flood control system and sewage sytem. Currently, the Santa Clara River does not meet flood control conditions of the Federal Emergency Management Agency. Oxnard communities located in the deficient flood zone barriers along the Santa Clara River would face buying flood insurance and reduce property value unless the levee is upgraded to federal standards. In addition, Public Work Department has identified the neighborhoods that qualified for CDBG funding and need street reconstruction include, but not limited to as follows: Sierra Linda, College Estates, Pleasant Valley Estates, La Colonia, Five Points Northeast and Fremont North.
	<b>Basis for Relative Priority</b>	The City has identified LMI areas within the City that require assistance to remove blight and provide opportunities for residents to maintain their health ans safety. Provide funding to Public Works Department to reconstruct several residential LMA neighborhood alleys, public parking lots and driveways and to improve or reconstruct the flood control levee in the next five years.

## **Narrative (Optional)**

The following needs are identified and will be addressed by the goals outlined in SP 45:

### **Housing Needs**

- Lack of rental affordable housing units for extremely and very low income households
- Housing Cost Burden for extremely and very low income people
- Housing Problems - The four housing problems identified by HUD are:

### **Homeless Needs**

- Supportive Services: essential services, case management, health care and mental care services
- Housing Services: Transitional Housing, Permanent Supportive Housing, Rapid Re-Housing and Shelter Services (for single fathers, single mothers, In-tact families and transition aged youth)
- Job Placement and Training

### **Non-Homeless Special Needs**

- Housing and supportive services for the elderly and frail elderly persons
- Housing and supportive services for mentally ill persons
- Housing and supportive services for substance abused persons
- Housing and supportive services for disabled persons

### **Non-Housing Community Development**

- Supportive services for transitional age youth
- Recreational services for at-risk youth
- Job training and placement for at-risk youth
- Homeless prevention and rapid re-housing services to at-risk of becoming homeless persons
- Public Facilities and improvements

### **Non-Housing Community Development**

- Supportive services for transitional age youth
- Recreational services for at-risk youth
- Job training and placement for at-risk youth
- Homeless prevention and rapid re-housing services to at-risk of becoming homeless persons
- Public Facilities and improvements

The priority needs have been established as solutions to the needs identified and determined through the citizen participation process, previous consultations and discussions with various organizations and

staff. Some of the priorities are reinforced by census data provided by HUD as well as comments from the public and the Community Survey results.

## SP-30 Influence of Market Conditions – 91.215 (b)

### Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	HOME grant does not have a TBRA activity. However, OHA section 8 program is very similar to the TBRA activity. The market characteristic that will influence the use of funds is: an increase in fair market rent will cause a decrease in the number of assisted families due to limited Housing Assistance Payments (HAP) funds.
TBRA for Non-Homeless Special Needs	Same as above.
New Unit Production	Cost of land; cost of infrastructure improvements required for development of land related to New Unit Production; impact fees, including school fees, transportation fees, parks, etc.; and construction requirements (e.g., seismic standards, Green building codes, accessibility standards, etc.); and general economic conditions, including income and employment levels and market interest rates. HOME program can be used based on costs and resources, targeting different level of income and various locations citywide.
Rehabilitation	General economic conditions, including income and employment levels as factors which affect whether homeowners repair their homes or move; and market interest rates. CDBG and HOME funds can be used.
Acquisition, including preservation	CDBG and HOME funds can be used as gap financing based on costs and resources, targeting different income levels within the community.

**Table 54 – Influence of Market Conditions**

## **SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)**

### **Introduction**

The City anticipates that over the course of the Strategic Plan CDBG, HOME, and ESG grants will be available for use in the jurisdiction. Along with these federal entitlements, the jurisdictions may elect to utilize Section 108, Low-Income Housing Tax Credits and the State of California's housing programs to support housing development, such as BEGIN and CalHome. Due to recent legislative changes in California, the 80 percent redevelopment tax increment funding will no longer be available for development or matching funds. The local Housing Trust Fund monies have been depleted as commercial development which generates these funds has stalled in recent years, but it is possible over a five-year period for commercial development to increase thereby generating growth in the trust funds to use for projects or matches.

Other resources that may be used include funds provided under other HUD programs, grants from the Department of Commerce, the Economic Development Administration, the Federal Emergency Management Agency, federal, state and local energy efficiency programs, federal tax credits and mortgage credit certificates, County and City General Fund as well as program income. One of the main obstacles to meeting community needs is inadequate resources for programs that could address these needs. Funding within California and federal and private funding sources for housing and community development programs is and will remain limited for the foreseeable future due to the current economic situation.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,502,719	100,000	131,000	2,733,719	3,597,781	The City 2018 allocation's from HUD for CDBG grant is \$2,502,719. The estimated program income is \$100,000 and the re-programmed amount of funds from prior year completed projects is \$131,000. Estimated resources available in plan year 2019 are 2,733,719
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	791,219	125,000	0	916,219	66,781	The City 2018 allocation's from HUD for HOME grant is \$791,219. The estimated program income is \$125,000 and the re-programmed amount of funds from prior year completed/cancelled projects is \$1,000,000.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	196,549	0	0	196,549	190,000	The City 2018 allocation's from HUD for ESG grant is \$196,549. Estimated resources available in plan year 2019 are \$200,000.

Table 55 - Anticipated Resources

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

All sources and types of matching funds are more limited now due to the current economic climate, along with the demise of California redevelopment tax-increment funds and housing set-aside funds, and draw-down of local housing trust funds. However, as in the past, the jurisdictions will be as creative as possible to find other sources of funding from state, federal, private developer, state tax-credit, California

Infrastructure and Economic Development Bank loans, revenue bonding or local funding, such as the housing trust funds in order to develop and deliver efficient and cost effective projects.

1. Affordable Housing:

The Affordable Housing and Rehabilitation Division utilizes various funding sources to leverage the federal funds received for our First-Time Homebuyer and Rehabilitation programs. Specifically, our programs utilize required investment from homebuyers and homeowners, along with funding from the BEGIN program and the CalHome program. Combined, these meet and exceed the 25% match requirement of the HOME program.

For FY 2013-2014, a total of \$1,263,235 of BEGIN funding is anticipated for first-time homebuyers, along with \$600,000 of HOME and CDBG program funding. An additional \$1,000,000 from State Cal-HOME grant for Acquisition/Rehabilitation has been received, and it is anticipated that those funds will be expended over the next two fiscal years (FY 2013-2014 and 2014-2015). The Rehabilitation programs will receive \$236,369 and \$300,000 from HOME and CDBG grant programs respectively for fiscal year 2013-2014.

2. Homeless Services:

Federal funds will leverage additional resources by allowing more people to receive eviction prevention and homeless services assistance. The City's ESG program leverages with the County of Ventura designated Homeless Prevention and Rapid Re Housing set aside by the Board of Supervisors. The established amount was \$750,000 for two years. Additionally, the Society of St. Vincent de Paul operates the Emergency Winter Warming Shelter in which the leverage from federal funds is an additional \$450,000 in shelter services. Other said funds for the operation of the Shelter come from the Cities of Camarillo, Ventura, Port Hueneme, Ventura County, FEMA and privately raised funds of Society of St. Vincent de Paul. The other two shelter programs, which are operated by Kingdom Center and Turning Point Foundation, also leverage privately raised funds for the operation of their respective programs. Between these two programs, the City receives \$135,500 and \$157,000 in leveraging respectively.

The Continuum of Care (CoC) grant provides funding for transitional and permanent supportive housing, supportive services, case management and Shelter Plus Care services for homeless and at-risk of becoming homeless persons. Under the City's CoC umbrella there are nine separate programs, including the Homeless Management Information System (HMIS), which is the HUD-mandated database for funded homeless service providers. Programs are not required to demonstrate all leveraging sources and amounts, but must provide either a 20-25% match of the federal

grant. The projects funded under the CoC grant are as follows: Khepera House (Transitional Housing), RAIN (Transitional Housing), Kingdom Center (Transitional Housing), Wooley House (Transitional Housing), Wooley House (Permanent Supportive Housing), Ventura County Behavioral Health (Shelter Plus Care), Project Understanding (Transitional Housing), Many Mansions D Street Project (Permanent Supportive Housing), Community Action of Ventura County (Supportive Services), Oxnard Homeless Outreach Project (Case Management - Homeless Outreach), and the HMIS. In total these projects receive \$763,546 and these funds are matched with other local, state and privately raised funds in the amount of \$152,709.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City has acquired title to a parcel of land located at First and Hayes. The land will be proposed to the City's certified CHDOs, through a competitive process, for the development of a new affordable housing development.

**Discussion**

Locally, state-wide and nationally, the traditional funding sources for housing and community development work will be in very limited supply for the foreseeable future. As the nation and the State of California move out of the effects of the recession and begin to experience economic growth and easing of national, state and local budget constraints jurisdiction may begin to see greater availability of housing funds to support local affordable housing construction and rehabilitation. This process will most likely take several years to occur. In the meantime, the City of Oxnard, as always, will continue to look for available public and private resources and creative ways to fund affordable housing.

## SP-40 Institutional Delivery Structure – 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
OXNARD	Government	Economic Development Homelessness Non-homeless special needs Ownership Planning neighborhood improvements public facilities public services	Jurisdiction
Oxnard Housing Authority	PHA	Public Housing Rental	Jurisdiction
CABRILLO ECONOMIC DEVELOPMENT	CHDO	Ownership Rental	Jurisdiction
Khepera House	Subrecipient	Homelessness	Jurisdiction
Community Action of Ventura County	Subrecipient	Homelessness	Jurisdiction
Kingdom Center	Subrecipient		Jurisdiction
Turning Point Foundation		Homelessness	Jurisdiction
SOCIETY OF ST. VINCENT DE PAUL, COUNCIL OF LOS ANGELES, INC.	Subrecipient	Homelessness	Jurisdiction
MANY MANSIONS, A CALIFORNIA NONPROFIT CORPORATION	CHDO	Ownership Rental	Jurisdiction
Labor Compliance Providers	Contractor	neighborhood improvements public facilities	Jurisdiction

**Table 56 - Institutional Delivery Structure  
Assess of Strengths and Gaps in the Institutional Delivery System**

The City Manager continues to coordinate City programs with the various departments through weekly Executive Board and Economic Development Committee meetings. There are also weekly or bi-weekly meetings with individual department directors as a further way of managing City operations.

