

Public Works Department

305 West Third Street, East Wing, Third Floor
Oxnard, California 93030
Tel 805.385.8280



April 17, 2024

ADDENDUM NO. 1

**ON-CALL SIDEWALK, CURB AND GUTTER AND SPANDREL GRINDING SERVICES
SPECIFICATION NO. SD 24-101**

BID DUE DATE: 2:00 pm on May 07, 2024

TO ALL BIDDERS:

Acknowledge receipt of this Addendum by enclosing one signed copy with your bid documents. Failure to do so may subject the bidder to disqualification. This Addendum forms a part of the Contract Documents as follows:

- A. **Revised “Checklist for Bidders”:** The “Checklist for Bidders for the On-Call Sidewalk, Curb and Gutter and Spandrel Grinding Services” provided with the Contract Documents has been replaced in its entirety. Bidders are instructed to discard page “Checklist for Bidders for the On-Call Sidewalk, Curb and Gutter and Spandrel Grinding Services” and replace it with page “Revised Checklist for Bidders for the On-Call Sidewalk, Curb and Gutter and Spandrel Grinding Services”, attached hereto and made a part of the Contract Documents. It is **not** necessary to include the Checklist page with your bid response.

- B. **Revised “Designation of Subcontractors” form:** The “Designation of Subcontractors” form on page B 11 of the Contract Documents has been replaced in its entirety. Bidders are instructed to discard page B 11 and replace it with page “Revised B 11”, attached hereto and made a part of the Contract Documents. Bidders are further instructed to state on the form the CARB Certificate of Compliance Number for each designated subcontractor, and to submit the completed form with their Bid response by the Bid Due Date stated above.

- C. **New Forms:** To comply with Title 13 of the California Code of Regulations, bidders must complete and submit with their Bid response, New Page B 20 and New Page B 21, the “California Air Resources Board (CARB) In-Use Off-Road Diesel-Fueled Fleets Regulation Compliance Certification and Acknowledgement” forms, (collectively the “CARB Forms”), attached hereto and made a part of the Contract Documents.

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Furthermore, within three (3) Working Days following the Bid Opening Date, Bidders are to submit copies of the CARB compliance certificates issued by the California Environmental Protection Agency Air Resources Board for the Prime Contractor and each Designated Subcontractor. Certificates must be delivered within three (3) Working Days of the Bid Opening Date to the City of Oxnard Public Works Department, 305 W. Third Street, East Wing, 3rd Floor, Oxnard, CA 93030 Attn: Regina Cuevas.

Addendum No. 1 Received:

Date: _____

Contractor's Name

Address

Authorized Signature

City State Zip Code

Name and Title

Telephone Number, Including Area Code

REVISED
CHECKLIST FOR BIDDERS
ON-CALL SIDEWALK, CURB AND GUTTER
AND SPANDREL GRINDING SERVICES
Specification No. SD 24-101

The following information is required of all Bidders at the time of Bid submission:

- _____ A Bid Cover Form
- _____ Bid Sheets
- _____ A notarized Questionnaire Form
- _____ A References Form
- _____ A Designation of Subcontractors Form
- _____ An Industrial Safety Record Form
- _____ A notarized Non-Collusion Declaration Form
- _____ Small Local Business Purchasing Preference Certification, if appropriate.
- _____ A Bid Bond, Cash, Cashier's Check or Certified Check in the amount of 10% of the Bid Price

_____ [California Air Resources Board \(CARB\) In-Use Off-Road Diesel-Fueled Fleets Regulation form.](#)

[Note: CARB certificates, for Bidder and all designated subcontractors are due within three \(3\) Working Days of the bid opening date.](#)

Failure of the Bidder to provide all required information in a complete and accurate manner by the date and time all Bids are due may make the Bid be considered non-responsive.

Other evaluation elements:

- The Bid documents are typed or completed in blue or black ink.
- All blanks are filled where information is requested.
- The documents are signed and notarized, as required. City requires the following:
 - For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
 - For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
 - For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.
- All changes are crossed out and initialed.
- The Bidder possesses the required license(s).
- If a pre-bid meeting and/or site visit was mandatory, a representative attended.

