



**NOTICE INVITING BIDS FOR
CIVIC ANNEX 3RD FLOOR TENANT IMPROVEMENT
SPECIFICATION NO. PW 20-21**

NOTICE IS HEREBY GIVEN that the City of Oxnard, California invites sealed Bids for the Civic Annex 3rd Floor Tenant Improvement . The City will receive such Bids at Oxnard City Hall, 300 West Third Street, Fourth Floor, Oxnard, California 93030, attention: City Clerk, until 2:00 p.m. on April 15, 2020. There will be a public bid opening immediately afterwards at 305 West Third Street, First Floor, Oxnard, California 93030 at the City Council Chambers.

SCOPE OF WORK. The 2018 edition of the Standard Specifications for Public Works Construction and the 2019 Errata No. 1 to the Standard Specification for Public Works Construction 2018 Edition (collectively the “Greenbook”) is incorporated by this reference. As more specifically described in the Contract Documents, the Project includes furnishing all necessary labor, materials, equipment and other incidental and appurtenant Work to complete tenant improvements to the 3rd floor of 300 W. Third Street, Oxnard.

OBTAINING BID DOCUMENTS. All Bidders must be plan holders of record to submit a Bid to the City, which entails purchasing copies of all Contract Documents at CyberCopy’s Plan Room, located at <https://www.cybercopyplanroom.com/jobs/public>. Printed copies will also be available at City Hall for the same price.

OPTIONAL PRE-BID MEETING AND SITE VISIT. An optional pre-bid meeting will be held on April 1, 2020, at 10:00 a.m. at the City Council Chambers at City Hall followed by a site visit.

PREVAILING WAGES. This Project is a “public work” subject to the requirements of Division 2, Part 7, Chapter 1 of the Labor Code and Title 8, Division 1, Chapter 8 of the California Code of Regulations (“CCR”). The Contractor and all Subcontractors shall pay wages in accordance with the determination of the Director of the DIR. Copies of these rates are on file with the Project Coordinator at City Hall and will be made available to any interested party on request. They are also available at <http://www.dir.ca.gov/Public-Works/Prevailing-Wage.html>. The Contractor shall post a copy of the DIR’s rates at each job site. This Project is subject to compliance monitoring and enforcement by the DIR. The Contractor shall furnish certified payroll records directly to the Labor Commissioner. Contractor and all Subcontractors are not qualified to bid on, be listed in a Bid proposal, or engage in the performance of any contract for public work, as defined in Labor Code Sections 1720 through 1861, unless registered and qualified to perform public work pursuant to Labor Code Section 1725.5 at the time of Bid submission.

BONDS. Each Bid must be accompanied by Bid security as described in the Instructions to Bidders in the Contract Documents. Upon Contract award, the successful Bidder shall provide both Payment and Performance Bonds—each at 100% of the Contract Price—to the City Clerk or his or her designee in accordance with Greenbook Section 1-7.2 and the Contract Documents. The Performance Bond shall include a one-year warranty period. Bonds must be on the forms in the Contract Documents unless other forms meet all of the City’s requirements including that the Bond limit be automatically increased if the Contract amount is increased after execution of the Contract, and the City Attorney at his or her discretion approves the Surety’s

form. Whenever Bonds are submitted for this Project, Bidder must also submit a photocopy of each Bond.

LICENSES. Each Bidder shall possess a valid Class B Contractor's license issued by California Contractors State License Board at the time of Bid submission and a current City business license at the time of Contract award.

RETENTION. The City shall withhold five percent (5%) of any progress payment as retention.

TRADE NAMES OR EQUALS. Requests to substitute an equivalent material, product, thing or service for a brand or trade name material, product, thing or service must be made by written request submitted no later than fifteen (15) Calendar Days following the award of Contract. Requests received after this time shall not be considered. Requests must clearly describe the product for which approval is requested, including all data necessary to demonstrate acceptability.

LIQUIDATED DAMAGES. Contractor must complete all Work within one hundred and twenty (120) Working Days of the City's Notice to Proceed. There will be a \$1,000 assessment for each Calendar Day that Work remains incomplete beyond the Project completion deadline.

Inquiries regarding this Notice Inviting bids may be directed the Construction Project Coordinator renee.hatcher@oxnard.org.