

Retail Cannabis Applicants – Addendum No. 1 Response to Public Questions

1. Prior to phase 3 interviews, will all members of the city’s Cannabis Selection Committee (CSC) have the opportunity to fully review our submitted written application?

Answer: No. The CSC will not be provided with the full application.

2. Will the City’s Cannabis Selection Committee members be identified by name or title to applicants before interviews commence on 9/21?

Answer: No they will not.

3. Will the city provide applicants with phase 2 scores before the interview?

Answer: No, the City of Oxnard will not release individual scores or ranks until the Commercial Cannabis Retail application selection process is complete.

4. Prior to conducting interviews, will the City provide a list of all applicants or a list of applicants participating in phase 3?

Answer: No, The City of Oxnard will not provide a list of applicants who participated within the commercial cannabis application window nor will the city provide a list of applicants participating on to Phase 3 until the selection process is completed.

5. Prior to conducting interviews, will the City provide the total number of applicants who participated in phases 1 and 2, and/or the total number of applicants participating in phase 3?

Answer: No, the City of Oxnard will not provide a list of participants based on past commercial cannabis retail phases or the upcoming eligibility of applicants moving on to Phase 3. Once the commercial cannabis application selection process is complete, the City of Oxnard will publish a complete list of applicants based on their performance within each cannabis phase cycle.

Page 4 of the Commercial Cannabis Business Application Procedure Guidelines for Retail states "[a]pplicants who have scored at least 80% after Phase 3 will be eligible to apply for consideration of a CCB permit (Phase 4). Prior to making a final decision, the City reserves the right to request and obtain additional information from any candidate who has submitted an application.

The City Manager will review the City Selection Committee’s evaluation and approve the final ranking. Award of permits is based upon the total allowed by the OCC. However, the City reserves the right to award a lesser number of permits or to award no permits at all. The top Applicants, who are authorized to apply for a discretionary permit, should be prepared to attend all discretionary permit hearings to represent their request for a Special Use Permit or Development Design Review permit and to respond to questions.”

6. Can you confirm whether permits will be awarded to the top-scoring applicants in descending order? If not, can you clarify how winners will be determined in phase 4?

Answer: The top applicants scoring the highest point value based upon a combined point value in Phases 2 and 3 will be identified. This list will be provided to the City Manager for final selection. A total of eight (8) permits will be awarded pursuant to this process. Separate from this process, two (2) additional retail permits will be awarded as part of the City's Local Equity program.

7. How will the PowerPoint be controlled? Will we be allowed to have someone on our end who will be able to control the screen share for the slides?

Answer: The PowerPoint will be controlled by the applicant team via the Google Meet feature named "Present Now." Once the feature is selected, the applicant will be able to control the presentation. Please keep in mind to have the desired presentation ready to avoid cutting into the maximum 15 minute presentation deadline.

8. Does the PowerPoint presentation have to be at the beginning of the interview or can some of it be at the beginning and some be at the end?

Answer: The PowerPoint presentation will need to be presented at the beginning of the interview. Please be prepared to share your presentation in a timely manner to avoid cutting into your 15 minute presentation deadline/timeframe.

9. Can we use slides to answer questions that may arise if they are not part of the "presentation?" For example, if we are asked about ownership structure and the management team, we would like to have a slide available to help guide the committee through that structure and team. How would that be counted for determining the 15-minute time limit? We may not even have a formal PowerPoint presentation, but instead use the slides throughout the 45-minute period to supplement the orally provided information.

Answer: This is within the discretion of the applicants.

10. Regarding the log-in, can we log-in 5 or ten minutes early in order to get everyone properly online? I believe this will be the first interview for Oxnard and obviously our first and only meeting. We'd hate to have the first 5 or ten minutes taken up trying to get the video working for everyone.

Answer: By using the provided Google Meet Link, you may call in or sign on to Google Meet before your scheduled appointment time. Your team is encouraged to become familiar with the Google Meet software prior to your scheduled interview.

11. Could you please confirm if “PowerPoint” is a required file format for the optional presentation as part of the Phase 3 interview, or are PDF or Google Slides also acceptable?

Answer: The City of Oxnard supports the following types of presentations: PowerPoint, Google Slides, and PDF. Please keep in mind that that formatting may be an issue when converting files except when submitting PDFs.

12. [Does the City] even care if it's in PDF or .PPTX? I assume [the City] can take either or.

Answer: You may use whichever you prefer as long as you are able to share your screen as the presenter. Lastly, the City of Oxnard computer systems are able to read both .pdf and .pptx for submitting your presentation as stated in the Phase 3 letter.

13. Do we need to send the presentation two business days prior?

Answer: Yes, you will be required to submit a copy of your presentation two business days prior to your scheduled interview appointment.

14. Who is part of the City of Oxnard Cannabis Business Application committee?

Answer: A representative from the City Attorney’s Office, Police Department, Finance Department, Fire Department and the Planning & Sustainability Manager.