The Housing Department is making better utilization of its management staff by developing special teams combining staff from the Housing Authority Director's Office, Fair Housing, Affordable Housing, Grants Management divisions to implement special housing projects. The City Housing Department's efforts are to ensure decent, safe, attractive, sanitary and well-maintained housing for eligible ELLI individuals and families. The OHA is a part of the Housing Department of the City. The City's five council members also serve as Housing Authority Commission (HAC) members with the addition of two tenant commissioners for a total of seven HAC members. Non-profit housing development corporations, such as Cabrillo Economic Development Corporation, and Many Mansions, have played key roles in the development of affordable housing by leveraging limited City resources.

For any construction related projects, the City works closely with business partner, Labor Compliance Providers, Inc, to provide contract administration services including monitoring of the Davis Bacon Labor Law, as well as, adherence to the federal procurement requirements.

**Availability of services targeted to homeless persons and persons with HIV and mainstream services**

<b>Homelessness Prevention Services</b>	<b>Available in the Community</b>	<b>Targeted to Homeless</b>	<b>Targeted to People with HIV</b>
<b>Homelessness Prevention Services</b>			
Counseling/Advocacy	X	X	X
Legal Assistance	X	X	X
Mortgage Assistance	X		
Rental Assistance	X	X	X
Utilities Assistance	X	X	X
<b>Street Outreach Services</b>			
Law Enforcement	X		
Mobile Clinics	X	X	X
Other Street Outreach Services		X	X
<b>Supportive Services</b>			
Alcohol & Drug Abuse	X	X	X
Child Care	X		
Education	X	X	X
Employment and Employment Training	X	X	X
Healthcare	X	X	X
HIV/AIDS	X	X	X
Life Skills	X	X	

Mental Health Counseling	X	X	
Transportation	X		
<b>Other</b>			

**Table 57 - Homeless Prevention Services Summary**

**Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)**

With the implementation of HEARTH legislation there is the expectation that the HUD-funded (CoC) program dollars will focus on meeting critical housing needs. Although some HUD dollars may be reinvested in the system to support services, there is the expectation that other mainstream resources will be incentivized through investment and managing care to provide service to special needs populations (persons with HIV/AIDS, the elderly and persons with disabilities). In line with managing service costs, there will be a focus on prevention, as research indicates that it is such approaches that are less expensive and highly effective when done properly. There will also be an increased focus on employment so the individuals and families can offset service costs and needs through increased income.

**Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above**

While the strength of the service delivery system is the service providers, the gaps in the system deal with the lack of effective and efficient service providers and the lack of affordable housing for homeless persons. The region does not have enough providers to provide adequate attention to the special needs population. Coupled with the high cost of housing in the area, and the gap in services only widens each year.

**Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs**

The strategy for overcoming gaps in the institutional structure and service delivery system is to continue to strengthen the existing services providers and expand their individual coverage areas, and to also work closely with the non-profit and faith-based housing providers to construct appropriate and affordable housing for those persons with priority needs.

## SP-45 Goals Summary – 91.215(a)(4)

### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Help Achieve Homeownership	2013	2017	Affordable Housing	City-wide	Housing Housing and Supportive Services	CDBG: \$924,000 HOME: \$0	Direct Financial Assistance to Homebuyers: 40 Households Assisted
2	New Affordable Rental Housing Units	2013	2017	Affordable Housing	Low-Mod Areas census tract neighborhoods	Housing	HOME: \$800,000	Rental units constructed: 81 Household Housing Unit
3	Provide Housing Services	2013	2017	Affordable Housing	City-wide	Housing and Supportive Services	CDBG: \$460,000	Homeowner Housing Rehabilitated: 40 Household Housing Unit  Direct Financial Assistance to Homebuyers: 15 Households Assisted
4	Help Achieve Housing Preservation	2013	2017	Affordable Housing	City-wide	Housing	CDBG: \$200,000	Homeowner Housing Rehabilitated: 7 Household Housing Unit
5	Infrastructure and Public Facilities	2013	2017	Non-Housing Community Development	Low-Mod Areas census tract neighborhoods	Public Facilities Public Improvements	CDBG: \$2,500,000 HOME: \$0 ESG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 210000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Public Services	2013	2017	Homeless Non-Homeless Special Needs	Low-Mod Areas census tract neighborhoods City-wide	Homeless Homeless Prevention/Rapid Re-Housing Housing Housing and Supportive Services	CDBG: \$750,000	Public service activities other than Low/Moderate Income Housing Benefit: 3500 Persons Assisted  Public service activities for Low/Moderate Income Housing Benefit: 250 Households Assisted
7	Reduce homelessness	2013	2017	Homeless	City-wide	Homeless Homeless Prevention/Rapid Re-Housing	ESG: \$357,049	Tenant-based rental assistance / Rapid Rehousing: 8 Households Assisted  Homeless Person Overnight Shelter: 300 Persons Assisted  Homelessness Prevention: 30 Persons Assisted  Other: 700 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Code Enforcement Effort	2013	2017	code enforcement	Low-Mod Areas census tract neighborhoods	Housing Housing and Supportive Services	CDBG: \$400,000	Housing Code Enforcement/Foreclosed Property Care: 3600 Household Housing Unit  Other: 850 Other
10	Planning and Administration	2013	2017	Planing and administrative costs	City-wide	Homeless Homeless Prevention/Rapid Re-Housing Housing Housing and Supportive Services Job Development Public Facilities Public Improvements	CDBG: \$1,097,500 HOME: \$183,000 ESG: \$29,500	Other: 207097 Other

Table 58 – Goals Summary

### Goal Descriptions

<b>1</b>	<b>Goal Name</b>	Help Achieve Homeownership
	<b>Goal Description</b>	Goals for Plan Years 2018 and 2019 is to provide assistance to 40 first-time homebuyers. Downpayment assistance will be offered to all applicants on an equal basis, including any special needs populations, and reasonable accommodations provided to ensure equal and non-discriminatory program access.
<b>2</b>	<b>Goal Name</b>	New Affordable Rental Housing Units
	<b>Goal Description</b>	Goals for Plan Years 2018 and 2019 is to assist with rental units constructed: 150 Household housing units. Work with the City Community Development Department and CHDOs to facilitate the production of new affordable rental housing units, to help the City meet its Regional Housing Needs Assessment goals, to the extent permitted by funding (including 39 very low income units for veterans families a Many Mansions development and another 42 rental units for very low income units for farmworkers and families in a Cabrillo Economic Development.
<b>3</b>	<b>Goal Name</b>	Provide Housing Services
	<b>Goal Description</b>	Goals for Plan Years 2018 and 2019: Homeowner Housing Added: 40 Household Housing Units Housing Rehabilitated: 15 Households Assisted. Provide Housing Department staff to assist households seeking assistance with First Time Homebuyer or rehabilitation loans to acquire or improve owner occupied units to help the City meet Regional Housing Needs Assessment goals as assigned by the State and to help home owners to maintain safe and sanitary housing units.
<b>4</b>	<b>Goal Name</b>	Help Achieve Housing Preservation
	<b>Goal Description</b>	Goals for Plan Year 2018 and 2019: Rehabilitate 7 single-family units. Rehabilitation assistance will be offered to all applicants on an equal basis, including any special needs populations, and reasonable accommodations will be provided to ensure equal and non-discriminatory program access.
<b>5</b>	<b>Goal Name</b>	Infrastructure and Public Facilities
	<b>Goal Description</b>	Goals for Plan Years 2018 and 2019: Public Facility or infrastructure activities other than Low/Moderate income Housing Benefit: 210,000 persons assisted. Street improvements within the LMA census tracts. Rehabilitate parks in the master plan which are eligible for CDBG funds. Building Improvements for Homeless Shelters to assist the low-income persons citywide.

<b>6</b>	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	<p>Goals for Plan Years 2018 and 2019:</p> <p>Public service activities other than Low/Moderate Income Housing Benefit: 3,500 Persons Assisted</p> <p>Public service activities for Low/Moderate Income Housing Benefit: 250 Households Assisted</p> <p>CDBG funds are used to provide public services (including labor, supplies, materials and other costs) including but not limited to: health care, job training, recreation programs, education programs, public safety services, fair housing activities, services for senior citizens, services for homeless persons.</p>
<b>7</b>	<b>Goal Name</b>	Reduce homelessness
	<b>Goal Description</b>	<p>Goals for Plan Years 2018 and 2019:</p> <p>Homeless public service activities other than Low/Moderate Income Housing Benefit</p> <p>Outreach: 700 Persons Assisted</p> <p>Rapid Rehousing: 60 Persons and 8 Households Assisted</p> <p>Emergency Shelter: 300 Persons Assisted</p> <p>Homelessness Prevention: 30 Persons Assisted and 15 Households</p> <p>The City will support non-profit agencies that provide assisted housing, services and shelter to homeless persons and families or those at-risk of becoming homeless.</p>
<b>8</b>	<b>Goal Name</b>	Code Enforcement Effort
	<b>Goal Description</b>	<p>Goals for Plan Years 2018 and 2019:</p> <p>Housing Code Enforcement/Foreclosed Property Care:</p> <p>3,600 Household Housing Unit</p> <p>Other:</p> <p>850 Other</p> <p>Code Compliance Division addresses substandard housing conditions via inspections, enforcement of City ordinances and through educating the public to ensure the quality of existing housing units throughout the City.</p>

10	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	Goals for Plan Years 2018 and 2019: Planning and administration activities consist of homeless administration, grants management administration, affordable housing administration, and fair housing administration.

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)**

The following are estimated number of families per income category to whom the City will assist in providing affordable housing in the next two years.

- (1) Extremely low-income families: 61
- (2) Low-income families: 40
- (3) Moderate-income families: 27

## **SP-50 Public Housing Accessibility and Involvement – 91.215(c)**

### **Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)**

At present time, there is not a need to increase the number of accessible units.

### **Activities to Increase Resident Involvements**

The OHA promotes and operates the Family Self-Sufficiency Program (FSS) for Public Housing residents and Housing Choice Voucher Participants.

The OHA and its local partners provide the following services as part of the FSS Program:

- Computer literacy instruction including a computer lab on-site;
- Community college courses;
- Drug and alcohol treatment and counseling;
- Education and training, including education toward completion of high school, scholarships, tuition-free courses, and course materials;
- Family counseling;
- ESL classes;
- Job search assistance and work readiness training;
- Youth development and after school programs for youth;
- Money management and financial literacy counseling and training;
- Government and community services;
- Personal and professional appearance guidance and training;
- Rental and homeownership opportunity counseling in private sector;
- Special education, including business and trade schools, and training for the handicapped;
- Homeownership training and counseling;
- Child care, during training and employment hours;
- Health services, including medical, mental health, dental, and health care counseling;
- Nutrition programs and food assistance;
- Self-esteem or self-improvement counseling or seminars;
- Transportation, including automobile, insurance, or public-transportation subsidies and car repair or maintenance services;
- Legal services
- Vocational training and placement ; and
- Parent training.

