TEMPORARY USE PERMIT
PRIVATE PARTY/ONE NIGHT DANCE PERMIT GUIDELINES

Permit fee applies to all permits (temporary use & private party/one night dance)

1. If event does not have an impact on department access or the occupants egress no inspection is required, charge permit fee.
2. If event has a covered structure WITH ENCLOSED SIDES, an inspection is required. Charge inspection fee & permit fee.
3. If event has cooking with propane stoves (3 or less booths) no inspection is required, charge permit fee. Provide applicant with a copy of “Street Festival Food Booth Requirements” guidelines. Note on permit that occupant received guidelines.
4. If event uses pyrotechnics, flammable liquids, any explosions, or any increase in danger to life safety, an inspection fee is required as well as permit fee.

INSPECTION FEE $129 per hour (minimum 2 hours for inspections outside normal working hours or weekends)

PERMIT FEE $64

The following businesses do not require an inspection fee (unless there is something unusual on the plans such as candles, tents or canopies). Inspections for these locations are at the discretion of the Inspector. WE DO CHARGE A PERMIT FEE. Attach a copy of the “Assembly Occupancy Fire Safety Guidelines”

Elks Lodge
801 South “A” Street

Fraternal Order of Eagles
4684 Saviors Road

Knights of Columbus
600 South “D” Street

Performing Arts Center
800 Hobson Way

El Rodeo Community Center
451 West Hueneme Rd.

South Oxnard Center
200 East Bard Rd.

Wilson Center
350 North “C” Street