

CITY OF OXNARD

DIRECTOR ORDER NO. 20-02

**ORDER OF THE DIRECTOR OF EMERGENCY SERVICES OF THE CITY OF
OXNARD SUSPENDING CERTAIN CITY REQUIREMENTS DURING THE
LOCAL EMERGENCY DUE TO COVID-19**

WHEREAS, Government Code section 8630 and Chapter 6 of the Oxnard City Code empower the City Manager of the City of Oxnard ("City"), acting in the capacity of the Director of Emergency Services (the "Director"), to proclaim the existence or threatened existence of a local emergency when the City is affected or likely to be affected by a public calamity and the City Council is not in session; and

WHEREAS, on March 13, 2020, in response to the rapidly evolving public health crisis resulting from the COVID-19 pandemic, the Director proclaimed the existence of a local emergency (the "Local Emergency"); and

WHEREAS, on March 17, 2020, the City Council adopted Resolution No. 15,304, proclaiming the Local Emergency and ratifying the Director's March 13, 2020 proclamation; and

WHEREAS, pursuant to Resolution No. 15,304 and Chapter 6 of the City Code, the Director may promulgate orders and regulations necessary to provide for the protection of life and property; and

WHEREAS, in the interest of public health and safety, as affected by the Local Emergency, and to protect life, property and civil order, it is necessary to issue and implement this Order to suspend certain City practices, requirements and regulations, including administrative practices and those set forth by City resolution or ordinance, applicable to City operations and to residents and businesses in the City as set forth herein.

NOW, THEREFORE, THE DIRECTOR OF EMERGENCY SERVICES OF THE CITY OF OXNARD DOES HEREBY ORDER AS FOLLOWS:

SECTION 1. The following City practices, requirements and regulations applicable to residents and businesses in the City are hereby suspended:

A. The requirement for a report of building records prior to sale or exchange of real property (City Code Chapter 14, Article XX).

B. Restrictions on hours of delivery to establishments that provide food and essential products, such as medicine, to the public.

C. Restrictions on drive thru hours of establishments that provide food and essential products, such as medicine, to the public.

D. Parking restrictions related to street sweeping.

E. Penalties for late renewal and application for Business Tax Certificates.

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F. Termination of City utility service for payment delinquency and imposition of penalties for late utility service payment.

G. The requirement that a contractor hold a valid City business tax certificate as a prerequisite for issuance of building permits.

SECTION 2. During the period of Local Emergency, signatures for administrative approvals required for internal City processes, such as payroll timesheets, payment requests, budget adjustments, etc., may be transmitted and signed by electronic or digital means, including emailed scanned documents.


SECTION 3. This Order may be modified or rescinded by further Order by the Director or by the City Council.

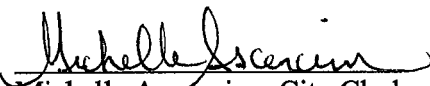
SECTION 4. This Order shall remain in effect during the period this Local Emergency exists and shall terminate upon City Council's determination that the Local Emergency no longer exists.


SECTION 5. This Order shall become effectively immediately.

SECTION 6. This order shall be given publicity and notice as required by Government Code section 8634.

SECTION 7. The City Clerk shall certify to the adoption of this Order and shall cause a certified Order to be filed in the Office of the City Clerk.

Dated: March 19, 2020 By: 
Alexander Nguyen
City Manager/Director of Emergency
Services
City of Oxnard

ATTEST:

Michelle Ascencion, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, City Attorney