**Is the public housing agency designated as troubled under 24 CFR part 902?**

No

**Plan to remove the 'troubled' designation**

N/A

## **SP-55 Barriers to affordable housing – 91.215(h)**

### **Barriers to Affordable Housing**

Barriers or constraints to the affordability of housing exist in many forms. First and foremost, an economic barrier to affordable housing can result from a factor as simple as location. Ventura County is a coastal county, and land values are relatively high compared too much of the rest of the state. Set within Ventura County, the City of Oxnard is located on the Pacific Ocean, in an area with a desirable Mediterranean climate, close to the major cultural amenities of the Los Angeles area, but without many of the characteristics of a dense metropolis which are often deemed negative. This resulting high land cost, together with the relatively lower income levels of the City’s population compared to neighboring areas, combine to present the primary barrier to affordable housing: the disparity between the high cost of housing in an area and the economic resources to access that housing available to a large percentage of the local workforce.

State law employs the term “constraints” to describe forces or efforts to restrain actions that would otherwise occur. Environmental review, general planning, zoning, and related local land use regulations and development standards are all extensions of local government police powers to protect life and property, minimize nuisances, and achieve a desired quality of life as expressed through a participatory democratic process. Certain barriers to affordability, then, can be required by State Law (such as preparing and adopting a General Plan and conducting environmental review), adopted for safety or civil rights reasons (such as the imposition of seismic construction standards in quake-prone areas, or requiring compliance with accessibility or visibility design standards), or enacted to remedy or prevent a specific local issue (such as requiring landscaping to deter graffiti). The term “barrier” should not be interpreted in the context that local development standards and development review procedures are inhibiting the provision of quality affordable housing that would otherwise be developed.

The City strives to consistently implement all policies and procedures, to review local development standards and development review procedures in such a way as to ensure that such do not have unintended negative consequences, and to improve policies and procedures so as to increase the opportunities and feasibility of developing affordable housing, especially for special needs and very low- and low-income units). The City’s recent enactment of an ordinance codifying the reasonable accommodation provisions in the planning and development process exemplifies the effort to eliminate any such barriers.

### **Strategy to Remove or Ameliorate the Barriers to Affordable Housing**

The City strives to consistently implement all policies and procedures, to review local development standards and development review procedures in such a way as to ensure that such do not have unintended negative consequences, and to improve policies and procedures so as to increase the opportunities and feasibility of developing affordable housing, especially for special needs and very low- and low-income units). The City’s recent enactment of an ordinance codifying the reasonable

accommodation provisions in the planning and development process exemplifies the effort to eliminate any such barriers.

The strategy of the City will be to continue our on-going efforts to review all potential barriers to affordable housing that are within the City's power to address; to continue to pursue and utilize available funding for mortgage assistance and housing rehabilitation; and to continue to work with and partner with CHDOs and housing developers from the non-profit and for-profit sectors to promote the development of affordable and special-needs housing.

## **SP-60 Homelessness Strategy – 91.215(d)**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Under the Continuum of Care grant, the City has collaborated with the Ventura County Human Services Agency (HSA) under its Oxnard Homeless Outreach Project (OHOP) to provide case management to unsheltered homeless persons. The HSA street team provides counseling, service information updates, and referrals to this population, including medical assistance and homeless court advocacy.

### **Addressing the emergency and transitional housing needs of homeless persons**

There are few year round shelter options in the city for homeless persons year round. However, the Rescue Mission provides emergency shelter beds for single men, women and women with children. There are seven transitional housing service providers with a total of 193 beds. There is an emergency winter shelter open from December 1 - March 31, but this does not provide the year round shelter necessary to assist those most in need when the shelter is not open. In order to adequately address the shelter needs there needs to be a complete and permanent year round shelter.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.**

Currently, the City is using Emergency Solutions Grant (ESG) funding in a collaborative effort with the Ventura County Human Services Agency (HSA) to provide an HPRP-like program. This assists households with move-in deposits, short term rental assistance, utility assistance, and utility deposits for homeless families, individuals, veterans and others that meet the minimum program guidelines. The program's case management component is in place to keep the stability of newly housed families in place and to guide them into choices that will hopefully prevent them from becoming homeless again. There are also the transitional housing programs that work with clients exiting for permanent housing. These programs also have case managers assigned to exiting clients to ensure long term stability after program exit. The combination of these activities, and with service providers collaborating with each other, make the transition for homeless persons into permanent housing more prone to success.

### **Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving**

**assistance from public and private agencies that address housing, health, social services, employment, education or youth needs**

The City collaborates with HSA with its ESG funds to help low-income individuals and families and others in the pre-defined populations avoid becoming homeless by providing rental and eviction prevention assistance. Also, this assistance includes move-in/security deposit and first month's rent. We also collaborate with other homeless service providers and non-profits for utility assistance, weekly food baskets, and medical assistance. These services fill the gaps for those families and individuals that are on the verge of becoming homeless.

## **SP-65 Lead based paint Hazards – 91.215(i)**

### **Actions to address LBP hazards and increase access to housing without LBP hazards**

Staff presumes that all pre1978 properties contain components with lead-based paint on the interior, exterior, or both. Only individuals trained and certified in procedures compliant with the U.S. Environmental Protection Agency's lead-based paint ruling effective April 22, 2010 do all work and supervision.

For projects less than \$5000, certified individuals supervise and perform any work, which disturbs painted surfaces of pre-1978 properties, after which a clearance test is done. If work performed doesn't disturb painted surfaces, then no lead-based paint is abated. In any case, the Rehabilitation Loan Specialist will give a pamphlet, *Protect Your Family from Lead-Based Paint Hazards*, provided by HUD. The pamphlet explains about lead poisoning, including that soil and dust may contribute.

For projects between \$5,000 and \$25,000, a risk assessment is required prior to the work beginning to determine components having lead based paint. This is for the safety of the workers as well as occupants when the project is completed. Clearance testing is required. The homeowner receives the above-mentioned pamphlet also.

For projects over \$25,000, a certified lead-based paint abatement contractor abates the lead-based paint. Clearance testing is required. The homeowner receives the pamphlet if there are any additional areas where work was not performed have painted surfaces in a pre-1978 property.

### **How are the actions listed above related to the extent of lead poisoning and hazards?**

Workers are trained how to protect themselves when working in a property that is presumed or known to have lead-based painted surfaces. They also know how to reduce or prevent an accumulation of lead-based paint dust so as not to harm the residents when they return to the home or are in the home while the rehabilitation is proceeding.

The pamphlet educates the residents how to clean or when not to disturb lead-painted surfaces so that they are safe or safer in their home. It educates them that lead is found in other sources such as lead-soldered pipes or soil around the home. The homeowners copy of the scope of work performed can be his/her record of abatement when selling the home or having additional work done.

### **How are the actions listed above integrated into housing policies and procedures?**

The Affordable Housing and Rehabilitation staff has produced a handbook of loan processing policies, which staff included on the webpage on the City's website. The brochures and most business cards refer to this webpage. The public is encouraged to view the handbook prior to applying for any loans or filling out an application to verify eligibility to purchase an affordable housing unit. Each loan lists applicable policies including the lead-based paint.

The procedures manual includes giving the pamphlet to the homeowner/homebuyer. Now the page that shows that the homeowner received the pamphlet is signed by the homeowner and kept in the project file.

## **SP-70 Anti-Poverty Strategy – 91.215(j)**

### **Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families**

Per the 2005-2009 American Community Survey's Five-Year Estimates, the City has approximately 31,443 (15.9 percent) of its population at or below the poverty level. There were 8455 approximately extremely low-income households in Oxnard, which represent 17 percent of the total households (49,550).

The City employs a variety of strategies to help alleviate poverty, including efforts to stimulate economic growth and additional job opportunities, and to provide residents with the skills and abilities required to take advantage of those opportunities. Economic development opportunities, such as living wages paying jobs, are very important to low-income persons to start gaining economic self-sufficiency and move above the poverty level. As described in the Homeless Strategic Plan and the Continuum of Care the City works with local nonprofits, faith based and governmental agencies to provide emergency shelters and transitional and permanent housing and the full range of supportive services required to assist this population to achieve economic independence. Along with City Corps programs designed to improve employment skills and provide job opportunities to youth at risk, Police Activities League provides youth enrichment activities (recreational, athletic and educational) designed to support crime prevention and intervention programs and to create a safe environment for a positive change. To the extent possible, the City plans to reduce the number of households with incomes below the federal poverty level through a combination of direct assistance and indirect benefit from neighborhood improvement activities, using the CDBG, HOME and ESG funds through the following strategies:

- Encourage economic development in low- and moderate-income areas by providing funding to improve public infrastructure,
- Utilize improved public infrastructure to spur private investment to revitalize existing commercial areas to remove blighting influence and increase the number of jobs,
- Rehabilitate substandard existing single-family or mobilehome housing units for income qualified owners,
- Rehabilitate or provide new affordable housing units that include handicap accessibility for seniors or the disabled persons
- Improve community centers, neighborhood parks and infrastructure, including those in conjunction with affordable housing projects, and
- Provide comprehensive homeless and homeless prevention programs.

## **How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan**

By providing financial assistance to first-time homebuyers, The Affordable Housing and Rehabilitation Program's activities assist low-income residents in the long run by helping them make the transition to homeowner status and also by helping them build up equity in their own home. Similarly, assisting a low-income family which already owns a home to rehabilitate or improve that home increases its value, and thus increases the value of that family's home in the long run. Increased wealth in the form of home ownership can, when properly nurtured, provide economic resources that can permit a low-income homeowner to increase their income, by providing wealth that can assist in the financing of higher education for household members (leading to increased income), and/or wealth which can assist in obtaining investment capital to start a business. While the ability to access home equity is limited for extended periods of time under most housing assistance programs, a valuable credit history can be created which increases a family's access to borrowed money. In addition, the eventual termination of restrictions permits direct access to accumulated equity at some point in the future. All of these can have the effect of lifting families out of poverty.

