



**CITY COUNCIL AGENDA REPORT
INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. I.2**

DATE: December 17, 2019
TO: City Council
FROM: Shiri Klima, Deputy City Manager, (805) 385-7487, shiri.klima@oxnard.org
SUBJECT: Resolution Revising Appointment to and Meetings of the Measure O Citizen Oversight Committee.

RECOMMENDATION

That the City Council adopt a resolution revising Resolution No. 13,776 regarding the Measure O Citizen Oversight Committee.

BACKGROUND

Resolution No. 13,776 was written to appoint nine members serving two year terms to the Measure O Citizen Oversight Committee. These nine members consisted of five members appointed at-large by each of the Council members (a five-member body at the time), and four members representing specific community interest subgroups:

- 1) One member active in a business organization representing the business community located in the City of Oxnard.
- 2) One member active in a senior citizen's organization located in the City of Oxnard.
- 3) One member active in a Neighborhood Council or Neighborhood Association located in the City of Oxnard.
- 4) One member active in a City youth organization located in the City of Oxnard.

Due to the City Council expanding from five at-large members to seven members, six elected by-district, there is a need to revise the current resolution.

DISCUSSION

Staff met with the current Measure O Citizen Oversight Committee on October 24, 2019, to propose changes to Resolution No. 13,776. Staff proposed to change the number of members on the Committee to either reduce to a seven-member body or continue as a nine-member body. The suggestion was that seven members be nominated by each of the Councilmembers and Mayor. The four subgroups would be recommended qualifications, or the additional two members could represent some of those subgroups. Since the City was already revising Resolution No. 13,776, staff also proposed other "clean-up" items. First, staff suggested changing the meeting location from the Library to any publicly accessible space. Second, staff advised removing the requirement that Committee members be U.S. citizens and adding a limitation on family members of City employees or officials. Third, staff proposed conducting meetings in accordance with Rosenberg's Rules of Order rather than with Robert's Rules of Order. Fourth, staff recommended changing the semi-annual meetings to either three or four times a year; currently, the Commission meets four times a year though Resolution No. 13,776 states that the Commission meets twice a year.

The Committee Members recommended staying a nine-member body where seven members are nominated by each of the Councilmembers and Mayor and the final two members would be 1) active in a business organization representing the business community located in the City of Oxnard and 2) active in a Neighborhood Council or Neighborhood Association

located in the City of Oxnard. However, the Committee Members recommended changing the appointment terms to four-year and staggered these terms, which mirrors the term length recently adopted for the City's Citizen Advisory Groups.

The Committee concurred with staff's recommendations to change the location of its meetings to any publicly accessible space, remove the requirement that Committee members be U.S. citizens, add a limitation on family members of City employees or officials, and utilize Rosenberg's Rules of Order. The Committee currently meets in the Council Chambers and requested that if this location be changed, the Committee and public be given more than regular notice. The Committee also requested quarterly meetings.

Staff now requests that the Council approve the new resolution as revised by the Measure O Citizen Oversight Committee. The proposed resolution would become effective on January 1, 2021.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

Goal 3. Strengthen neighborhood development, and connect City, community and culture.

Objective 3a. Create a renewed focus on establishing a positive outlook and orientation of our City, neighborhoods and overall community.

Objective 3b. Empower and connect our Inter-Neighborhood Council Organizations (INCOs), Community Advisory Groups (CAGs) and Neighborhood Watch Program.

Objective 3c. Improve our methods of communicating with residents, businesses and neighborhoods (e.g. leverage social media and tools like Nextdoor).

Objective 3d. Discuss CAG goals at respective CAG meetings and develop an action plan for annual implementation.

This agenda item supports the Economic Development strategy. The purpose of the Economic Development strategy is to develop and enhance Oxnard's business climate, promote the City's fiscal health, and support economic growth in a manner consistent with the City's unique character. This item supports the following goals and objectives:

Goal 2. Enhance business development throughout the City.

Objective 2b. Improve relationships and communication between the City and the business community.

FINANCIAL IMPACT

There is no financial impact.

COMMITTEE OUTCOME

This item originated in the Measure O Citizen Oversight Committee on October 24, 2019, rather than in one of the five Council Committees. The Committee provided feedback as detailed in the Discussion section of this report.

Prepared by: Sarah Rowley, Administrative Assistant, Shiri Klima, Deputy City Manager

ATTACHMENTS

1. Resolution No. 13,776 Establishment of a Measure O Citizen Oversight Committee
2. Measure O Citizen Oversight Committee Resolution Dec 17
3. Measure O Citizen Oversight Committee Resolution REDLINE Dec 17