**REVISED
DESIGNATION OF SUBCONTRACTORS**

List all Subcontractors who will perform Work or labor or render service to the Contractor in or about the construction of the Work or improvement, or a Subcontractor licensed by the State of California who, under subcontract to the Contractor, specially fabricates and installs a portion of the Work or improvement according to detailed drawings contained in the Plans and Specifications, in an amount in excess of one-half percent (0.5%) of the Contractor's total Bid or, in the case of Bids or offers for the construction of Streets, highways, or bridges, in excess of one-half percent (0.5%) of the Contractor's total Bid or \$10,000, whichever is greater. If all Subcontractors do not fit on this page, photocopy this page and attach that additional page or those pages listing all other Subcontractors. If there is any change in this list of Subcontractors, Contractor must provide a new list to Project Manager before any unlisted Subcontractor can perform any Work. **If Contractor intends to use no Subcontractors, please write "N/A" in the first open box.**

Name under which Subcontractor is Licensed and Registered	CSLB License Number(s) and Class(es)	DIR Contractor Registration Number	Address and Phone Number	Type of Work (e.g., Electrical)	Percentage of Total Bid (e.g., 10%) ¹	CARB Certificate of Compliance Number

Bidder's Company Name: _____

Signature: _____

Title: _____

Print: _____

Date: _____

Signature: _____

Title: _____

Print: _____

Date: _____

¹ The percentage of the total Bid shall represent the "portion of the work" for the purposes of Public Contract Code Section 4104(b). Bidders are instructed to review General Provisions Section 3-2 "*SELF PERFORMANCE*" for the percentage of Contract Work required of the Contractor.

CALIFORNIA AIR RESOURCES BOARD (CARB)
IN-USE OFF-ROAD DIESEL-FUELED FLEETS REGULATION COMPLIANCE CERTIFICATION
ON-CALL SIDEWALK, CURB AND GUTTER
AND SPANDREL GRINDING SERVICES
Specification No. SD 24-101

This Project is subject to the CARB regulations at Title 13 of the California Code of Regulations sections 2449, 2449.1, and 2449.2, which require a Prime Contractor bidding on a Public Works Project for the City of Oxnard to certify that the Contractors off-road diesel-fueled fleets comply with CARB regulations. Section 2249(b) includes a list of off-road diesel-fueled fleets subject to these regulations. It is the responsibility of the Contractor to verify if their fleet is subject to these regulations.

Contractor must select Option A or B below, and for Option B, include their current and valid California Air Resources Board Certificate of Reported Compliance Number for their fleets and any rental fleet equipment with their bid submission.

All CARB Certificates must be submitted with the bid or within three (3) Working Days after the bid opening date to the Public Works Department, 305 W. Third Street, East Wing, 3rd Floor, Oxnard, CA 93030 Attn: Lisa Shirley. Contractor is required to obtain and submit Certificates of Reported Compliance from all subcontractors that are listed in the bid submission.

Failure to provide Contractor's CARB compliance number shall constitute a material irregularity rendering their bid non-responsive and non-responsible, and shall be rejected by the City. No award shall be made to a Contractor that has failed to provide its CARB compliance certificates, unless the Contractor confirms that no equipment subject to the regulation will be used to execute the Contract Work.

For additional information regarding regulation updates, please visit:
<https://ww2.arb.ca.gov/resources/fact-sheets/fact-sheet-contracting-requirements>

By signing below, the Bidder hereby certifies that it is aware of the requirements set forth in Sections 2449, 2449.1, and 2449.2, Title 13, California Code of Regulations (CCR).

BIDDER TO SELECT ONE OF THE TWO OPTIONS BELOW:

OPTION A: There will be **NO USE OF OFF-ROAD DIESEL VEHICLES** (subject to Sections 2449, 2449.1, and 2449.2, Title 13, CCR) on this project:

OR

OPTION B: There will be use of Off-Road Diesel Vehicles on this project.

IF OPTION B IS SELECTED, PROVIDE THE FOLLOWING INFORMATION:

Bidder's CARB Certificate of Reported Compliance Number: _____

Note: All Subcontractor(s) Certificate of Reported Compliance Number(s) shall be listed on the Designation of Subcontractors form.

Bidder further acknowledges the following:

1. To be eligible for award of the Contract, Bidder shall provide copies of its CARB certificates within the time limits as specified above.
2. To be eligible for award of the Contract, Bidder shall provide copies of CARB certificates for all subcontractors that are listed in the REVISED Designation of Subcontractor form as well as rental fleets within the time limits as specified above.
3. Failure to submit this form or comply with any of the above requirements shall result in the bid to be found non-responsive, and the bid bond forfeited.
4. Bidder shall ensure that their fleet, as well as all rental fleets and subcontractor fleets, maintain their active and current CARB certification for the duration of the project.

The Bidder certifies under penalty of perjury under the laws of the State of California that the information provided in this form is true and correct.

Bidder's Company Name: _____

Signature: _____

Title: _____

Print: _____

Date: _____