## **SP-80 Monitoring – 91.230**

**Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

Housing staff monitors home loans for homebuyer down payment assistance, homeowner rehabilitation loans/grants, community housing development projects (CHDO) homebuyer and rental projects, and units designated as affordable by the planning department, which were the result of negotiations between the City and the developer of the developments. Staff monitors for owner occupancy mostly for homeowner, homebuyer loans and deed-restricted units during the affordability period. Rental projects are mostly HOME-funded with CHDO Set-Aside funds. Staff monitors HOME-Assisted units in the rental projects throughout the HOME affordability period utilizing the HOME Monitoring Checklists. Staff monitors affordable density bonus projects for compliance with applicable state regulations. Staff determines eligibility for CHDO Set Aside funds currently using 1) Certification of the community housing development organization, and the required analysis. Staff utilizes an open bidders list for general contractors and specialty trades. To promote minority- and women-owned businesses in the projects, staff has and will continue to notify appropriate local organizations for these groups, college construction management and trades programs and post opportunities to planning rooms. This will include Section 3 in the future, particularly if the project creates new jobs to offer training and employment opportunities to low-income individuals in the community. Staff will comply with comprehensive planning requirements in setting goals for the programs, reporting on progress as required, taking into consideration comments from the community gathered by survey of community priorities collected by Grants Management including comments and inquiries received from the public throughout the year.

Grants Management administratively will continue to monitor housing, homelessness and community development projects, through site visits, to ensure long-term compliance requirements and comprehensive planning requirements are met. Throughout the grants' terms, the Grants Management Division continues to provide technical assistance to various city programs in terms of administrative as well as financial compliance with all HUD regulations.

For any construction related projects, the City works closely with business partners, Labor Compliance Providers, Inc, to provide contract administration services including monitoring of the Davis Bacon Labor Law, as well as, adherence to the federal procurement requirements.

In the efforts to effectively enhance the coordination with various service providers, a bi-annual monitoring process with new monitoring tools has been implemented for the Homeless Program. The process calls for each service provider receiving City funds to provide homeless services, to receive an on-site monitoring visit from the City staff. Homeless Program staff will review client information,

financial records and internal operating policies to ensure continued program success, as well as, meeting HUD and State guidelines as required by each individual grant.

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City anticipates that over the course of the Strategic Plan CDBG, HOME, and ESG grants will be available for use in the jurisdiction. Along with these federal entitlements, the jurisdictions may elect to utilize Section 108, Low-Income Housing Tax Credits and the State of California's housing programs to support housing development, such as BEGIN and CalHome. Due to recent legislative changes in California, the 80 percent redevelopment tax increment funding will no longer be available for development or matching funds. The local Housing Trust Fund monies have been depleted as commercial development which generates these funds has stalled in recent years, but it is possible over a five-year period for commercial development to increase thereby generating growth in the trust funds to use for projects or matches.

Other resources that may be used include funds provided under other HUD programs, grants from the Department of Commerce, the Economic Development Administration, the Federal Emergency Management Agency, federal, state and local energy efficiency programs, federal tax credits and mortgage credit certificates, County and City General Fund as well as program income. One of the main obstacles to meeting community needs is inadequate resources for programs that could address these needs. Funding within California and federal and private funding sources for housing and community development programs is and will remain limited for the foreseeable future due to the current

economic situation.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,502,719	100,000	131,000	2,733,719	3,597,781	The City 2018 allocation's from HUD for CDBG grant is \$2,502719. The estimated program income is \$100,000 and the re-programmed amount of funds from prior year completed projects is \$131000.Estimated resources available in plan year 2019 are 2730000

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	791,219	125,000	0	916,219	66,781	The City 2018 allocation's from HUD for HOME grant is \$791219. The estimated program income is \$125,000 and the re-programmed amount of funds from prior year completed/cancelled projects is \$1,000,000.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	196,549	0	0	196,549	190,000	The City 2018 allocation's from HUD for ESG grant is \$196,549. Estimated resources available in plan year 2019 are \$200,000.

Table 59 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

All sources and types of matching funds are more limited now due to the current economic climate, along with the demise of California redevelopment tax-increment funds and housing set-aside funds, and draw-down of local housing trust funds. However, as in the past, the jurisdictions will be as creative as possible to find other sources of funding from state, federal, private developer, state tax-credit, California Infrastructure and Economic Development Bank loans, revenue bonding or local funding, such as the housing trust funds in order to develop and

deliver efficient and cost effective projects.

1. Affordable Housing:

The Affordable Housing and Rehabilitation Division utilizes various funding sources to leverage the federal funds received for our First-Time Homebuyer and Rehabilitation programs. Specifically, our programs utilize required investment from homebuyers and homeowners, along with funding from the BEGIN program and the CalHome program. Combined, these meet and exceed the 25% match requirement of the HOME program.

For FY 2013-2014, a total of \$1,263,235 of BEGIN funding is anticipated for first-time homebuyers, along with \$600,000 of HOME and CDBG program funding. An additional \$1,000,000 from State Cal-HOME grant for Acquisition/Rehabilitation has been received, and it is anticipated that those funds will be expended over the next two fiscal years (FY 2013-2014 and 2014-2015). The Rehabilitation programs will receive \$236,369 and \$300,000 from HOME and CDBG grant programs respectively for fiscal year 2013-2014.

2. Homeless Services:

Federal funds will leverage additional resources by allowing more people to receive eviction prevention and homeless services assistance. The City's ESG program leverages with the County of Ventura designated Homeless Prevention and Rapid Re Housing set aside by the Board of Supervisors. The established amount was \$750,000 for two years. Additionally, the Society of St. Vincent de Paul operates the Emergency Winter Warming Shelter in which the leverage from federal funds is an additional \$450,000 in shelter services. Other said funds for the operation of the Shelter come from the Cities of Camarillo, Ventura, Port Hueneme, Ventura County, FEMA and privately raised funds of Society of St. Vincent de Paul. The other two shelter programs, which are operated by Kingdom Center and Turning Point Foundation, also leverage privately raised funds for the operation of their respective programs. Between these two programs, the City receives \$135,500 and \$157,000 in leveraging respectively.

The Continuum of Care (CoC) grant provides funding for transitional and permanent supportive housing, supportive services, case management and Shelter Plus Care services for homeless and at-risk of becoming homeless persons. Under the City's CoC umbrella there are nine separate programs, including the Homeless Management Information System (HMIS), which is the HUD-mandated database for funded homeless service providers. Programs are not required to demonstrate all leveraging sources and amounts, but must provide either a 20-25% match of the federal grant. The projects funded under the CoC grant are as follows: Khepera House (Transitional Housing), RAIN (Transitional Housing), Kingdom

Center (Transitional Housing), Wooley House (Transitional Housing), Wooley House (Permanent Supportive Housing), Ventura County Behavioral Health (Shelter Plus Care), Project Understanding (Transitional Housing), Many Mansions D Street Project (Permanent Supportive Housing), Community Action of Ventura County (Supportive Services), Oxnard Homeless Outreach Project (Case Management - Homeless Outreach), and the HMIS. In total these projects receive \$763,546 and these funds are matched with other local, state and privately raised funds in the amount of \$152,709.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City has acquired title to a parcel of land located at First and Hayes. The land will be proposed to the City's certified CHDOs, through a competitive process, for the development of a new affordable housing development.

**Discussion**

Locally, state-wide and nationally, the traditional funding sources for housing and community development work will be in very limited supply for the foreseeable future. As the nation and the State of California move out of the effects of the recession and begin to experience economic growth and easing of national, state and local budget constraints jurisdiction may begin to see greater availability of housing funds to support local affordable housing construction and rehabilitation. This process will most likely take several years to occur. In the meantime, the City of Oxnard, as always, will continue to look for available public and private resources and creative ways to fund affordable housing.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Help Achieve Homeownership	2013	2017	Affordable Housing	City-wide	Housing	HOME: \$272,837	Direct Financial Assistance to Homebuyers: 20 Households Assisted
2	New Affordable Rental Housing Units	2013	2014	Affordable Housing	Low-Mod Areas census tract neighborhoods	Housing	CDBG: \$34,987 HOME: \$551,760	Rental units constructed: 81 Household Housing Unit
3	Provide Housing Services	2013	2017	Affordable Housing	City-wide	Housing and Supportive Services	CDBG: \$230,000	Homeowner Housing Added: 20 Household Housing Unit Homeowner Housing Rehabilitated: 6 Household Housing Unit
4	Help Achieve Housing Preservation	2013	2017	Affordable Housing	City-wide	Housing	CDBG: \$0	Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Rehabilitated: 0 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Infrastructure and Public Facilities	2013	2017	Non-Housing Community Development	Low-Mod Areas census tract neighborhoods City-wide	Homeless Public Facilities Public Improvements	CDBG: \$1,346,917	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 207906 Persons Assisted
6	Public Services	2013	2017	Homeless Non-Homeless Special Needs	Low-Mod Areas census tract neighborhoods City-wide	Homeless Housing and Supportive Services	CDBG: \$375,071	Public service activities other than Low/Moderate Income Housing Benefit: 2050 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 150 Households Assisted
7	Reduce homelessness	2013	2017	Homeless	City-wide	Homeless Homeless Prevention/Rapid Re-Housing	ESG: \$196,549	Tenant-based rental assistance / Rapid Rehousing: 25 Households Assisted Homeless Person Overnight Shelter: 155 Persons Assisted Homelessness Prevention: 26 Persons Assisted Other: 368 Other
8	Code Enforcement Effort	2013	2017	code enforcement	Low-Mod Areas census tract neighborhoods	Housing	CDBG: \$200,000	Housing Code Enforcement/Foreclosed Property Care: 1800 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
10	Planning and Administration	2013	2017	Planing and administrative costs	City-wide	Homeless Homeless Prevention/Rapid Re-Housing Housing Housing and Supportive Services Job Development Public Facilities Public Improvements	CDBG: \$546,744 HOME: \$91,622	Other: 207906 Other

Table 60 – Goals Summary

**Goal Descriptions**

1	<b>Goal Name</b>	Help Achieve Homeownership
	<b>Goal Description</b>	Provide assistance to 20 first-time homebuyers. Downpayment assistance will be offered to all applicants on an equal basis, including any special needs populations, and reasonable accommodations provided to ensure equal and non-discriminatory program access.
2	<b>Goal Name</b>	New Affordable Rental Housing Units
	<b>Goal Description</b>	Financial assistance to a Community Housing Development Organization(CHDO) for the development of 42 rental housing units for very low income farmworker families and for the development of 39 rental housing units for very low income veterans families. Off-site improvements for CHDO development project for LMA neighborhood.

