

**CITY OF OXNARD**  
**HUD ENTITLEMENT GRANTS**  
**NOTICE OF FUNDING AVAILABILITY**  
**PROGRAM YEAR 2021**

**HUD ENTITLEMENT GRANTS**

The City of Oxnard, as an entitlement city, annually receives formula grants through the U.S. Department of Housing and Urban Development (HUD), Office of Community Planning and Development (CPD) Division; the Community Development Block Grant (CDBG), Health Emergency Solutions Grant (HESG) Program and HOME Investment Partnership Grant (HOME). HUD entitlement grants are designed to principally benefit persons of low and moderate income as defined in the HUD regulations.

The procedural framework to receive entitlement grants is mandated in the HUD regulations wherein HUD requires grant recipients to set up a local process to encourage citizen participation. The City of Oxnard's entitlement grants planning process is defined in the **Citizen Participation Plan** as updated by its City Council on July 10, 2018. This plan sets forth the local procedures to receive citizen input and select programs. The HUD regulations and local citizen plan requires that at least two public hearings to receive citizen input are conducted and that the decision(s) on how to spend program funds are decided by the City of Oxnard City Council.

To receive the HUD entitlement grants, the City of Oxnard is required to develop a five (5) year **Consolidated plan** and an **Annual Action Plan**. The City of Oxnard participated in the 2020-24 Regional Ventura Consolidated Plan, wherein the City of Oxnard partnered with County of Ventura and the cities of Camarillo, Simi Valley, Thousand Oaks and Ventura. The City of Oxnard approved the regional consolidated plan on June 16, 2020.

The Grants Management Division of the City of Oxnard Housing Department administers the City's HUD CPD grants by coordinating the community planning process, implementing plans, designing the method of receiving applications, reviewing and recommending programs and projects for City of Oxnard, contracting for selected programs, non-profit organizations and City of Oxnard departments, monitoring contractors for compliance with HUD regulations, reporting contract and program performance to HUD, as well as reporting financial activity to HUD and to City's management. The City of Oxnard is dedicated to serving the diverse needs of its residents, principally those with low to moderate incomes, to meet unmet needs identified through our community planning process, with HUD entitlement grant funds.

The City of Oxnard must develop the 2021 Annual Action Plan. The City's 2021 Annual Action Plan process must be completed in time to submit to HUD in June 2021.

City of Oxnard residents are encouraged to participate in the community planning annual action plan process to set the 2021 goals, objectives and activities.

The goals described in the regional consolidated plan are the basis for the parameters for receiving applications for program implementation in the 2021 program year.

### **NOTICE OF FUNDING AVAILABILITY**

In program year 2020, the City of Oxnard received CDBG grant funding of \$2,573,996, HESG funding of \$221,083 and HOME funding of \$775,947. The City expects to receive HUD funding for program year 2021 that is similar to the amounts stated above. To accomplish the goals set forth in the City's Consolidated Plan and the objectives identified in the 2021 Annual Action Plan, the City will award grants funds to those applicants that propose to meet objectives that meet the Goals for Program Years 2020-2024 as approved in the regional consolidated plan.

**CDBG and HESG Applications:** The period to submit program applications for CDBG and HESG funding for applications for program year 2021 will be from February 1, 2021 until March 12, 2021. The grant applications will be received by online application using the Zoomgrants application platform. **A link to the Zoomgrants application website will be available from February 1, 2021 through March 12, 2021 on Oxnard Housing Department Grants Management website:** <https://www.oxnard.org/city-department/housing/grants-management/>.

**HOME Investment Partnerships Program (HOME) Applications:** For HOME application information, please contact Oxnard Housing Department, Affordable Housing & Rehabilitation Division at 805-385-7400. Website: <https://www.oxnard.org/city-department/housing/affordable-housing/contact-the-affordable-housing-division/>.

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## **2020-24 REGIONAL VENTURA COUNTY CONSOLIDATED PLAN**

### **GOALS OVERVIEW**

The Strategic Plan outlines each jurisdiction's plan for allocating HUD entitlement grants and identifies local priorities within the regional context. Informed by qualitative and quantitative data gathered through citizen participation and consultation with stakeholders throughout the region, market analysis, and an assessment of U.S. Census and other local data that reflect community needs, the Strategic Plan identifies the highest priority needs toward which to direct grant dollars. The following regional goals were identified to meet high-priority needs identified through the Needs Assessment, Market Analysis, and consultation with stakeholders and the general public (in no particular order or ranking):

**Goal 1:** Create and preserve stable, safe, and resilient affordable housing opportunities for homeowners and renters including special needs groups such as farmworkers, persons with disabilities, and the elderly throughout Ventura County.

**Goal 2:** Enhance economic stability and prosperity by increasing economic opportunities for residents through job skills training and promotion of local entrepreneurship.

**Goal 3:** Increase access to health and wellness services, youth activities, senior activities, and social service activities for residents.

