




Office of the City Clerk

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TO: Citizens of the City of Oxnard

FROM: Dee Lai, Assistant City Clerk 

DATE: January 10, 2024

SUBJECT: Appointments List of all Regular and Ongoing Boards, Commissions, and Committees (Government Code Section 54972 - Maddy Local Appointive List Act)

The following is a listing and description of current local boards and commissions, whose members are appointed by and serve at the pleasure of the City Council, and the number of seats on each, for calendar year 2024-2025:

COMMISSION ON HOMELESSNESS: Seven-member Citizen Advisory Group, appointed by the Mayor with the approval of City Council. The Commission provides policy recommendations to City Council on issues related to homelessness (note: the Commission itself does not provide any homeless assistance to individuals). The Commission also provides a representative to the County Continuum of Care Alliance. In addition, the Commission is represented on the City's review panel which evaluates applications for funding submitted to the City for various federal entitlement grant programs. Terms will coincide with their appointing council member. **(Current vacancies: 4)**

Meetings: First Monday of each month, usually scheduled to begin at 4:00 p.m., and are customarily held in the City Council Chambers.

COMMUNITY RELATIONS COMMISSION: Seven members appointed to identify and advise the City Council on problems of discrimination in the community and to promote better human relations among all city residents. The commissioners will analyze, define, and investigate community relations issues and needs in the City and advise City Council on matters involving group prejudices, racial tension, intolerance or differences in treatment or favoritism of persons on a basis other than individual merit. Terms will coincide with their appointing council member. **(Current vacancies: 2)**

Meetings: Third Monday of each month (fourth Monday in January and February), 6:00 p.m., City Council Chambers.

Additional Requirements: CRC commissioners must reside in Oxnard and be at least 18 years of age. The commission consists of seven members appointed by City Council and such members shall broadly represent the religious, racial, and ethnic groups of the City.

CULTURAL ARTS COMMISSION: Seven members appointed serve two-year terms to advise the City Council on all matters pertaining to the cultural arts in the community. Terms will coincide with their appointing council member. **(Current vacancies: 4)**

Meetings: First Wednesday of each month, 4:30 p.m., in the City Council Chambers

DOWNTOWN DESIGN REVIEW COMMITTEE: Five members appointed to review applications for exterior changes to buildings and property in the Central Business District zone. The committee will hold two public meetings each month to review applications and provide comments and recommendations to the City of Oxnard Planning Division. Members shall serve for two years and may be reappointed to serve additional terms. **(Current vacancies: 1)**

Meetings: Second & fourth Thursdays, 9:00 a.m., Planning Conference Room.

Additional Requirements: One member shall be a licensed architect and one member shall own a business or property in the Central Business District zone. Committee members must be at least 18 years of age and do not need to be residents of the City of Oxnard. A supplemental questionnaire shall be filed with the application.

LIBRARY BOARD: Five members appointed to make recommendations to City Council and assist in the development of a City Library program responsive to the Library service needs of the community. Terms will coincide with the term of the Mayor. **(Currently Inactive)**

Meetings: Second Monday of each month, 5:00 p.m., Oxnard Public Library, Meeting Room A, 251 South "A" Street.

MOBILEHOME PARK RENT REVIEW BOARD: Five members appointed for three-year terms to investigate, hold hearings on, and pass upon issues related to mobilehome park rent stabilization; to make or conduct such independent hearings or investigations as may be appropriate; and to adjust maximum rents either upward or downward upon completion of its hearings and investigations.

Meetings: Held on an as-needed basis in the Council Chambers. **(Current vacancies: 1)**

Additional Requirements: Members shall be persons who are not connected with the real estate or rental housing industry for their personal gain; and neither shall members be tenants or have any financial interest (as defined by State law) in any mobile home or mobile home park. Said members shall file a declaration to this effect with the City Clerk.

PARKS, RECREATION, AND COMMUNITY SERVICES COMMISSION: Seven members appointed to advise the City Council and City staff on matters relating to the City's parks and recreation program. Terms will coincide with their appointing Council member. **(Current vacancies: 1)**

Meetings: Fourth Wednesday of each month, 5:30 p.m., Council Chambers.

PLANNING COMMISSION: Seven appointed members serving to create, preserve and enhance the quality of the City's natural and built environments through implementation of the General Plan, zoning ordinance, adopted specific plans, Local Coastal Plan, and the coastal zoning ordinance. The Planning Commission's role is to make sound land use decisions supporting the mission statement. Terms will coincide with their appointing Council member. Members shall serve for four years with a two-term limit. **(Current vacancies: 1)**

Meetings: First and third Thursday of each month, 7:00 p.m., City Council Chambers. Study Sessions held some Wednesdays (as needed), 12:00 p.m., Planning Division Conference Room.

SENIOR SERVICES COMMISSION: Seven members appointed to advise and make recommendations to the City Council on matters concerning the needs of senior citizens. Terms will coincide with their appointing Council member. Members must have reached their 50th birthday.

(Current vacancies: 1)

Meetings: Second Tuesday of each month, 9:00 a.m., at the Joslyn Lawn Bowls Clubhouse.