



Special Event City Support Program Application

Section One: Organization/Event Information

Name of Organization: _____ Business Tax Certificate #: _____

Name of Event: _____ Event Date: _____

How many years has the event taken place? _____ Event Location: _____

Is the event free and open to the public? Yes No

Are there any changes to the event from the previous year? If yes, explain:

Please provide a brief description of your event, including how it meets the program goals:

Which support category does this event fall into? Explain:

Required documentation:

Please include the following documents with your completed application at the time of submission:

- Site Plan/Overview of Event including any street closures, food/beverages, live entertainment, tents, City Corps support requests, trash rollofs, etc.

Section Two: Contact Information

Contact Person: _____ Phone Number: _____

Email Address: _____ Website: _____

Mailing Address (Street, City, State, Zip Code): _____

Signature: _____ Date: _____

Special Event Support Program Application Contact & Submission

Submit completed applications to samantha.shapiro@oxnard.org or call the City Manager’s Office at 805-385-7447 to schedule a time to drop off your application in person.

Deadline

Must be received by: 5:00 p.m. PST on March 28, 2024.

No applications will be accepted after the deadline. Partial, incomplete or late applications will not be considered.