**Goal 4:** Work alongside the Ventura County Continuum of Care to end homelessness within Ventura County by providing housing, emergency shelter, and social services to homeless persons or those at risk of homelessness.

**Goal 5:** Enhance access to quality, resilient, and livable neighborhoods by improving publicly owned facilities and infrastructure such as parks, streets, sidewalks, and community buildings, including improving accessibility to meet Americans with Disabilities Act (ADA) standards.

**Goal 6:** Create and maintain effective housing and community development programs that address the priority needs listed within the Consolidated Plan, comply with all U.S. Housing and Urban Development (HUD) requirements, and achieve the goals and objectives set out by each Ventura County jurisdiction.

## **CITIZEN PARTICIPATION—IMPORTANT DATES**

### **February 1, 2021**

1. Online applications by organizations for program and project funding by CDBG and HESG grants will be accepted through Zoomgrants.
2. Online applications by City of Oxnard departments for program and project funding by CDBG and HESG grants will be accepted through Zoomgrants.
3. Resident Input of Community Need for programs, improvements to facilities will be accepted by application submitted online or in writing.
4. Final dates for submittal of applications will be March 12, 2021. City reserves the right to announce interim review dates.

### **February 17, 2021 at 2:30 pm and March 2, 2021 at 5:30 pm – Application Workshop**

The meetings will be designed for the purpose of providing and receiving information related to HUD entitlement grant's 1) applications process, 2) setting goals, objectives, and activities, 3) program compliance issues and training, and 4) related topics. *A Registration link to the Application Workshop will be available from February 1, 2021 through March 2, 2021 on Oxnard Housing Department Grants Management website: <https://www.oxnard.org/city-department/housing/grants-management/>.*

### **March 1, 2021 -- 1st Public Hearing required by Citizen Participation Plan**

Receive Public Input Re: 2021 Annual Action Plan Community Goals

### **March 12, 2021 – Deadline to receive CDBG and HESG applications via Zoomgrants**

### **March 31 – April 23, 2021 Specific dates or dates to be announced.**

Selection of programs and projects to be funded with CDBG and HESG

### **June 15, 2021 – 2<sup>nd</sup> Public Hearing required by Citizen Participation Plan**

Receive Public Input Re: Final 2021 Annual Action Plan Community Goals and Activities

### **June 15, 2021 – Approve 2021 Annual Action Plan Program Awards**

## **REQUIRED PLANS – CONSOLIDATED PLAN AND ANNUAL ACTION PLAN**

As previously mentioned, HUD requires the development of two community plans to receive HUD entitlement grants:

1. **Consolidated Plan** is a comprehensive planning document that describes the overall housing and community development needs of the jurisdiction and outlines a five-year strategy that establishes priorities for meeting those needs.
2. **Annual Action Plan** outlines the resources anticipated to be available and specifies the activities proposed to be undertaken during the fiscal year. Resources and activities are selected specifically to address the priority needs outlined in the Strategic Plan.

## **CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)**

Finally, HUD requires that participating jurisdictions submit the **CAPER**, outlining the resources used and activity outcomes for the previous fiscal year. Sources and activities match the priority needs outlined in the Strategic Plan and correspond with the previous year's Annual Action Plan. All program accomplishments are reported to HUD [here](#).

[Click here](#) to view planning and reporting documents which provide programmatic information about these federally funded grant programs and their objectives; the projects and programs to meet the needs of the Entitlement City; and recent goals and accomplishments of these programs.

Grant funds are contingent upon submission of an approved Consolidated Plan and Annual Action Plan.

The following additional information of the HUD grant programs that the City of Oxnard administers that may be helpful for to applicants for program planning.

**Community Development Block Grant (CDBG)** funds may be used for public facilities, public improvements, urban infrastructure, housing programs, economic development programs, and public services [Click here for more information from HUD regarding the CDBG program](#).

**Hearth Emergency Solutions Grant (HESG)** – The Hearth Emergency Solutions Grant Program provides funding to: (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents, (5) rapidly re-house homeless individuals and families, and (6) prevent families and individuals from becoming homeless. [Click here to view more information from HUD HESG program](#).

### **HOME Investment Partnerships (HOME)**

The primary purpose of this program is to provide decent, affordable housing, to lower-

income households; expand the capacity of nonprofit housing providers; strengthen the ability of state and local governments to provide housing, and leverage private-sector participation. See information below for Community Housing Development Organizations (CHDO) under the HOME Program. [Click here to view more information from HUD regarding the HOME program.](#)

**CONTACT INFORMATION**

Written comments, complaints and/or grievances can be submitted to Housing Director, City of Oxnard Housing Department, 435 South D Street, Oxnard, CA 93030.

For information regarding the HUD grants' community development process:

Roel Briones, Grants Manager  
roel.briones@oxnard.org  
(805) 385-7959

For application information:

Denise Ledesma, Grants Coordinator  
denise.ledesma@oxnard.org  
(805) 385-7493