



Oxnard Employee Pipeline

Frequently Asked Questions

What is the Oxnard Employee Pipeline?

- The Oxnard Employee Pipeline is a partnership between the City of Oxnard, Oxnard College, and the Oxnard Chamber of Commerce. The program will provide training and aid to residents for preparation to work for local companies.

When does the Oxnard Employee Pipeline start?

- The Oxnard Employee Pipeline starts at Oxnard College on Tuesday, February 23, 2021.

What kind of classes will I take?

- The Oxnard Employee Pipeline is a three-course program at Oxnard College consisting of Career Development and Life Planning, Interpersonal Communication, and a Directed Studies course in Business

When do the classes take place?

- All classes will be held over Zoom between February 23 and May 12, 2021.
- PG R101 - Career Development and Life Planning - takes place on Tuesday nights, between 6:00 p.m. and 8:15 p.m.
- COMM R111 - Interpersonal Communication - takes place on Wednesday nights, between 6:00 p.m. and 8:15 p.m.
- The third course, Directed Studies in Business, is arranged with the professor for 30-45 minutes per week.

How much does the Oxnard Employee Pipeline cost?

- With financial aid, very little or nothing at all. Counselors and counselor assistants from Oxnard College can guide you through the process through regularly scheduled Zoom workshops.
- Without financial aid, the 6.5-unit Oxnard Employee Pipeline, at \$46.00 per unit, costs \$299 plus \$23 in fees for a total cost of \$322
- Oxnard College contact: edlin_marquez1@vcccd.edu, (805) 678-5141

Do I have to purchase or rent textbooks?

- Yes, two textbooks will be needed for the Oxnard Employee Pipeline: [My Ten Year Plan](#) for PG R101 and [Looking Out / Looking In](#) for COMM R111. Both textbooks are available for sale or rent at the Oxnard Library. Financial aid is available.



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- Oxnard College contact: Luis Gonzalez, lgonzalez@vcccd.edu, (805) 678-5949

What do I need to do to apply for financial aid?

- Fill out the Free Application for Federal Student Aid (FAFSA)
- Provide Oxnard College support staff with your 2019 tax returns, if available

Will I get assistance with applying for financial aid?

- Oxnard College staff is available to assist you! Live Assistance is available via Zoom Monday, Wednesday, and Thursday between 9:00 a.m. and 11:30 a.m. and between 2:00 p.m. and 4:30 p.m. and on Tuesdays between 9:00 a.m. and 11:30 a.m. and between 2:00 p.m. - 6:00 p.m.
- Oxnard College contact: Edlin Marquez, edlin_marquez1@vcccd.edu, (805) 678-5141

Will I get assistance with the application process?

- Oxnard College staff is available to assist you! Live Assistance via Zoom is open every Wednesday between 3:30 p.m. and 5:30 p.m. - no appointment needed
- <https://bit.ly/condorcorner>
- Oxnard College contact: Laura Maldonado, laura_maldonado1@vdddd.edu, (805) 678-5306

When will I know if my financial aid application was approved?

- Oxnard College staff will notify prospective students within 3-5 days of submitting the financial aid application

Will I get assistance with registering for classes?

- Oxnard College staff is available to assist you! Live assistance via Zoom is available anytime Monday through Friday between 8:00 a.m. and 5:00 p.m.
- <https://cccconfer.zoom.us/j/91263428066>
- Oxnard College contact: Marcos Rodriguez, marcos_rodriguez6@vcccd.edu, (805) 678-5292

I don't have a computer. Is assistance available to apply, register, and apply for financial aid?



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- Yes. Starting February 1, 2021, the Oxnard College Library computer lab will be available to any prospective students in the Oxnard Employee Pipeline to attend Zoom workshops
- Oxnard College contact: Juan Sanchez or Ricky Padilla, (805) 678-5819

Oxnard Employee Pipeline classes are online and require a computer, is assistance available for access to a laptop?

- Yes, the Oxnard College Library has a laptop loaner program that will be available to all students enrolled in the Oxnard Employee Pipeline program
- For student assistance before enrolling in classes, computer support is available on campus at Oxnard College at the Library starting Monday, February 1.
- Oxnard College contact: Luis Gonzalez, lgonzalez@vcccd.edu, (805) 678-5949

Will the Oxnard Employee Pipeline help me get a job?

- The Oxnard Employee Pipeline will provide the necessary skills in communications, career development, and life planning that are vital in obtaining employment in today's economy. At the completion of the coursework, you will be guaranteed an interview at a local Oxnard business.

What type of job will I be eligible to apply for?

- You will be able to apply for an entry-level, full-time position with benefits with an Oxnard business.

Will I get assistance with interview and resume preparation?

- Yes. As part of the Oxnard College coursework, participants in the Oxnard Employee Pipeline will take a directed studies course in business where sessions will include critical life and employment skills, communication, interview techniques, and more.
- City of Oxnard staff will also assist participants in the Oxnard Employee Pipeline prepare for job interviews.

If I complete the Oxnard Employee Pipeline coursework, will I receive a degree or certificate?

- You will not receive a degree. However, participants who complete all Oxnard Employee Pipeline coursework will receive an unofficial non-State certified certificate of completion. This certificate will guarantee you an interview with a local Oxnard business.



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Is Spanish language support available?

- Yes, the City of Oxnard and Oxnard College staff offer Spanish language support

What are the prerequisites to apply for the program?

- You have to be 18 years of age and live in Oxnard.

Will bilingual instruction be offered?

- For the initial group of students enrolled in the Oxnard Employee Pipeline between February 23 and May 12, 2021, bilingual instruction will not be offered. Plans are currently underway for bilingual instruction in future semesters.

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