3	<b>Goal Name</b>	Provide Housing Services
	<b>Goal Description</b>	Provide Housing Department staff to assist households seeking assistance with First Time Homebuyer or rehabilitation loans to acquire or improve owner occupied units to help the City meet Regional Housing Needs Assessment goals as assigned by the State and to help home owners to maintain safe and sanitary housing units.
4	<b>Goal Name</b>	Help Achieve Housing Preservation
	<b>Goal Description</b>	Help Achieve Housing Preservation is not a current Goal in 2018 AAP.
5	<b>Goal Name</b>	Infrastructure and Public Facilities
	<b>Goal Description</b>	Street improvements within the LMA census tracts. Rehabilitate parks in the master plan which are eligible for CDBG funds. Building Improvements for Homeless Shelters to assist the low-income persons citywide. Command vehicle, enhanced medical services and fire station generator for City-wide which over 51% are low/mod income residents
6	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	CDBG funds are used to provide public services (including labor, supplies, materials and other costs) including but not limited to: health care, job training, recreation programs, education programs, public safety services, fair housing activities, services for senior citizens, services for homeless persons...
7	<b>Goal Name</b>	Reduce homelessness
	<b>Goal Description</b>	The City will support non-profit agencies that provide assisted housing, services and shelter to homeless persons and families or those at-risk of becoming homeless.
8	<b>Goal Name</b>	Code Enforcement Effort
	<b>Goal Description</b>	Code Compliance Division addresses substandard housing conditions via inspections, enforcement of City ordinances and through educating the public to ensure the quality of existing housing units throughout the City.
10	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	Planning and Administration costs subject to caps for each funding source; CDBG (20%) and HOME (10%)



## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

These are 2018 Plan year Projects designed to accomplish the goals and objectives of the 2018 AAP. The 2018 Projects will organize Activities in IDIS under the Projects setup in this section of AAP. The Projects are Planning and Administration, Homeless Assistance, Public Services, Infrastructure and Public Facilities, Housing Development, Homeowner Loans & Services, Code Compliance and Public Facilities-Fire Protection Equipment.

#### Projects

#	Project Name
1	PLANNING AND ADMINISTRATION-CDBG AND HOME
3	CDBG PUBLIC SERVICES
4	INFRASTRUCTURE AND PUBLIC FACILITIES
5	HOUSING DEVELOPMENT
6	HOMEOWNER LOANS
7	CODE COMPLIANCE
8	PUBLIC FACILITIES -FIRE PROTECTION EQUIPMENT
9	HOMELESS ASSISTANCE

Table 61 – Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation priorities are based on the annual needs identified in coordination with other city departments. Public service allocations are determined by the participation from other providers to meet the goals of the ConPlan. HOME funds are balanced between development projects and single family housing needs. HESG allocation are targeted exclusively for needs of the homeless population.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	PLANNING AND ADMINISTRATION-CDBG AND HOME
	<b>Target Area</b>	City-wide
	<b>Goals Supported</b>	Planning and Administration
	<b>Needs Addressed</b>	Housing Homeless Homeless Prevention/Rapid Re-Housing Housing and Supportive Services Job Development Public Facilities Public Improvements
	<b>Funding</b>	CDBG: \$546,744 HOME: \$91,622
	<b>Description</b>	PLANNING AND ADMINISTRATION COSTS SUBJECT TO CAPS FOR EACH FUNDING SOURCE; CDBG (20%) AND HOME (10%)
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Planning and Administration activities will benefit families City-wide as this activity is the tool of that coordinates the distribution of CDBG and HOME funding throughout the City of Oxnard. An estimated 207,906 persons will benefit from this activity.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Coordination of all CDBG and HOME Planning and Administration activities.
2	<b>Project Name</b>	CDBG PUBLIC SERVICES
	<b>Target Area</b>	Low-Mod Areas census tract neighborhoods City-wide
	<b>Goals Supported</b>	Public Services Reduce homelessness
	<b>Needs Addressed</b>	Homeless Housing and Supportive Services
	<b>Funding</b>	CDBG: \$375,071
	<b>Description</b>	PUBLIC SERVICES SUBJECT TO 15% CAP OF 2018 CDBG ALLOCATION, PROGRAM INCOME AND PRIOR YEAR RESOURCES. FUNDING FOR FAIR HOUSING COUNSELING, HOMELESS EMERGENCY DAY SHELTER, YOUTH RECREATIONAL PROGRAMS, SENIOR SERVICES AND HEALTH CARE SERVICES.

	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	882 YOUTH WILL BE ASSISTED WITH RECREATIONAL PROGRAMS IN LOW-MOD NEIGHBORHOODS, 289 YOUTH DEVELOPMENT SERVICES IN LOW-MOD NEIGHBORHOODS, 51 SENIORS EDUCATIONAL SERVICES IN LOW-MOD NEIGHBORHOODS, 171 LOW-INCOME INDIVIDUALS WILL BE ASSISTED WITH SUBSIDIZED HEALTH CARE, 360 WILL BE ASSISTED WITH HOMEOWNERSHIP COUNSELING SERVICES, FAIR HOUSING SERVICES WILL ASSIST 150 FAMILIES, AND 298 HOMELESS INDIVIDUALS WILL BE ASSISTED WITH EMERGENCY SHELTER, HOUSING, SUPPORTIVE SERVICES AND COUNSELING.
	<b>Location Description</b>	VARIOUS LOCATIONS THROUGHOUT CITY OF OXNARD
	<b>Planned Activities</b>	1) CITY OF OXNARD FAIR HOUSING PROGRAM, 2) TRANSITION CENTER FOR HOMELESS OPERATED BY COMMUNITY ACTION OF VENTURA, 3) EMERGENCY SHELTER FOR HOMELESS BY COUNTY OF VENTURA HUMAN SERVICES AGENCY RAIN PROGRAM, 4) SUBSIDIZED HEALTH CARE SERVICES BY LIVINGSTON MEMORIAL VISITING NURSES ASSOCIATION, CITY OF OXNARD RECREATION SERVICES AT 5) COLONIA GYM, 6) COLONIA BOXING GYM, 7) POLICE ACTIVITIES LEAGUE, 8) SENIOR TECHNOLOGY EDUCATION, 9)EL CENTRITO YOUTH DEVELOPMENT, 10) AMERICAN DIABETES ASSOCIATION HEALTH EDUCATION, 11) BOYS AND GIRLS CLUB YOUTH DEVELOPMENT, AND 12) VENTURA COUNTY COMMUNITY DEVELOPMENT HOMEOWNERSHIP COUNSELING.
<b>3</b>	<b>Project Name</b>	INFRASTRUCTURE AND PUBLIC FACILITIES
	<b>Target Area</b>	Low-Mod Areas census tract neighborhoods City-wide
	<b>Goals Supported</b>	Infrastructure and Public Facilities Reduce homelessness
	<b>Needs Addressed</b>	Homeless Public Facilities Public Improvements
	<b>Funding</b>	CDBG: \$906,917
	<b>Description</b>	INFRASTRUCTURE, PUBLIC FACILITIES AND MAJOR IMPROVEMENTS-CIP
	<b>Target Date</b>	6/30/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	THIS PROJECT WILL ACCOUNT FOR TANGIBLE IMPROVEMENTS TO CITY FACILITIES CITY WIDE AND IN LOW-MOD CENSUS TRACT NEIGHBORHOODS. THE CITY-WIDE ACTIVITIES WILL ASSIST 207,906 PERSONS, THE OTHER ACTIVITIES WILL TARGET LOW-MOD CENSUS TRACT NEIGHBORHOODS.
	<b>Location Description</b>	VARIOUS LOCATIONS IN THE CITY OF OXNARD
	<b>Planned Activities</b>	1) COMMUNITY CENTER AT EAST PARK NEIGHBORHOOD, 2) COLONIA ROAD STREET IMPROVEMENT, 3) HOMELESS SHELTER BUILDING IMPROVEMENTS, 4)BUILDING IMPROVEMENTS AT 1450 S ROSE AVE THAT IS LEASED TO A HOMELESS SERVICE PROVIDER
4	<b>Project Name</b>	HOUSING DEVELOPMENT
	<b>Target Area</b>	Low-Mod Areas census tract neighborhoods
	<b>Goals Supported</b>	New Affordable Rental Housing Units
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$34,987 HOME: \$551,760
	<b>Description</b>	PARTICIPATION IN HOUSING DEVELOPMENT FUNDING ASSISTANCE
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1)39 VERY LOW INCOME VETERANS FAMILIES 2) 42 VERY LOW INCOME FARMWORKER FAMILIES
	<b>Location Description</b>	1) 5527 & 5557 SAVIERS ROAD IN THE CITY OF OXNARD, CALIFORNIA 2)CORNER OF PLEASANT VALLEY ROAD & ETING ROAD IN THE CITY OF OXNARD, CALIFORNIA
	<b>Planned Activities</b>	FINANCIAL ASSISTANCE TO A COMMUNITY HOUSING DEVELOPMENT ORGANIZATION, 1) MANY MANSIONS, FOR THE DEVELOPMENT OF 39 RENTAL HOUSING UNITS FOR VERY LOW INCOME VETERANS FAMILIES 2) CABRILLO ECONOMIC DEVELOPMENT CORPORATION, FOR THE DEVELOPMENT OF 42 RENTAL HOUSING UNITS FOR VERY LOW INCOME FARMWORKER FAMILIES 3) CABRILLO ECONOMIC DEVELOPMENT CORPORATION, OFF-SITE IMPROVEMENTS FOR ACTIVITY 2
5	<b>Project Name</b>	HOMEOWNER LOANS
	<b>Target Area</b>	City-wide

