

**City of Oxnard - Encroachment permit application**      Date: \_\_\_\_\_

Permittee : \_\_\_\_\_ Permittee phone number: \_\_\_\_\_  
Permittee address: \_\_\_\_\_  
Permittee email address: \_\_\_\_\_

Contractor: \_\_\_\_\_ Contractor phone number: \_\_\_\_\_  
Contractor address: \_\_\_\_\_  
Contractor email address: \_\_\_\_\_

Sub-contractor: \_\_\_\_\_ Sub-contractor phone number: \_\_\_\_\_  
Sub-contractor address: \_\_\_\_\_  
Sub-contractor address: \_\_\_\_\_

Please provide the business name, physical address, email address, and phone number of all contractors that will be performing work related to this permit request. Continue on a separate page, if necessary. All permittees, contractors, and sub-contractors must have a valid, City of Oxnard business license and insurance that has been approved by City of Oxnard Staff. Insurance review is required every time insurance is renewed.

Location: \_\_\_\_\_  
Scope: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Excavation required: Yes    No    .    If excavation is required, will it exceed 100 sq ft.? Yes    No    .

The undersigned hereby proposes to do the work as herein designated and as indicated on the attached work order drawing \_\_\_\_\_ and hereby authorizes the City of Oxnard to enter this information in the underground utilities atlas upon completion of work.

In consideration of the grant of this permit, permittee agrees to save harmless the City of Oxnard, its officers and employees from any loss, cost or expense attendant to or arising out of the performance of the work under this encroachment permit. PERMITTEE AGREES TO NOTIFY THE CITY AT LEAST 24 HOURS IN ADVANCE OF CONSTRUCTION AT THE PHONE NUMBER LISTED ON THEIR PERMIT CARD.

By signing you agree that the above information and any additional information provided with this request is accurate. Signing also indicates a commitment to adhere to the City of Oxnard's policies and procedures during the performance of any work that is permitted.

\_\_\_\_\_  
Print applicant name and title

\_\_\_\_\_  
Signature