

For Office Use Only • **Property Management**

|           |                               |
|-----------|-------------------------------|
| Date:     | No. of Pages:                 |
| To:       | From: Eden                    |
| Co./Dept. | Co. <b>UTILITY BILLING</b>    |
| Phone #   | Phone # <b>(805) 385-7816</b> |
| Fax #     | Fax # <b>(805) 385-7865</b>   |

CUSTOMER # \_\_\_\_\_

LOCATION # \_\_\_\_\_

PROCESSED BY: \_\_\_\_\_

**DEPARTMENT OF BILLING & LICENSING**  
**WATER- SEWER – REFUSE**  
 214 South C St., Oxnard, CA 93030  
 Phone 805-385-7816 • Fax (805) 385-7865  
[www.cityofoxnard.org](http://www.cityofoxnard.org)



**ACCEPTANCE OF RESPONSIBILITY FOR CITY UTILITY SERVICES**

*Please fax this form back to Utility Billing at 805-385-7865.  
 A letter of permission from the owner who owns the property may be required.  
 To disconnect service, please call our office.*

**Please provide the following Information:**

Type of Request:  Connect  Disconnect

Service Address \_\_\_\_\_

Initiation Date \_\_\_\_\_ Deposit Amount \_\_\_\_\_

Type of Service:  Water  Sewer  Trash Cont. Size \_\_\_\_\_ # of Pick-ups per week \_\_\_\_\_

\*\*\* **Recycle Container required?** 2yd  4yd  # of Pickups per week \_\_\_\_\_

Property Manager /Management Company: \_\_\_\_\_

City of Oxnard Business Tax Certificate # \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Federal ID # or Social Security # \_\_\_\_\_ Driver's License # \_\_\_\_\_ DOB \_\_\_\_\_

Company Name \_\_\_\_\_

Billing Address \_\_\_\_\_

Corporate Address *if different from Billing Address* \_\_\_\_\_

By signing below, the applicant agrees to be responsible for payment of all utility services provided by the City of Oxnard (City), and shall not voluntarily or by operation of law assign, transfer, sublet, mortgage, or otherwise transfer or encumber all or any part of such customer's agreement with the City. Property Management Company must possess a valid business license issued by the City of Oxnard. If the customer abandons or vacates the premises receiving such utility services, without notifying the City in writing, the customer will be liable for payment for all future utility services charges.

**In the event that the final bill or charges for this property is not paid by the due date, the City may transfer the balance to another active account under the name of the property management company on this application.**

In any action or proceeding arising out of this agreement, the prevailing party shall be entitled to reasonable attorneys' fees and costs, including fees and costs of the Oxnard City Attorney Office.

The water meter is the property of the City and only City employees may turn it on/off.

\*\*\***SB 1826- Organizations that generate 4 cubic yards or more of waste per week are required to recycle. Multiple-units of 5 or more units are required to recycle**

Signature / Position

Print Name

Date