	<b>Goals Supported</b>	Help Achieve Homeownership Provide Housing Services
	<b>Needs Addressed</b>	Housing Housing and Supportive Services
	<b>Funding</b>	CDBG: \$230,000 HOME: \$272,837
	<b>Description</b>	DIRECT HOMEOWNER LOAN ASSISTANCE & HOUSING SERVICES
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 HOUSING UNITS
	<b>Location Description</b>	VARIOUS LOCATIONS THROUGHOUT CITY OF OXNARD
	<b>Planned Activities</b>	DIRECT HOMEOWNER LOAN ASSISTANCE & HOUSING SERVICES
<b>6</b>	<b>Project Name</b>	CODE COMPLIANCE
	<b>Target Area</b>	Low-Mod Areas census tract neighborhoods
	<b>Goals Supported</b>	Code Enforcement Effort
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	CODE ENFORCEMENT AND COMPLIANCE
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1800 HOUSEHOLD UNITS ASSISTED
	<b>Location Description</b>	VARIOUS LOCATIONS THROUGHOUT CITY OF OXNARD
	<b>Planned Activities</b>	SUPPORT THE CODE ENFORCEMENT ACTIVITIES OF THE CITY OF OXNARD DEVELOPMENT SERVICES TO IMPROVE QUALITY OF LIFE AND PROPERTY ISSUES
<b>7</b>	<b>Project Name</b>	PUBLIC FACILITIES -FIRE PROTECTION EQUIPMENT
	<b>Target Area</b>	City-wide
	<b>Goals Supported</b>	Infrastructure and Public Facilities

	<b>Needs Addressed</b>	Public Facilities Public Improvements
	<b>Funding</b>	CDBG: \$440,000
	<b>Description</b>	PUBLIC FACILITIES -FIRE PROTECTION EQUIPMENT
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	THIS PROJECT IS CITY-WIDE AND WILL ACCOUNT FOR IMPROVEMENTS TO CITY FACILITIES AND FIRE PROTECTION EQUIPMENT. THE CITY-WIDE ACTIVITIES WILL ASSIST 207,906 PERSONS, OF WHICH OVER 51% ARE LOW/MOD INCOME RESIDENTS.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	THIS PROJECT IS CITY-WIDE AND WILL ACCOUNT FOR IMPROVEMENTS TO CITY FACILITIES AND FIRE PROTECTION EQUIPMENT. THE CITY-WIDE ACTIVITIES WILL ASSIST 207,906 PERSONS, OF WHICH OVER 51% ARE LOW/MOD INCOME RESIDENTS.
<b>8</b>	<b>Project Name</b>	HOMELESS ASSISTANCE
	<b>Target Area</b>	City-wide
	<b>Goals Supported</b>	Reduce homelessness
	<b>Needs Addressed</b>	Homeless Homeless Prevention/Rapid Re-Housing
	<b>Funding</b>	ESG: \$196,549
	<b>Description</b>	PLANNING AND ADMINISTRATION COSTS SUBJECT TO 7.5 % CAP FOR HESG, HEARTH EMERGENCY SOLUTIONS GRANT FUNDS TO PROVIDE FINANCIAL ASSISTANCE TO VARIOUS SERVICE PROVIDERS FOR EMERGENCY SHELTER AND STREET OUTREACH SUBJECT TO 60% CAP; HOMELESS PREVENTION, RAPID RE-HOUSING, AND HMIS ACTIVITIES TO SERVE HOMELESS INDIVIDUALS AND FAMILIES, AND THOSE AT-RISK OF BECOMING HOMELESS.
	<b>Target Date</b>	6/30/2019

<p><b>Estimate the number and type of families that will benefit from the proposed activities</b></p>	<p>CAVC WILL PROVIDE OUTREACH ACTIVITIES TO 68 HOMELESS PERSONS; CVHSA WILL PROVIDE HOMELESS PREVENTION ASSISTANCE TO 12 INDIVIDUALS AND RAPID RE-HOUSING TO 8 HOMELESS HOUSEHOLDS; KINGDOM CENTER WILL PROVIDE EMERGENCY SHELTER TO 140 INDIVIDUALS; SSVDP WILL PROVIDE OUTREACH TO 300 INDIVIDUALS, RAPID RE-HOUSING TO 17 HOUSEHOLDS AND HOMELESS PREVENTION TO 14 INDIVIDUALS; AND TURNING POINT WILL PROVIDE EMERGENCY SHELTER TO 15 MENTALLY-ILL PERSONS.</p>
<p><b>Location Description</b></p>	<p>Various locations</p>
<p><b>Planned Activities</b></p>	<p>1) ADMINISTRATION OF HESG GRANT BY CITY OF OXNARD 2) STREET OUTREACH BY COMMUNITY ACTION OF VENTURA COUNTY, 3) EMERGENCY SHELTER BY KINGDOM CENTER, 4) EMERGENCY SHELTER FOR MENTALLY ILL BY TURNING POINT FOUNDATION, 5) COUNTY OF VENTURA HSA WILL PROVIDE HOMELESS PREVENTION AND 6) RAPID RE-HOUSING, 7) SOCIETY OF ST. VINCENT DE PAUL WILL PROVIDE STREET OUTREACH, 8) RAPID RE-HOUSING AND 9) HOMELESS PREVENTION.</p>

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City will assist the low-income and minority people citywide with HOME and ESG funds. CDBG funds will be used to serve the LMI person citywide and LMA neighborhoods.

### Geographic Distribution

Target Area	Percentage of Funds
Low-Mod Areas census tract neighborhoods	51
City-wide	49

Table 62 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

The need for affordable housing (funded from CDBG and HOME) is present throughout the City. CDBG funds for direct benefit category-capital improvements and code enforcement are allocated based on the percentage of LMI persons within the LMA neighborhoods.

### Discussion

N/A

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Lower-income households continue to pay high percentage of their income for housing, compared to other income groups. A large percentage of lower-income renters tend to experience overcrowding and inadequate housing conditions as housing problems. In order to help provide decent and affordable housing, and improve the social and economic status for the LMI households in Oxnard, the following programs will be available during the next program year:

1. First Time Homebuyer Assistance program
2. Rehabilitation of Single-Family Housing Units
3. Rehabilitation of Mobilehome Housing Units

<b>One Year Goals for the Number of Households to be Supported</b>	
Non-Homeless	31
Total	31

**Table 63 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	
The Production of New Units	
Rehab of Existing Units	
Acquisition of Existing Units	
Total	

**Table 64 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

Affordable Housing Division will continue to provide homeownership programs including the owner-occupied rehabilitation loans for repairs and first time homebuyer grants for downpayment assistance to acquire existing units or new units.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

#### **Actions planned during the next year to address the needs to public housing**

OHA will continue to administer the 780 public housing units and over 1600 rental assistance vouchers, to address needs to public housing residents through its Resident Services Program which offers a variety of services to families on-site including youth program. The OHA also operates a Family Self-sufficiency (FSS) program to public housing families which promotes homeownership and economic self-sufficiency. The FSS Program provides one-on-one counseling and individual assistance to families that participate in this program.

#### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

OHA has promoted homeownership by partnering with homeownership counseling agencies such as Cabrillo Economic Development Corporation (CEDC) and offer homeownership services to public housing families. In addition, families are informed of these services through its Family Self-Sufficiency Program and distribution of fliers to all households.

#### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not Applicable

### **Discussion**

N/A

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Oxnard has several collaborative partners through both the Continuum of Care and Emergency Solutions Grants that are working diligently to solve the issues of homelessness for those who are sheltered, unsheltered, chronically homeless and new to homelessness. It is very important, due to the shrinking resources, that these agencies work together. From the results of the Point In Time Counts over the last three years, the overall trend of homelessness is going down. However, the populations are changing. There are more families and single fathers with children than before, and the resources, mainly beds and programs, are not available to accommodate them.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Through the Oxnard Homeless Outreach Project (OHOP), which is funded under the Continuum of Care grant (COC) and facilitated by the Ventura County Human Services Agency (HSA), and the One-Stop Service Center, which is also funded under the COC and facilitated by Community Action of Ventura County (CA-VC), the outreach to homeless persons is done at the street level. HSA has a team of case managers who diligently work to identify and monitor homeless persons that are on the streets to provide them with connections to other resources, including financial resources to assist them in their homelessness. However, the end-goal is to gently nudge them into securing some type of permanent housing. CA-VC works within its One-Stop, along with the Ventura County Homeless Health Care, to provide mobile health exams and health care. Dental referrals are also made for clients. The one-year goal is to continue to identify homeless persons, provide the initial intake/assessment, and use the necessary resources to get them stable, and then use all resources possible to house them either in transitional or permanent housing.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The one-year goal to address the emergency shelter and transitional housing needs of homeless persons is to utilize the temporary emergency shelter from December to March to get as many people off the streets as possible, during the winter season. Also, referrals will continue to be made to the existing, permanent shelters operated by the Rescue Mission. The same will apply for transitional housing as there are no new shelter beds or transitional housing beds being created by existing service providers. However, with the possible passing of the local Housing Element and Senate Bill 2 (SB2), a more suitable source of permanent shelter can be created within the next two years.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to**

**permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City's plan is to continue to working with the local and regional service providers to assist with helping homeless persons make the transition to permanent and independent living environments. The process has many parts and the collaboration between providers is critical to the ongoing success of families and individuals exiting homelessness. Providers such as VCHSA use financial resources to assist with move-in deposits via Ventura County General Fund and the City's ESG funds. Case management is provided by VCHSA and other providers, depending on the referring provider. CA-VC also provides move-in deposits for qualifying persons under its COC program guidelines. Ventura County Behavioral Health works on a long-term basis with clients being housed from its program, as does other programs.

Families being housed have been able to receive food from Food Share in addition to possibly receiving food stamps and other subsidies, while home furnishings have been provided by local second-hand thrift stores operated by Society of St. Vincent de Paul, Catholic Charities, the Rescue Mission and other local operators. These ongoing efforts will continue to make the transition for homeless persons not only smooth, but will also work to decrease the time persons may experience homelessness and prevent ongoing bouts of homelessness.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Local publicly funded institutions and systems of care are prohibited from releasing persons into homelessness by their own guidelines and state instituted policies. The City, as stated throughout this document, has contracted with VCHSA to provide rental and eviction prevention assistance under the ESG program. The income guidelines, as directed by HUD, targets those below 30% of the Area Median Income (<http://www.huduser.org/portal/datasets/il/il2012/2012summary.odn>) for Ventura County. The Ventura County Board of Supervisors has also committed \$750,000 for two years (which began in July 2012), to continue a HPRP-like program, which the City's ESG funds are leveraged by. This allows qualifying households to receive up to \$3,000 in assistance, and up to \$5,000 in severe cases.

