

City of Oxnard, License Services
 214 South C Street, Oxnard, CA 93030
 (805) 385-7817 – Fax (805) 385-7836

OFFICE USE ONLY	
Control #	
Business Tax Certificate Expires	
Vendor Permit Expires	
Health Permit #	
Health Permit Expires	
<input type="checkbox"/> Vehicle# *Requires DL	<input type="checkbox"/> Pushcart

Vendor Permit Application

Initial Application Renewal Application Amendment

<input type="checkbox"/> Roaming Sidewalk Vendor**	<input type="checkbox"/> Stationary Vendor**
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** Please see reverse for vendor definition

Name of Applicant (as it appears on your identification)			
Last Name:	First Name:	DOB:	
Home Address:	City:	State:	Zip:
Home Phone:	Business Phone:		
Mailing Address:	City:	State:	Zip:
Type of Identification (CDL, CID, etc.):		ID#/CDL No.:	
Name of Business:			
Business Address:	City:	State:	Zip:

FOR POLICE DEPARTMENT USE ONLY			
<input type="checkbox"/> Initial	<input type="checkbox"/> Renewal	ATI#	
10-29:	Receipt #:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	DOJ Rap Date: DMV Date:
CDL No:	Amount:	Initial Scan Date: <small>NO SUBSEQUENT ARREST ON FILE</small>	Code Section: Conviction Date:
Valid CDL Presented <input type="checkbox"/> Yes <input type="checkbox"/> No	Reviewed By:		Date:

	CHECK ONE	
Hiring Minors to Solicit	Yes*	No
Non-Profit Organization	Yes*	No
Self Employed	Yes	No
Selling in residential areas?	Yes	No
Selling in commercial areas?	Yes	No

PERMIT FEES		
Vendor Permit Fee	New \$125	Renew \$80
Business Tax Fee <small>Fees Effective (7/1/2023-6/30/24)</small>	<input type="checkbox"/> \$42/Day <input type="checkbox"/> \$97/Week <input type="checkbox"/> \$207/Month <input type="checkbox"/> \$275/Quarter <input type="checkbox"/> \$824/Year	
Department of Justice LiveScan	To be paid directly to a 3 rd party company, see reverse for details.	

I declare under penalty of perjury that the information contained herein is true and correct to the best of my knowledge and belief.

Applicant Signature:	Date:
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*Please see reverse for important information

Clerk: _____

ACCEPTABLE TYPES OF PRIMARY PHOTO IDs

(All photo IDs must be valid and unexpired)

CA or Out-Of-State Driver's License	Alien Registration Card
CA DMV Identification Card	Immigration or Green Card Certificate of Naturalization or Citizenship
U.S. Passport Book	Non-Immigrant Visa
Military I.D.	Reentry Permit
Canadian Border Crossing Card	Refugee Travel Document
Mexican Border Crossing Card With Valid I 94	Student I.D.
Employment Authorization Card	US Passport Card
Temporary Resident or ID Card	Foreign Consulate ID Card

*As a primary form of picture identification, a state-issued driver's license, which meets the requirements of Public Law 109-13, may be presented by an applicant when being fingerprinted. However, in the absence of the new driver's license, for those applicants without a driver's license, a state identification card may be presented if the state's identification card standards are the same as for the driver's license.

The City Code is available online at https://codelibrary.amlegal.com/codes/oxnard/latest/oxnard_ca/0-0-0-30109 and is also available at the City of Oxnard, Library located at 251 S A St. (Search Vendor for Rules & Regulations)

PEDDLERS, SOLICITORS AND CANVASSERS

City Code section 11-46 (D): ...within seven years of the date the application was filed, the applicant was convicted of or pled no contest to any of the following crimes, or of an attempt or conspiracy to commit any of the following crimes:

- (1) Murder, mayhem, kidnapping, robbery, assault with intent to commit a felony, assault, battery, rape, arson, burglary, or possession of burglarious instruments or deadly weapons, as defined in the Cal. Penal Code;
- (2) California Penal Code Sections 184 (theft), 484b (diversion of funds), 484e (theft of access card), 496(a) (receiving stolen property), or 503 (embezzlement);
- (3) Crimes involving a controlled substance, as defined in Cal. Health and Safety Code Sections 11054, 11055, 11057, or 11058; and
- (4) Any crime for which the applicant is required to register as a sex offender pursuant to Cal. Penal Code Section 290

LIVESCAN - DEPARTMENT OF JUSTICE

LiveScan to be performed by a 3rd party company. Once approval is received from the Oxnard Police Department, a permit will be issued.

Sec. 11-46 (G) If the fingerprint report is not received by the police department from the State Department of Justice within 30 days of the date the applicant was fingerprinted, the collector, on request of the applicant, shall issue to the applicant a temporary business tax permit and/or a temporary permit to peddle, solicit or canvass in residential areas, which shall expire when upon receipt of the fingerprint report, the collector grants the application and sends the business tax certificate and/or permit to the applicant or the collector denies the application and gives written notice thereof to the applicant.

NON-PROFIT ORGANIZATION

SEC. 11-46. BUSINESS TAX CERTIFICATE AND VENDOR PERMIT TO PEDDLE, SOLICIT OR CANVASS IN RESIDENTIAL AREA; FINGERPRINT REPORT REQUIRED.

(K) (1) A person, institution or organization, other than a disabled veteran applying for a business tax certificate as set out in section 11-9(B)(5), that is exempted by section 11-8 from some of the requirements of this chapter and that wishes to peddle, solicit or canvass in residential areas, as shown on a map prepared by staff in the planning department, shall, before engaging in such activities, apply to the collector for written approval to do so, pay a fee for a fingerprint report on each person who wishes to do so, and obtain written approval from the collector, in accordance with subsections (A) through (J) of this section. References in subsections (A) through (J) of this section to business tax certificates and permits and applications for business tax certificates and permits shall be deemed to refer to written approval and applications for written approval required for this subsection (K).

HIRING MINORS TO SOLICIT

SEC. 11-47. EMPLOYMENT OF MINORS.

(A) Any person who hires a minor to peddle, solicit or canvass shall note that fact on his/her application for a business tax certificate and shall present to the collector a certificate of workers' compensation insurance for the business and a work permit for the minor. The business tax certificate shall contain the condition that the applicant supervise or provide adult supervision of each minor at all times while the minor is peddling, soliciting or canvassing and that the applicant not allow any minor 14 years of age or younger to peddle, solicit or canvass after 8:00 p.m. or such earlier hours as are set forth in section 11-48.

VENDOR DEFINITIONS

ROAMING SIDEWALK VENDOR - A sidewalk vendor who moves from place to place and stops only to complete a transaction.

STATIONARY SIDEWALK VENDOR - A street vendor who vends from a fixed location with a valid encroachment permit.