

**City of Oxnard**  
 305 West Third Street  
 Oxnard, CA 93030  
 Phone: 805.385.8280



Attn: Prospective Bidders

Fiscal Year 21-22

**Contractor's Letter of Interest**

In accordance with California's Uniform Public Construction Cost Accounting Act, the City of Oxnard is inviting all interested licensed contractors to submit their companies' information for inclusion on our City's list of qualified bidders. **Even if your firm has been previously submitted or registered on the City's website, you must resubmit to be included.** Your completion of this form will assist the City in ensuring its database is updated with the most current information. Failure to respond may prevent you from receiving bid notices and RFPs.

<b>Company Name</b> legal name, dba		<b>Contact Person</b> first and last name			<b>Title</b>
<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>	<b>Phone Number</b>	<b>Ext.</b>
<b>Email Address</b>		<b>Company Website</b>		<b>DIR Registration No.</b> <sup>1</sup>	
<b>Type of Work Licensed to Perform</b>			<b>License Classification(s)</b> <sup>2</sup>		
			<b>License No.</b>		<b>Expiration Date</b>

<sup>1</sup> Pursuant to State law, contractors must register with the Department of Industrial Relations (DIR) prior to bidding and performing work on public works projects.

<sup>2</sup> Contractors are required to have a current California State contractor's license and are subject to verification through the Contractors State License Board.

Please send your completed form to City of Oxnard, 305 West Third Street, Oxnard, CA 93030, attn.: Renee Hatcher or via e-mail at [renee.hatcher@oxnard.org](mailto:renee.hatcher@oxnard.org).

Sincerely,  
 Renee Hatcher  
 Public Works Management Analyst II

Staff Use Only			
Received _____ Date & Initials	Approved _____ Date & Initials	Entered _____ Date & Initials	Comments: _____