**Discussion**

N/A

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Barriers or constraints to the affordability of housing exist in many forms. A particular building code that to one sector might be interpreted as a “negative” public policy that acts as a barrier to affordable housing may to another sector be seen as a life-saving necessity – for example, seismic safety construction requirements. The same can be said for zoning and land use regulations. It should be noted that in Ventura County, local growth limitations have been adopted by direct ballot measures. Some of these measures entail costs which can affect housing supply and the cost of housing that is produced.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Environmental review, general planning, zoning, and related local land use regulations and development standards are all extensions of local government police powers to protect life and property, minimize nuisances, and achieve a desired quality of life as expressed through a participatory democratic process. . Certain barriers to affordability, then, can be required by State Law (such as preparing and adopting a General Plan and conducting environmental review), adopted for safety or civil rights reasons (such as the imposition of seismic construction standards in quake-prone areas, or requiring compliance with accessibility or visitability design standards), or enacted to remedy or prevent a specific local issue (such as requiring landscaping to deter graffiti). The term “barrier” should not be interpreted in the context that local development standards and development review procedures are inhibiting the provision of quality affordable housing that would otherwise be developed.

The City strives to consistently implement all policies and procedures, to review local development standards and development review procedures in such a way as to avoid that such actions do not have unintended negative consequences, and to improve policies and procedures so as to increase the opportunities and feasibility of developing affordable housing, especially for special needs and very low- and low-income units). The City will continue to engage in these efforts to identify and minimize any barriers over which the City has legal authority, in accordance with applicable law.

### **Discussion:**

N/A

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City will implement the goals and strategies of the Consolidated Plan to achieve the other actions listed below.

### **Actions planned to address obstacles to meeting underserved needs**

The City will continue to implement housing and community development activities that meet the underserved needs in the community. The 2013-2018 Consolidated Plan lists the following obstacles to meeting underserved needs as:

- Limited availability of funding from both federal, state and other sources;
- High cost of housing in the Ventura County area which increases the difficulty of meeting affordable housing needs;
- Reduced funding from state and other sources due to inadequate state revenue;
- High rate of unemployment and foreclosures continue to strain the ability to meet affordable housing needs; and,
- Credit crisis has limited the availability of capital to develop housing for low-and moderate-income households and special needs groups.

City staff will address the challenges of existing and new obstacles in 2013 by focus in the following programmatic and administrative areas:

- Staff will continue to research availability of future funding resources and use proactive approaches toward future applications for potential leverage funds; this will assist the City of Oxnard to strategically place future activities in line to address the above obstacles
- CDBG and other funds will be used as leverage for the City administered programs and support services that serve the burgeoning needs of LMI citizens communitywide.
- Staff will continue to research for private partnership in the construction and development of affordable housing.
- Staff continues to collaboratively work with the services providers, the non-profit organizations as well as the neighboring cities and local governmental agencies within the County of Ventura to identify projects that also meet federal community development program eligibility and meet timely draw down requirements. This approach will help to ensure to select ready-to-

go projects and quickly spent funds projects.

### **Actions planned to foster and maintain affordable housing**

Please refer to AP 55 for discussion on the City-Affordable Housing's strategies and goals.

### **Actions planned to reduce lead-based paint hazards**

The City will coordinate activities with the County of Ventura Department of Health and Human Services to reduce lead-based paint hazards in accordance with federal regulations. Any rehabilitation activities on housing units constructed prior to 1978 will have lead hazards identified and actions taken to remove the hazard.

### **Actions planned to reduce the number of poverty-level families**

#### **Actions planned to reduce the number of poverty-level families**

Reducing poverty is a clear concern in Oxnard and the Ventura county in general. Efforts are constantly underway to improve the quality of life and economic well-being of the residents as well as to maintain quality neighborhoods and housing to avoid blight, prevent crime and eliminate unsafe and unhealthy living conditions, through collaborative efforts of the following agencies and their programs that provide needed skills for individuals seeking jobs and thereby getting them out of poverty:

- EDCO
- Local services providers
- Oxnard Housing Authority
- Community Housing Development Organizations ...

### **Actions planned to develop institutional structure**

The City will try to implement a more efficient and efficacious application and underwriting process for affordable housing loans in order to get the desired number of assisted housing units as planned in the Annual Action Plan because the interest rate has a tendency to increase if it is not locked by a contract.

The City will continue to find ways to get a desired investment ratio when working on the rehabilitation projects

### **Actions planned to enhance coordination between public and private housing and social**

**service agencies**

The City will continue to collaborate with public and private housing and social service agencies to meet the goals and objectives of the Consolidated Plan. This could be from ongoing meetings, special meetings and/or tasks force.

**Discussion:**

N/A

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

In addition to the 20% cap for Administration, the City of Oxnard also allocates 15% of 2013 CDBG funds for community services including youth services and fair housing activities. The balance of the funds will be allocated to housing activities, code compliance and public facilities. In the event of an emergency (such as an earthquake, flooding, or hurricane ...) the City will cut the non-committed funds from other existing projects in order to fund the urgent need within the allowable range. However, the urgent need to meet the following tests: (1) the existing conditions pose serious and immediate threat to the health and welfare of the community, (2) the existing conditions are recent or recently became urgent, generally 18 months, (3) the City cannot finance on its own, (4) and when other funding sources are not available.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	20,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>20,000</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
---	---

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 100.00%

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(I)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Cal-Home funds were awarded in September 2012 for \$1,000,000 for acquisition/rehabilitation of single-family homes. Staff anticipates making 8 acquisition/rehabilitation loans annually for the first two years of the Consolidated Plan 2013-2018. Each borrower will receive up to \$60,000 combined total for acquisition and rehabilitation of the house. This program will allow houses previously not eligible to be considered, brought up to code and improve the neighborhood's appearance and quality of life.

The remaining BEGIN funds of 2.1 million dollars will be exhausted in fiscal year 2013-2014 prior to June 30, 2014 for moderate-income households purchasing the newly constructed Vista Urbana homes in the Riverpark Master Plan.

CDBG funding for first-time homebuyers will allow a more widely distributed assistance in purchasing affordable units throughout the city rather than a specific development site that is 100% affordable units.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The homebuyer activity that the City of Oxnard uses HOME funds is the City-wide Homebuyer Down Payment Assistance Loan. During the period of affordability which may be from 5 to 10 years depending upon the amount used for gap financing, the City will recapture the entire amount of HOME funds as allowed in 24 CFR 92.254 (a)(5)(ii)(A)(1). In some cases, there may be additional HOME subsidies if a Community Housing Development Organization (CHDO) constructed the development for homebuyer sales. Primarily, the developer subsidies are paid at the time of the sale and may be reprogrammed for homebuyer activities to the new homebuyer.

At this time, our division does not have authorization from the City Council to use entitlement HOME funds for preserving affordability through a purchase option, right of first refusal, or to

acquire the property at a Trustee's Sale in foreclosure.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City uses a promissory note secured by trust deed and recorded with the Ventura County Recorder's office to secure the recapture provisions.

Annually, staff sends a Certification of Owner-Occupancy, which requires a utility bill, mobile home space rental statement, and/or property tax or insurance bill with the homeowner's name and address is the same as the property address. If non-owner occupancy or an unauthorized sale is reported, the homeowner is notified in writing and given a time to cure; the report is also investigated by staff through other means to verify the allegation. If the homebuyer/homeowner does not cure the default, staff sends a follow up demand letter. In the case of a default of a senior lien on the property, staff sends a default letter for the HOME-funded loan along with a loan modification/foreclosure prevention advisory by the Ventura County District Attorney, which includes local HUD-certified housing counselors. Staff tries to work with the homeowner to have a positive outcome if possible. Staff will attempt to or contact the lender to negotiate retaining the resale restriction agreement in place if the unit is an inclusionary unit for the City.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City of Oxnard does not include refinancing of existing debt secured by single-family or multifamily housing that is rehabilitated with HOME funds as an activity that is considered for funding. For multifamily housing which may have multiple federal funding sources for assistance in the construction of the units, 24 CFR 92.206(b)(2)(vi) does not permit refinancing of any loans made or insured with federal funding, including CDBG funds.

### **Emergency Solutions Grant (ESG) Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

Policies and Procedures for Homeless Services Program and Emergency Solutions Grant Program are attached under Grantee Unique Appendices.

2. If the Continuum of Care has established centralized or coordinated assessment system that

meets HUD requirements, describe that centralized or coordinated assessment system.

The City of Oxnard, Homeless Assistance Program is in charge of the coordination of the assessment system.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

For fiscal year 2013-2014, a request for proposal (attached under Grantee Unique Appendices) was published on the Ventura County Star newspaper on March 23, 2013. The City received five applications and the Review Committee met on April 24, 2013, to review the applications and make recommendations for funding. A copy of the Memorandum with Grant Recommendations is also attached under Grantee Unique Appendices.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

N/A

5. Describe performance standards for evaluating ESG.

Please refer to Policies and Procedures for Homeless Services Program and Emergency Solutions Grant Program are attached under Grantee Unique Appendices.

N/A

**Attachments:**

**Grantee SF-424's and Certification(s)**

**Grantee Unique Appendices**



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
300 N. Los Angeles Street, 94054  
Los Angeles, CA 90012

**APR 12 2018**

Chief Scott Whitney  
Interim City Manager  
City of Oxnard  
300 West Third Street, 4<sup>th</sup> Floor  
Oxnard, CA 93030

Dear Chief Scott Whitney:

**Subject: Community Planning and Development (CPD) Entitlement Programs  
Consolidated Plan Extension Request**

The City of Oxnard has requested a two-year extension of its 2013-2017 Consolidated Plan. The City has made the request to align its planning cycle with Ventura County's Regional Consolidated Plan. The City will need to submit an amended Consolidated Plan and Action Plan to HUD no later than May 16, 2018.

HUD agrees to the City's request to extend its 2013-2017 Consolidated Plan for two years in accordance with §91.15(b) (2) and (3) and §91.20.

The City is reminded to specifically include in the amendment adjusted goals that will cover the two-year extension.

If you have questions or need assistance, please call Develyn Rhodes-Johnson, the Community Planning and Development Representative assigned to your community at (213) 534-2587.

Sincerely,



Chin Woo Choi  
Program Manager  
Office of Community Planning  
and Development

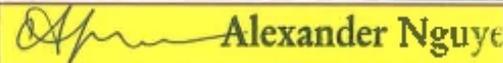
cc:  
Arturo Casillas, Housing Director  
Roel Briones, Grants Manager

Grantee SF-424's and Certification(s)

OMB Number: 4843-0004  
Expiration Date: 10/31/2018

Application for Federal Assistance SF-424			
* 1. Type of Submission:		* 2. Type of Application:	
<input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Change/Corrected Application		<input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		* If Revision, select appropriate letter(s): _____	
		* Other (Specify): _____	
* 3. Date Received:		4. Applicant Identifier:	
07/10/2018		Oxnard 0719	
5a. Federal Entity Identifier:		5b. Federal Award Identifier:	
081790214		E-TR-MC-06-0634	
State Use Only:			
6. Date Received by State:		7. State Application Identifier:	
<b>B. APPLICANT INFORMATION:</b>			
* a. Legal Name: City of Oxnard			
* b. Employer/Traveller Identification Number (EIN/TIN):		* c. Organizational ID/MS:	
95-6097156		081790214000	
d. Address:			
* Street:	300 W. Third Street		
Street2:			
* City:	Oxnard		
County/Parish:			
* State:	CA: California		
Province:			
* Country:	081: UNITED STATES		
* Zip / Postal Code:	91320-5919		
e. Organizational Unit:			
Department Name:		Division Name:	
Planning		Grants Management	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix:	Mr.	* First Name:	Joel
Middle Name:			
* Last Name:	Briones		
Suffix:			
Title:	Grants Manager		
Organizational Affiliation:			
* Telephone Number:	16351 385-7999	Fax Number:	
* Email:	joel.briones@oxnard.org		

Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="City or Township Government"/> <b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/> <b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/> * Other (specify): <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14 218"/> <b>CFDA Title:</b> <input type="text" value="Application for Federal Assistance Community Development Block Grant"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="Not Applicable"/> <b>Title:</b> <input type="text" value="Not Applicable"/>	
<b>13. Competition Identification Number:</b> <input type="text"/> <b>Title:</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="Community Development Block Grant"/>	
<b>Attach supporting documents as specified in agency instructions.</b> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: <input type="text" value="CS-25"/>	* b. Program/Project: <input type="text" value="CA 23"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date: <input type="text" value="07/01/2019"/>	* b. End Date: <input type="text" value="05/30/2019"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	<input type="text" value="2,502,719.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="100,000.00"/>
* g. TOTAL	<input type="text" value="2,602,719.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1061)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specification.	
<b>Authorized Representative:</b>	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Alexander"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Nguyen"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="City Manager"/>	
* Telephone Number: <input type="text" value="1805 385 7447"/>	* Fax Number: <input type="text"/>
* Email: <input type="text" value="alexander.nguyen@oxnard.ca.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="7/26/2018"/>
<b>Alexander Nguyen</b> City Manager	

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.T., "Disclosure Form to Report Lobbying," in accordance with its instructions; and
2. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, LSC, and HOPEWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
Signature/Authorized Official

7/26/2018  
Date

**Alexander Nguyen**  
City Manager

**Specific CDBG Certifications**

The Entitlement Community certifies that:

**Citizen Participation** – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** – Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** – It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2014, 2015, 2016 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** – It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000c), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K, and R;

**Compliance with Laws --** It will comply with applicable laws.

 7/26/2018  
Signature/Authorized Official      Date  
**Alexander Nguyen**  
City Manager  
Title      **City Manager**

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
Signature of Authorized Official

7/26/2018  
Date

**Alexander Nguyen**

City Manager  
Title

**City Manager**

**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
 Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, in the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4783) relating to prescribed standards of merit systems for program's funds; under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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 Prescribed by GSA Circular A-102

11. Will comply, or has already complied, with the requirements of Titles I and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-648) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1503 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 28 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11690; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in ensuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§480a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104), which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
Alexander Nguyen. 	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Oxnard	7/26/2018

8-4240 (Rev. 7-87) Back

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 07/10/2019	4. Applicant Identifier: OXNARD FY18	
5a. Federal Entity Identifier: 081790214	5b. Federal Award Identifier: M-18-BC-04-0926	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: City Of Oxnard		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 95-0030759	* c. Organizational DUNS: 0817902140003	
d. Address:		
* Street1: 300 R. Third Street	<input type="text"/>	
Street2: <input type="text"/>	<input type="text"/>	
* City: Oxnard	<input type="text"/>	
County/Parish: <input type="text"/>	<input type="text"/>	
* State: CA: California	<input type="text"/>	
Province: <input type="text"/>	<input type="text"/>	
* Country: USA: UNITED STATES	<input type="text"/>	
* Zip / Postal Code: 92958-5918	<input type="text"/>	
e. Organizational Unit:		
Department Name: Housing	Division Name: Grants Management	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr.	* First Name: Boel	<input type="text"/>
Middle Name: <input type="text"/>	<input type="text"/>	
* Last Name: Briones	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: Grants Manager	<input type="text"/>	
Organizational Abbreviation: <input type="text"/>		
* Telephone Number: (075) 305-7959	Fax Number: <input type="text"/>	
* Email: boel.briones@oxnard.org		

Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="City or Township Government"/>	
<b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/>	
<b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/>	
<b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14-239"/>	
<b>CFDA Title:</b> <input type="text" value="Application for Federal Assistance HOME Treatment Partnerships Act (HOME)"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="Not Applicable"/>	
<b>* Title:</b> <input type="text" value="Not Applicable"/>	
<b>13. Competition Identification Number:</b> <input type="text"/>	
<b>Title:</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Cancel Attachment"/> <input type="button" value="View Attachments"/>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="HOME Treatment Partnership Act (HOME)"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

**Application for Federal Assistance SF-424**

16. Congressional District Of:

\* a. Applicant:  \* b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed

17. Proposed Project:

\* a. Start Date:  \* b. End Date:

18. Estimated Funding (\$):

* a. Federal	37,218.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	123,000.00
* g. TOTAL	160,218.00

\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes  No

If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  **Alexander Nguyen** \* Date Signed:

**City Manager**

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy Layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

  
Signature of Authorized Official

7/26/2018  
Date

City Manager  
Alexander Nguyen  
Title  
City Manager

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2013

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

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**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88 352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-256), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-5 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§801 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by GMS Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-643) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1503 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c) and 18 U.S.C. §874, and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11650; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-525); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-253).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
Alexander Nguyen 	City Manager 7/26/2018
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Oxnard	

SH-424D (Rev. 7/97) Back

Application for Federal Assistance SF-424		
* 1. Type of Submission <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="01/19/2018"/>	4. Applicant Identifier: <input type="text" value="Oxnard FY10"/>	
5a. Federal Entity Identifier: <input type="text" value="081790214"/>	5b. Federal Award Identifier: <input type="text" value="E-19-2C-06-0004"/>	
State Use Only: 6. Date Received by State: <input type="text"/> 7. State Application Identifier: <input type="text"/>		
<b>B. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="City of Oxnard"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="95-6990756"/>	* c. Organizational DUNS: <input type="text" value="E817902140300"/>	
<b>d. Address:</b>		
* Street1: <input type="text" value="303 W. Main Street"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Oxnard"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="CA: California"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	Zip / Postal Code: <input type="text" value="97030-5910"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Housing"/>	Division Name: <input type="text" value="Grants Management"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Reel"/>	Middle Name: <input type="text"/>
* Last Name: <input type="text" value="Brinnes"/>	Suffix: <input type="text"/>	
Title: <input type="text" value="Grants Manager"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="(805) 385-7559"/>	Fax Number: <input type="text"/>	
* Email: <input type="text" value="reel.brinnes@oxnard.org"/>		

Application for Federal Assistance SF-424	
<p>* 9. Type of Applicant 1: Select Applicant Type:</p> <input type="text" value="City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>	
<p>* 10. Name of Federal Agency:</p> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<p>11. Catalog of Federal Domestic Assistance Number:</p> <input type="text" value="14-201"/> <p>CFDA Title</p> <input type="text" value="Application for Federal Assistance HERRCH Emergency Solutions Grant"/>	
<p>* 12. Funding Opportunity Number:</p> <input type="text" value="Not Applicable"/> <p>* Title:</p> <input type="text" value="Not Applicable"/>	
<p>13. Competition Identification Number:</p> <input type="text"/> <p>Title:</p> <input type="text"/>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <input type="text"/> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<p>* 15. Descriptive Title of Applicant's Project:</p> <input type="text" value="HERRCH Emergency Solutions Grant"/>	
<p>Attach supporting documents as specified in agency instructions.</p> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant:  \* b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:  \* c. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="186,549.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="186,549.00"/>

\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes  No

If "Yes," provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications<sup>1</sup> and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances<sup>2</sup> and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)

I AGREE

<sup>1</sup> The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

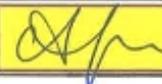
\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  **Alexander Nguyen** \* Date Signed:

**City Manager**

#### ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

**Major rehabilitation/conversion** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for such individuals.

**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

**Discharge Policy** – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
\_\_\_\_\_  
Signature/Authorized Official

7/26/2018  
\_\_\_\_\_  
Date

City Manager **Alexander Nguyen**  
Title **City Manager**

### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** – Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** – Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

 7/26/2018  
Signature/Authorized Official      Date

**Alexander Nguyen**  
Title **City Manager**

CDBG H.U.D. Grant # B-18-MC-06-0534  
SF-424D Forms  
Two (2) Sets

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 18 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Crime and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

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Standard Form 424-D (Rev. 7-77)  
Prescribed by OMB Circular A-102

1. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-645) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and Federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a in 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-254) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 175(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523) and; (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§466a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-135, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subaward under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Oxnard	8/07/2018

SF-424D (Rev. 7-97) Back

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4010-0009  
 Expiration Date: 01/31/2019

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1696), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-618), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 4240 (Rev. 7-87)  
 Prescribed by GMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-643) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(b) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11660; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EC 11583 (Identification and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Oxnard	8/07/2018

SF-121D (Rev. 7-97) Back

HOME H.U.D. Grant # M-18-MC-06-0526  
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ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0309  
Expiration Date: 01/31/2019

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As the duly authorized representative of the applicant, I certify that the applicant:

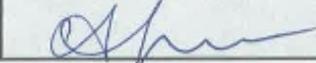
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
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15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11735; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 175(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523) and; (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Oxnard	8/07/2018

SF-424D (Rev. 7-97) Back

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0189  
Expiration Date: 01/31/2019

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 604 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§250-253 and 250-253), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles I and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and Federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 174(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11693 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL:	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Oxnard	8/07/2018

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HESG H.U.D. Grant # E-18-MC-06-0534  
SF-424D Forms  
Two (2) Sets

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

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1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 800, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-2 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and Federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1503 and 7321-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11890; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-203).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Oxnard	8/07/2018

SF-42-C (Rev. 7-87) Back

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4840-0089  
Expiration Date: 01/31/2019

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15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11614; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11538; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973 as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §472); EO 11593 (identification and protection of historic properties) and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Oxnard	8/07/2018

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